



Cooking Matters Host Site Application



It is required that all requesting agencies or organizations complete an Agency Application. Please complete this application in full and return it to the Cooking Matters Manager Sarah Mills. After reviewing your completed application, we will contact you to discuss the possibility of hosting a Cooking Matters class series for your agency. If you have any questions, please don't hesitate to call or email.

Cooking Matters Manager
Gleaners Community Food Bank of SE MI
2131 Beaufait
Detroit, MI 48207

Sarah Mills
Phone: (313) 923-3535 x256
Email: smills@gcfb.org

Once a Cooking Matters Host Site Application is received expect a minimum of four weeks before a Cooking Matters class series can be scheduled.

Organization Contact Information

Organization Name _____ Date _____

Street Address _____

City _____ State _____ Zip _____

Primary Contact Person _____ Job title _____

Phone Number _____ Fax number _____ E-mail _____

Organizational Information

1. How do you classify your organization? (i.e. Food Bank, School, Church, Community Center, Wellness Center, Housing Development, Food Pantry etc.)

2. Briefly describe your organization's work and mission. (Include the types of services and programs you offer to your clients)

3. Is your agency/organization currently a member agency of Gleaners Community Food Bank of SE Michigan? (Please Circle)

YES NO

4. If not a Food Bank member, does your agency/organization serve low-income individuals? (Please Circle)

YES NO

5. Does your agency serve low-income individuals? Yes No

Do your clients receive WIC, Food Stamps or other nutrition assistance? Yes No
If yes, what % of those served participate in nutrition assistance programs? _____%

How do you determine low-income eligibility? Can you provide us with this verification?

6. How would you rate participation levels among eligible clients for community service programs offered by your organization?

High (100% - 80%) Moderate (79% - 50%) Low (49% - 20%)

7. Do you plan to host Cooking Matters classes at your own facility? Yes No

If Yes:

a. Does your organization own or have access to a working kitchen for Cooking Matters classes?

Yes No

b. **AND** is there a sink with running water that a Cooking Matters coordinator will have access to?

Yes No

c. **AND** have access to a classroom area large enough to accommodate 12-18 participants?

Yes No

d. **AND** is your facility easily accessible for participants who rely on public transportation?

Yes No

e. **AND** will you or another member of your staff be able to attend the entire Cooking Matters class series?

Yes No

Cooking Matters Assessment

8. How did you hear about Gleaners Community Food Bank's Cooking Matters program?

9. Have you observed a Cooking Matters class? Yes No

If so, please provide the following information:

Host Site Name: _____

Class location (e.g., agency/organization name): _____

10. Why are you interested in bringing Cooking Matters curricula to your participants and/or community? How does Cooking Matters differ from and/or complement other related programs currently offered in your community?

11. Which Cooking Matters curricula six week class series are you interested in offering in your community?

(Cooking Matters EXTRA curricula is an addendum of the Cooking Matters for Adults curricula)

Please check all that apply

<input type="checkbox"/>	Cooking Matters for Adults	<input type="checkbox"/>	Cooking Matters for Families	<input type="checkbox"/>	EXTRA for Diabetes
<input type="checkbox"/>	Cooking Matters para Adultos	<input type="checkbox"/>	Cooking Matters para Familias	<input type="checkbox"/>	EXTRA for Wellness
<input type="checkbox"/>	EXTRA for Parents of Preschoolers	<input type="checkbox"/>	Cooking Matters for Kids	<input type="checkbox"/>	Cooking Matters for Child Care Professionals
<input type="checkbox"/>	EXTRA para Padre Ninos Preescolares	<input type="checkbox"/>	Cooking Matters for Teens		

12. Which Cooking Matters one time guided grocery store tours are you interested in offering in your community? (Host site or participants will provide transportation to the grocer)

Please check all that apply

<input type="checkbox"/>	Cooking Matters at the Store for Adults	<input type="checkbox"/>	Cooking Matters at the Store for WIC
<input type="checkbox"/>	Cooking Matters at the Store for Adultos	<input type="checkbox"/>	Cooking Matters at the Store for WIC (Spanish)

External Resource Assessment:

Cooking Matters courses are generally held at a host agency site that already reaches CM's target population and has the ability to recruit appropriate course participants. Courses are taught by volunteer chef instructors, nutritionists and classroom assistance.

13. What times and dates would be most convenient for your organization to host a Cooking Matters class? Cooking Matters classes start as early as 8am and as late as 6pm, Monday thru Friday.

14. Do you have any funding available that could help with costs for running Cooking Matters programming? (e.g., relationships that could result in in-kind donations of food or other class materials, volunteers, etc). [Funding is not a requirement for hosting a Cooking Matters class, but very helpful]

Thank you for your interest in Gleaners Community Food Bank’s Cooking Matters program! After reviewing your application, we will contact you to discuss the possibility of partnering with your organization to offer Cooking Matters courses.

For Gleaners Community Food Bank office use only

Date Application Received:
Date reviewed:
Reviewed by:
Recommendation/Next Steps: