



Civil Rights Training Completion Form

I have viewed the Civil Rights Training PowerPoint presentation provided to me by Gleaners Community Food Bank, and I understand the specific situations covering types of discrimination prohibited by the USDA for any agency receiving food through Gleaners and the USDA programs.

I shall ensure that each staff person and volunteer interacting with program applicants and participants at my facility is trained on civil rights and customer service, and how to respond to a request to file a civil rights complaint. This training will be done before they begin to work and on an annual basis.

I agree that this agency will not discriminate against any person in need of food, and that this agency will provide a safe and barrier-free place in which any person can work or obtain food assistance.


Signed:

Program Official

Agency Name

Agency Number

Date



“ AND JUSTICE FOR ALL ”

In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. (Not all prohibited bases apply to all programs.)

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider and employer.

De acuerdo a lo establecido por las leyes Federales y el Departamento de Agricultura de los EE.UU., se prohíbe a este organismo la discriminación por raza, color, origen nacional, sexo, edad, o impedimentos de las personas. (No todos las bases de prohibición se aplican a todos los programas.)

Para presentar una queja sobre discriminación, escriba a USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410, o llame al (202) 720-5964 (voz y TDD). USDA es un proveedor y empleador que ofrece oportunidad igual a todos.