



Ka'Umeke Kā'eo

Hawaiian Immersion Public Charter School

I N K E A U K A H A

Meeting Minutes
March 27, 2014

Opening: The March Governing Board meeting for Ka 'Umeke Kā'eo Public Charter School was called to order at 5:15 p.m. on March 27, 2014, at Pa Hoaka by Board Chair Li'i Nahiwa.

Attendees: Li'i Nahiwa, Desmon Haumea, Carol Ioane, Leina'ala Thornton, Huihui Kanahale- Mossman, Kawehi Keolanui, D. Lei Kapono, Onaona Trask, Lima Naipo

Guest: Louisa Lee, Olani Lilly, Toni Ann Samio

A. Approval of Agenda

The March agenda was unanimously approved (*K. Keolanui moved, D. Haumea second*).

B. Public Comments on Agenda Items

None

C. Approval of Minutes

The minutes from the 2/27/2014 regular board meeting were unanimously approved as distributed (*D. Haumea moved, O. Trask second*)

D. Student Report

Student will be elected to serve on the board by the end of the school year for the 2014-2015 school year that begins on July 1, 2014. Additionally questions were raised about how Ka 'Umeke can proceed with student elections and the development of a student body government.

E. Financial Report

The February Financial Report submitted by Fiscal Manager Toni Ann Samio were received, reviewed, and filed (*D. Haumea moved, L. Naipo second*)

F. Unfinished Business

1. **Mid Year Budget Review and Ammendment.** Approved as submitted (*C. Ioane moved, L. Thornton second*)

G. New Business

1. Discuss communication of board decisions to stakeholders. Concerns were raised about how policies and decisions made at the board are communicated back to stakeholder groups. It was recommended that the board support person complete meeting minutes within 48 hours of board meetings and send out for e-mail approval. Upon approval of minutes board directors would be responsible for sharing the minutes with their stakeholders. Additionally moving into the next calendar year all policies would be approved and specific board meetings twice a year rather than monthly. The annual board calendar will reflect months that policies will be reviewed by the board.

2. Discuss and determine members to site on the recently formed Hawaiian language committee. Current members of the committee are Keahi Warfield (Kula Waena Kula Ki'eki'e), Ku'uipo Kelekolio (Kula Ha'aha'a), Li'i Nahiwa (Board), Leina'ala Thornton (Board), Ku'ulei Kanahela ('ohana), Holo Ho'opai (alumni). The desired number of people on the committee is seven.

3. Discuss accreditation visit and report. The board reviewed the recommendations from the visiting team, and accepted the report.

4. Approve the accreditation action plan as amended and as Ka 'Umeke's Strategic Plan for the next three years. The board unanimously approved the accreditation action plan amendment as per the visiting teams recommendations. The most significant amendment being the development of a leadership team being added to goal #2 in efforts to better support the Po'okumu. The action plan was unanimously approved as Ka 'Umeke's strategic plan.

5. Approve the Ka 'Umeke Employee Handbook. Board members were asked to review the draft employee handbook and make comments approval of the handbook was tabled until the next meeting.

6. Approve the architect selected for Lononuiakea Master site planning and amend the MOU between Kama'aha and Ka 'Umeke to provide Kama'aha with access to \$95,000 to pay for master site planning. The board accepted the recommendation from Kama'aha to hire WCIT to conduct master site planning for Lononuiakea and unanimously approved the amendment to the MOU for \$95,000 to pay for master site planning services.

7. Follow up on transfer of savings to other banks. The fiscal manager is determining how much money total will be transferred to other banking institutions the following banks have been identified as options: First Hawaiian Bank, American Savings, Homestreet. Once that amount has been determined the board chair and po'okumu will make the necessary transfers.

8. Discuss funding for an athletics program at Ka 'Umeke. Board members discussed allotting funding to an Athletics program and looking into what would be required for Ka 'Umeke to have its own sports program. Board members noted that having a sports program could help in retention of students at the older grade levels.

H. Reports

It was reported that two teams (six students) in the Kula Waena and three seniors won at the Hawai'i Island History Day competition and will be traveling to O'ahu on April 11 to compete in the state competition.

Adjournment:

Meeting was adjourned at 7:10 p.m. by the Board Chair Li'i Nahiwa. The next general meeting will be at 5:00 on 4/29/2014 at Pa Hoaka.

Minutes submitted by: Board Support, Louisa A. Lee

Approved by the Governing Board: