

**WORK SESSION
MUNICIPAL BUILDING**

**April 18, 2012
DELRAN, NJ**

SUNSHINE STATEMENT: Be advised that proper notice has been given by the Township Council in accordance with the sunshine law in the following manner. Notice advertised in the Burlington County Times and Camden Courier Post on December 23, 2011 and posted on the bulletin board on the same date.

ROLL CALL: Mrs. Kolodi, Mr. Schwartz., Ms. Pomeranz, Mr. Morrow and Mr. Catrambone were present.

ALSO, PRESENT: Mr. Paris, Mayor, Mr. Hatcher, Administrator, Mr. Winckowski, Engineer, Mr. Coluzzi, Solicitor, Ms. Eggers, Municipal Clerk, Mr. Parente, Chief of Police, Mr. DeSanto, Public Works Superintendent and Mr. Williams, Director of Sewer Operations.

SEWER ADJUSTMENTS

Council reviewed two requests for sewer adjustments.

The first is from 326 Juniata Avenue, which had a leaky toilet which has been repaired. They submitted prior water bills, which show an average usage of 4,000 to 6,000 gallons. The sewer bill increased \$105.00 over last years bill. Council agreed to reduce the sewer bill from \$257.75 to \$152.75.

The second is from 222 Paddock Way, which had a leaky faucet that started in October 2010. They have since replaced the leaky faucet and have enclosed the receipt for the repair. Council agreed to adjust the sewer bill from \$172.75 to \$132.75.

Council will adopt a resolution at the public meeting authorizing the adjustments.

JANITORIAL BID RESULTS

Mr. Hatcher stated that he would like Council to hold off on awarding this bid. We only received the bids today and we would like to have them reviewed by the Attorney. If we are going to award the bid to the low bidder, we will need to meet with them to discuss the service. Mr. Hatcher stated that we will ask the current contractor to continue at the same rate for one additional month. He will report back once the bids have been reviewed.

REPORTS

Ms. Eggers – Ms. Eggers stated that the Police Department has requested that Council approve a resolution at the next meeting authorizing a bike auction. Council agreed.

Ms. Eggers asked if anyone is attending the Riverside Memorial Day Parade. Council stated that everyone will be participating with the exception of Mr. Morrow.

Mr. Catrambone stated that he will take care of ordering the wreath and they can split the cost.

Mr. Hatcher – Mr. Hatcher stated that we need to provide the funds for the purchase of the property on Fairview Street and he wanted to make Council aware that this will happen in the next few days. We will also need to provide the same for the Hartford and Conrow property.

Mr. Morrow asked if there is any update on the agreement with the Burlington County Cat Initiative.

Mr. Coluzzi stated that they have not signed and they have issues with the indemnification language. They did not want to be responsible for any of the volunteers associated with the service they provide. We are trying to negotiate through this. We do not want to be held responsible for their volunteers.

Ms. Pomeranz asked if we are keeping PetSmart updated on the status so that we do not lose the funding.

Mr. Hatcher stated that he has been in contact with them but he only received this e-mail yesterday.

Mr. Paris asked that Mr. Hatcher contact them again.

Mr. Coluzzi stated that we may want to look at the risk factors and determine how to move forward.

Mr. Morrow stated that the longer we wait the bigger the colonies are becoming.

Mr. Coluzzi stated that they will keep on top of this issue.

Mr. Morrow recommended that we invite some of the volunteer to a meeting to discuss the process.

Mr. Coluzzi stated that he would like to get additional information and then he will report back to Council on this issue.

Mr. Catrambone recommended that we have BCCI indemnify the Township against all of the services that they perform and then have the volunteer sign off on a form provided by the Township to hold us harmless.

Mr. Coluzzi stated that he will need to look at the ordinance to make sure the rules are set up properly.

Mr. Winckowski – Mr. Winckowski stated that we had the bid opening today for Roland Street and will be preparing a report for the next meeting. The lower bidder was Cardinal Paving but the bid was over the budget amount.

Mr. Hatcher stated that there are not enough funds in the current ordinance to fund this project. He recommended that we re-appropriate funds from prior ordinances. We would need approximately \$15,000. Council agreed to move forward with re-appropriating the additional funds needed for Roland Street.

Mr. Winckowski stated that they distributed plans and specifications for the Myers Tract Project, Improvements to the intersection of Hartford and Conrow Road and the Westover Drive Drainage Improvement Project. He asked that, pending the review of the Solicitor, Council authorize the advertisement of bids at the public meeting. Council agreed.

Mr. Winckowski stated that we accepted request for proposals for the Solar Energy Provider and only one proposal was received. The price they proposed is one cent cheaper than we are paying but will include a new roof. He will have a report to Council by the next work session.

Mr. Winckowski stated that he will be issuing reports on the 2012 Road Program and the Swedes Lake outfall. The reports will further detail the cost estimate.

Mr. Schwartz recommended that we put off paving Brown Street this year and focus on Tenby Chase Drive with the understanding that next year we will focus on Brown Street from Fifth Street and Front Street. After discussion, Council agreed to focus on a larger portion of Tenby Chase Drive this year and focus on Brown Street as a priority next year. They also agreed to finish the remaining section of Swedes Run Drive.

Mr. Hatcher – Mr. Hatcher reported that NJ American Water Company has completed the repaving of Waterford Drive today. They went far beyond what they were required to do. About 40% of the road has been repaved due to the water main replacement. The residents seem very satisfied with the result.

Mr. Coluzzi – Mr. Coluzzi stated that we will be in front of the Planning Board shortly on the Hartford and Conrow property.

Mr. DeSanto – Mr. DeSanto asked if the Public Works Department should be maintaining the corner of Hartford and Conrow Road.

Mr. Winckowski stated that they will still be responsible for the maintenance up to the curb. The property being purchased by the Township will be converted to a right-of-way.

Chief Parente - Chief Parente stated that Sergeant Marshall will be receiving an award for having the most DWI arrests in Burlington County in 2011.

Mr. Williams – Mr. Williams reported that the Sewer Plant had their annual NJDEP inspection and there were no violations or recommendations.

Ms. Pomeranz – Ms. Pomeranz thanked Mr. McCurley for taking care of a concrete issue on Chester Avenue.

Ms. Pomeranz reported that the County is having testing done on the ground at Anderson Farms. The park will be a passive recreation area.

Ms. Pomeranz reported that there is a television out on Alden Avenue that has been sitting there for several months. She asked Mr. Hatcher to send the resident a letter.

Ms. Pomeranz discussed an idea brought up at the state of the community meeting. They were discussing linking the School and the Township together and placing a checklist on both websites where residents can check items of interest that they would like to be notified about.

Mr. Catrambone stated he has some concerns about residents being able to sign up on the Township website for school updates.

Mr. Coluzzi stated that residents may be led to think that the information about school issues is being sent out by the Township.

Mr. Morrow – Mr. Morrow stated that the Public Works Department did a great job over the weekend with the Clean-up days.

Mr. Morrow asked that the sewer vehicles be re-detailed to say Delran Sewer Department.

Mr. Williams stated that they had three vehicles done already that say Delran Township Sewer Utility. The cost is approximately \$100.00 per vehicle.

Mr. Schwartz – Mr. Schwartz stated that there was a fire at the VFW. He was at the fire and he has a list of volunteers that are willing to help with the clean-up.

Mr. Schwartz stated that he was invited to the Riverside Annual Pet Parade on Saturday.

Mrs. Kolodi – Mrs. Kolodi stated that many residents were pleased with the Clean-up days.

Mr. Catrambone – Mr. Catrambone thanked Mr. DeSanto for placing the signs on the fields behind the properties on Southview Drive reminding residents to clean-up after their pets.

Mr. Catrambone asked when we begin to cut the lawns on the properties that were an issue last year.

Mr. DeSanto stated that he sent out ten letters in the last week. Ten days after the letters are sent he will report the properties to Mr. Hatcher and Council will approve the grass to be cut.

Mr. Catrambone stated that the Relay for Life Committee has asked that we place a notice on the Township website for the “Paint the Town Purple Day”. He asked if Council was okay with placing that notice on the website. Council agreed.

Mr. Catrambone stated that he has some discussion with the VFW and they are looking to rebuild.

Mr. Paris - Mr. Paris thanked Mr. Hatcher, Mr. DeSanto and Mr. Parente for responding to all the issues that he brings to them.

Mr. Paris stated that he needs a volunteer to serve on the Planning Board. The volunteer needs to be a Township Official.

PUBLIC PORTION

Mr. Morrow made a motion to open the meeting to the public for comments, seconded by Mrs. Kolodi. All were in favor, motion approved.

There were no comments from the public.

Mrs. Kolodi made a motion to end the public portion. The motion was seconded by Ms. Pomeranz. All were in favor, motion approved.

Mr. Morrow made a motion to enter into closed session to discuss the purchase of a property on Chester Avenue, seconded by Mrs. Kolodi. All were in favor, motion approved.

Mr. Morrow made a motion to end closed session and reopen the meeting to the public. The motion was seconded by Ms. Pomeranz. All were in favor, motion approved.

Mr. Morrow made a motion to adjourn the meeting, seconded by Ms. Pomeranz. All were in favor, the meeting was adjourned.

Respectfully submitted,

Jamey Eggers, Township Clerk