

2012-2014 Bylaws of the Republican Party of Los Angeles County



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2012-2014 Bylaws of the
Republican Party of Los Angeles County

Table of Contents

ARTICLE I — NAME.	<u>-1-</u>
ARTICLE II — PURPOSE.	<u>-1-</u>
ARTICLE III — OBJECTIVES.	<u>-1-</u>
ARTICLE IV — MEMBERSHIP.	<u>-1-</u>
Section 1. Types of Membership	<u>-1-</u>
Section 2. Members.	<u>-2-</u>
Section 3. Alternates	<u>-2-</u>
Section 4. Ex-Officio Members.	<u>-3-</u>
Section 5. Ex-Officio Alternates.	<u>-4-</u>
Section 2. Voting Rights of the Alternates and Ex-Officio Alternates	<u>-5-</u>
Section 3. Quorum Determination	<u>-5-</u>
ARTICLE VI — MEETINGS OF THE COUNTY COMMITTEE.	<u>-5-</u>
Section 1. Organization Meeting	<u>-5-</u>
Section 2. County Committee Meetings	<u>-7-</u>
ARTICLE VII — EXECUTIVE COMMITTEE.	<u>-8-</u>
Section 1. Composition	<u>-8-</u>
Section 2. Powers.	<u>-9-</u>
Section 3. Responsibilities.	<u>-9-</u>
Section 4. Meetings and Notice.	<u>-10-</u>
Section 5. Order of Business	<u>-10-</u>
Section 6. Definition of Quorum	<u>-10-</u>
ARTICLE VIII — COUNTY OFFICERS.	<u>-10-</u>
Section 1. Chairman.	<u>-10-</u>
Section 2. First and Second Vice Chairman.	<u>-11-</u>

Section 3. Secretary and Assistant Secretary.....	<u>-11-</u>
Section 4. Treasurer and Assistant Treasurer.....	<u>-11-</u>
Section 5. Vacancies.....	<u>-11-</u>
ARTICLE IX — EXECUTIVE BOARD.	<u>-12-</u>
Section 1. Meetings and Duties.....	<u>-12-</u>
Section 2. Advisory Responsibility.	<u>-12-</u>
Section 3. Personnel Board.	<u>-13-</u>
Section 4. Other Duties and Responsibilities.....	<u>-13-</u>
ARTICLE X — EMPLOYEES.....	<u>-13-</u>
Section 1. Executive Director and Staff.....	<u>-13-</u>
Section 2. Finance Director and Staff.	<u>-14-</u>
Section 3. Controller and Staff.	<u>-14-</u>
ARTICLE XI — FINANCE.	<u>-14-</u>
Section 1. United Republican Finance Committee (URFC)..	<u>-14-</u>
ARTICLE XII — BUDGET & PUBLICATION COMMITTEES.	<u>-15-</u>
Section 1. Budget Committee.	<u>-15-</u>
Section 2. Budget Submission.....	<u>-15-</u>
Section 3. Non-budgeted Items Exceeding \$500.00.	<u>-15-</u>
Section 4. Conflicts of Interest.	<u>-16-</u>
Section 5. Bids.....	<u>-16-</u>
Section 6. Financial Regulations and Guidelines.....	<u>-16-</u>
Section 7. Publications Committee.	<u>-16-</u>
Section 8. Special Committees.	<u>-17-</u>
Section 9. Financial Operations.	<u>-17-</u>
ARTICLE XIII — COMMITTEES.	<u>-17-</u>
Section 1. Appointment of Committee Members and Chairmen... ..	<u>-17-</u>
Section 2. Standing Committees.	<u>-17-</u>
Section 3. Other Committees.	<u>-17-</u>
Section 4. Officers of Committees..	<u>-18-</u>
Section 5. Additional Committees.	<u>-18-</u>

Section 6. Exclusions.	<u>-18-</u>
ARTICLE XIV — DISTRICT COMMITTEES.	<u>-18-</u>
Section 1. Definition and Membership.	<u>-18-</u>
Section 2. Representation.	<u>-18-</u>
Section 3. Duties of Assembly District Committees.	<u>-19-</u>
Section 4. Election of Officers of District Committees.	<u>-19-</u>
Section 5. Vacancy and Succession in the Office of District Chairman.	<u>-19-</u>
Section 6. Meetings of District Committees.	<u>-20-</u>
Section 7. Rules and Regulations of District Committees.	<u>-20-</u>
ARTICLE XV — VACANCIES ON THE COUNTY COMMITTEE AND DISTRICT COMMITTEES.	<u>-20-</u>
Section 1. Definition of Vacancy.	<u>-20-</u>
Section 2. Removal of Members for Absence.	<u>-21-</u>
Section 3. Filling a Vacancy.	<u>-21-</u>
Section 4. Exclusions.	<u>-21-</u>
Section 5. Meeting Notice.	<u>-21-</u>
ARTICLE XVI — DISTRICT BOUNDARIES.	<u>-21-</u>
ARTICLE XVII — INDEPENDENT VOLUNTEER REPUBLICAN CLUBS.	<u>-21-</u>
ARTICLE XVIII — RESOLUTIONS.	<u>-22-</u>
ARTICLE XIX — ENDORSEMENTS.	<u>-22-</u>
Section 1. Non-Partisan Elections.	<u>-22-</u>
Section 2. Partisan Contested Direct Primary Elections.	<u>-22-</u>
ARTICLE XX — AMENDMENTS TO BYLAWS.	<u>-23-</u>
Section 1. Proposed Amendments.	<u>-23-</u>
Section 2. Notice.	<u>-23-</u>
ARTICLE XXI — DISTRIBUTION OF BYLAWS.	<u>-23-</u>
ARTICLE XXII — RULES OF ORDER.	<u>-23-</u>
APPENDIX I — DEFINITIONS AND GLOSSARY.	<u>-24-</u>

APPENDIX II – EXCERPT FROM CRP BYLAWS..... -25-

**Section 3.02 ENDORSEMENTS BY COMMITTEE, COUNTY
CENTRAL COMMITTEES, AND BOARD OF
DIRECTORS -25-**

Section 3.02.01 Board of Directors Endorsements -25-

**Section 3.02.02 Pre-Primary Endorsements for Partisan Elective
Office in a Direct Primary or Recall Election ... -25-**

**Section 3.02.03 Pre-Primary Endorsements for Partisan Elective
Office in a Special Primary Election or Recalls. -25-**

**Section 3.02.04 Republican County Central Committees' Pre-
Primary Endorsements for Partisan Elective Office
in Special Primary Elections or Recalls..... -26-**

Section 3.02.04.1 Endorsement System. -26-

Section 3.02.05 Definitions. -27-

APPENDIX III – RPLAC STANDING RULES..... -28-

Section 1. RPLAC STANDING RULES FOR CENSURE. -28-

Section 2. SPECIAL RULES OF ORDER FOR RPLAC MEETINGS . -28-

2012-2014 BYLAWS OF THE REPUBLICAN PARTY OF LOS ANGELES COUNTY

ARTICLE I — NAME

The name of this organization shall be the Republican Central Committee of Los Angeles County, also known as the Republican Party of Los Angeles County, and herein after referred to as the “County Committee,” with present headquarters located at 1903 W. Magnolia Blvd, Suite 100, Burbank, CA 91506. The headquarters location may be changed but shall remain within Los Angeles County.

ARTICLE II — PURPOSE

The purpose of the County Committee is to advance the principles, ideals and policies of the Republican Party and to aid in the election of Republican candidates for public office.

ARTICLE III — OBJECTIVES

The objectives of the County Committee shall include, but not be limited to:

1. Encouraging voter registration;
2. Turning out friendly voters;
3. Promoting candidate recruitment and development;
4. Promoting an informed electorate;
5. Supporting fund-raising to finance its activities;
6. Publicizing and aiding activities of volunteers and candidates;
7. Motivating eligible residents to become citizens.

ARTICLE IV — MEMBERSHIP

Section 1. Types of Membership.

The membership of the County Committee shall consist of five types of members: regular Members; regular Member Alternates (hereinafter referred to as “Alternates” Ex-Officio Members; Ex-Officio Member Alternates (hereinafter referred to as “Ex-Officio Alternates”); and Associate Members. No individual shall be entitled to more than one vote on any committee.

Section 2. Members

a. **Definition, Term of Office.** A member of the County Committee is an individual who is either duly elected to an Assembly District Committee at the direct primary elections, or appointed according to Article XV, Sections 2 and 3, of these Bylaws. Each elected Member's term of office shall be two years, commencing effective as of the date of the Organization Meeting, and as noted in Article VI, Section 1.a. An appointed Member shall serve the remainder of the two-year term to which appointed.

b. **Qualifications/Eligibility.** An elected or appointed Member of the County Committee shall be a registered Republican and shall reside in the District to which elected or appointed.

c. Removal and Censure.

(1) **Disloyalty to Party.** The County Committee may remove for cause any Member, other than an Ex-Officio Member, who:

- During his term of office registers as a member of another Party,
- Publicly advocates that voters should not vote for the nominee of the Republican Party for any partisan office,
- Gives support to or avows a preference for a candidate of another party for partisan office, or
- Gives support to or avows a preference for a candidate for partisan office who is opposed to a candidate for partisan office nominated by the Republican Party. (Elections Code, § 7413.)

(2) **Removal of Residence.** The removal of residence by a Member from the Assembly District from which elected or appointed shall constitute automatic resignation from the County Committee.

(3) **Censure.** The County Committee may formally censure any Member for cause. Rules for censure shall be a part of the Standing Rules of the County Committee.

Section 3. Alternates.

a. **Definition, Term of Office.** One Alternate shall be appointed by each Member, with such Alternate's term to run concurrently with that of the Appointing Member.

b. **Qualifications/Eligibility.** An Alternate shall meet the same qualifications as a Member.

c. **Removal.** An Alternate serves at the pleasure of the Appointing Member and may be removed at any time by that Member. An Alternate is automatically removed if the Appointing Member ceases to be a Member. In addition, removal of an Alternate is mandatory under the provisions of Section 2.c. in this Article.

Section 4. Ex-Officio Members.

a. **Definition, Term of Office.** The membership and term of office of an Ex-Officio Member of the County Committee shall be specified in the California Elections Code, Ch. 4, §§ 7404 & 7405 as amended from time to time.

b. **Qualifications/Eligibility.** A nominee for legislative partisan office is qualified to be an Ex-Officio Member of the County Committee if the legislative district in which nominated contains at least one voting precinct in Los Angeles County. A nominee for Board of Equalization, state constitutional office or United States Senate is qualified to be an Ex-Officio Member of the County Committee provided the nominee's residence is in Los Angeles County.

For the purpose of determining the "nominee" as it pertains to establishing Ex-Officio Members of the County Committee, no person shall be considered the Republican nominee unless he has qualified as the only Republican candidate after a "top-two" first round election and proceeded to the general election.

If two Republicans emerge from the "top-two" election, the winner of the general election shall be considered the "nominee."

If no Republican candidate emerges from the "top-two" election, then the Republican with the highest number of votes shall be considered the "nominee."

In all cases, when a Republican candidate is elected to a partisan office as listed above, that candidate shall be considered the "nominee."

c. **Rights and Privileges.** Ex-Officio Members shall be entitled to all the rights and privileges, including the right to vote, and shall have the same standing in every way as Members, except they shall not be entitled to a ballot designation of incumbent upon seeking election to the County Committee in the next direct primary.

d. Removal.

(1) The removal of residence from Los Angeles County by a nominee for state constitutional office or United States Senate shall constitute automatic resignation as an Ex-Officio Member of the County Committee.

(2) Ex-Officio Members who are nominees for partisan legislative office shall not be removed by the County Committee.

(3) Ex-Officio Members (who are Members by virtue of being a nominee) who remove their residence from the District but are still within the jurisdiction of Los Angeles County shall continue as Ex-Officio Members of the County Committee but no longer as a Member of the District Committee. Such Ex-Officio Members shall not be appointed by the new District Committee to be an Ex-Officio Member.

Section 5. Ex-Officio Alternates.

a. **Definition, Term of Office.** Subject to the provisions of Section 7406 of the Elections Code, one Alternate may be appointed without authorization from the County Committee for each Ex-Officio Member, such Alternate's term to run concurrently with that of the appointing Ex-Officio Member.

b. **Qualifications/Eligibility.** An Ex-Officio Alternate serves at the pleasure of the appointing power and may vote only in absence of the appointing power, except that an Alternate appointed by an incumbent State Senator, Assemblyman, or Representative in Congress need not reside in the district of the appointing power, but must reside in the county jurisdiction of the County Committee. (See Section 7406, Elections Code, as amended.)

c. **Removal.** An Ex-Officio Alternate serves at the pleasure of the appointing power and may be removed at any time for any reason by that Member. An Ex-Officio Alternate is automatically removed if the appointing power ceases to be a Member.

In addition, removal of Ex-Officio Alternates appointed by Ex-Officio Members who are not incumbent officeholders may take place according to the provisions set forth in Section 2. c. of this Article. Said provisions for removal shall not apply to Ex-Officio Alternates appointed by Ex-Officio Members who are incumbent officeholders.

Section 6. Associate Members.

a. **Definition, Term of Office.** To be an Associate Member of the County Committee, an individual shall either be elected by majority vote by the Members and Ex-Officio Members in an Assembly District Committee, or be appointed as an At-Large Associate Member by the Chairman of the County Committee. The term of office shall be the same as the term of office of those Members who participated in electing him/her or that of the Chairman of the County Committee.

b. **Qualification/Eligibility.** Any registered Republican whose residence is in Los Angeles County is qualified to be an Associate Member.

c. **Voting.** Associate members shall not have the right to vote.

d. **Removal.** An Associate Member serves at the pleasure of the appointing power and may be removed at any time for any reason by the appointing power.

ARTICLE V — VOTING AND ALTERNATES

Section 1. Voting by proxy.

Voting by proxy shall be expressly prohibited at any meeting of the County Committee, Executive Committee, or at meetings of Assembly, Senatorial, or Congressional

District Committees. This section shall not be construed to prohibit Alternates or Ex-Officio Alternates from being counted to determine a quorum or from voting, in the absence of the appointing power.

Section 2. Voting Rights of the Alternates and Ex-Officio Alternates.

With the written permission of the Member or Ex-Officio Member who appointed him, an Alternate or Ex-Officio Alternate shall have the right to vote at County Committee meetings, as well as at Assembly, Senatorial, and Congressional District Committee meetings and shall be counted to determine the presence of a quorum in the absence of the appointing power. Such written permission or authorization shall continue in full force and effect for the term of the appointing power until revoked in writing or until such authorizing appointing power shall no longer be a member of the County Committee for any reason whatsoever. Alternates and Ex-Officio Alternates may vote only in the absence of the appointing power. (Reference: Elections Code, Ch. 4, Article 1, Section 7406, as amended.)

Section 3. Quorum Determination.

No Alternate or Ex-Officio Alternate may vote or be counted to determine the presence of a quorum at any Executive Committee meeting.

ARTICLE VI — MEETINGS OF THE COUNTY COMMITTEE

Section 1. Organization Meeting.

a. **Time and Place.** The Organization Meeting shall be held within sixty-seven (67) days after the date of the November General Election at a time and place to be determined by the outgoing Executive Committee.

b. **Voting Eligibility.** The following individuals are eligible to vote at the start of the Organizational Meeting:

(1) Members and Ex-Officio Members who are not incumbent officeholders, whose names appear as winners in the results published by the Registrar of Voters, and who have submitted to the County Committee staff signed Oaths of Office in the form set forth in Section 3 of Article XX of the State Constitution;

(2) Ex-Officio Members who are incumbent officeholders;

(3) Alternates and Ex-Officio Alternates who have written authorization from their appointing Member or Ex-Officio Member (except for incumbent officeholders) and have previously submitted to the County Committee staff a signed appointment form as prescribed by the Committee. Said Alternates and Ex-Officio Alternates may vote only in the absence of the Appointing Power.

(4) The Credentials Committee may deem late arrivals eligible to vote on items of business subsequent to the Credentials Committee report.

c. **Order of Business.** The Order of Business of the Organization Meeting shall be as follows:

(1) Call to order by the outgoing Chairman or, in absence by the outgoing 1st or 2nd Vice Chairman;

(2) Invocation and Pledge of Allegiance;

(3) Oath of Office ceremony;

(4) Adoption of Temporary Rules, (i.e., existing Bylaws);

(5) Nomination and election of a Temporary Chairman. The Temporary Chairman shall be a Member or Ex-Officio Member of the County Committee.

(6) Appointment of a Temporary Secretary, Temporary Sergeant-at-Arms, Temporary Parliamentarian, and Temporary Chairmen and members of the following Committees, to serve for the duration of the Organization Meeting.

(a) **Credentials Committee**, whose duties shall be to consider any disputes regarding eligibility of Members, Ex-Officio Members, Alternates, or Ex-Officio Alternates to vote at the Organizational Meetings, and to make recommendations regarding same.

(b) **Bylaws/Rules Committee**, whose duties shall be to recommend rules for the conduct of the Organization Meeting not otherwise specified in these Bylaws.

(c) **Resolutions Committee**, whose duties shall be to consider all resolutions submitted by Members or Ex-Officio Members, and make recommendations regarding same.

(d) **Nominating Committee**, whose duties shall be to recommend a candidate for each County Officer position.

(e) **Any Other Committee** as may be deemed advisable by the body. Said Temporary Officers, Committee Chairmen, and Committee members shall be Members or Ex-Officio Members of the County Committee.

(7) Recess for caucuses of Assembly, Senate, and Congressional District Committees solely for the election of officers and representatives as provided for in Article XIV, Section 4; followed by continuing recess for Temporary Committee meetings.

- (8) Reconvene meeting to receive reports of Temporary Committees:
 - (a) Credentials Committee;
 - (b) Rules/Bylaws Committee;
 - (c) Resolutions Committee;
 - (d) Nominating Committee.

The report of the Nominating Committee shall be deemed a nomination, but additional nominations may be made from the floor. Only Members or Ex-Officio Members shall be eligible to be nominated for County Officer positions.

(9) Election of a permanent Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer. Voting shall be by secret ballot, except in the case of unopposed nominees.

(10) Report of tellers and declaration of results of election.

(11) Reports of any other committees.

(12) Appointment of Escort Committee for purpose of escorting new Chairman to the podium.

(13) Adjournment.

Section 2. County Committee Meetings.

a. **Frequency of Meetings.** Meetings of the County Committee may be convened at any time upon the call of the County Chairman. The County Chairman shall call at least one meeting of the County Committee each quarter of each year.

b. **Notice Requirement.** Meetings of the County Committee shall require at least ten (10) days advance written notice to all Members, Ex-Officio Members, and Alternates.

c. **Request for Meeting by Members and Ex-Officio Members.** At the written request of any thirty (30) Members and/or Ex-Officio Members of the County Committee, the Chairman shall send by mail, notice of a meeting of the County Committee within ten (10) days of such request.

d. **Refusal by Chairman to Call Meeting.** If the Chairman of the County Committee refuses to call a meeting, a meeting may be called upon five (5) days notice by a majority of the members of the Committee. (Ref: Art. IV, Sec. 7444 of the Elections Code, as amended from time to time.)

e. **Purpose of Meetings.** County Committee meetings called pursuant to Sections 2.a. through 2.d. in this Article, may be for the purpose of transacting any and all business. No specific purpose for the meeting need be stated in the notice thereof, except for specially called meetings.

f. **Order of Business.** The order of Business at all County Committee meetings (except for the Organization Meeting) shall be:

- (1) Call to Order;
- (2) Invocation and Pledge of Allegiance;
- (3) Items on the published agenda, which shall be distributed prior to the time the meeting is called to order.

g. **Definition of Quorum.** A quorum of the County Committee shall consist of thirty-three and one-third percent (33 $\frac{1}{3}$ %) of the Members and Ex-Officio Members to conduct all business except changing of the Bylaws or removal of a County Officer. A quorum shall consist of fifty-one percent (51%) of the Members and Ex-Officio Members in order to change the Bylaws or remove a County Officer. Once a quorum is established, it shall be deemed to continue throughout the meeting unless a further quorum call is requested by any Member or Ex-Officio Member during the meeting.

ARTICLE VII — EXECUTIVE COMMITTEE

Section 1. Composition.

a. The Executive Committee shall consist of the Officers of the County Committee, to wit:

Chairman	Assistant Secretary
First Vice Chairman	Treasurer Assistant
Second Vice Chairman	Treasurer
Secretary	

who, as a group, shall hereinafter be referred to as the “Executive Board,” together with the District Representative provided for in Section 1.b. in this Article and six (6) Representatives-at-Large to be appointed by the Chairman from among Members and Ex-Officio Members of the County Committee, who shall serve at the pleasure of the County Chairman.

b. District Representatives from Assembly District Committee.

Each Assembly District lying wholly or partially within Los Angeles County shall have a District representative as a voting member of the Executive Committee. Such Representative shall be chosen from among Members and Ex-Officio Members of the respective Assembly District Committees. The Representative shall be chosen by a majority vote of the Members and Ex-Officio Members of the respective Assembly District Committee, and may be the Assembly District Chairman. In the absence of, or until the election of a District Representative, the District Representative shall be the Assembly District Chairman.

c. District Representatives from Senatorial and Congressional District Committees.

Each Senatorial and Congressional District lying wholly or partially within Los Angeles County shall have a District Representative as a voting member of the Executive Committee. Said District Representative shall be the District Committee Chairman of the respective Senatorial and Congressional Committees, except in the case where the Executive Committee Representative is removed for non-attendance as set forth in Section 1.d of this Article, in which case the Executive Committee Representative and the District Committee Chairman may be two separate individuals.

d. Removal for Non-attendance.

Any Executive Committee Member who misses three (3) successive Executive Committee meetings may be removed by the appointing District from the Executive Committee. The Members and Ex-Officio Members of the District shall elect a successor District Representative to the Executive Committee.

e. Sergeant-at-arms.

The Chairman shall appoint a Sergeant-at-Arms with the approval of the Executive Committee, who shall have a vote on the Executive Committee provided such appointee is already a member of the Executive Committee, but not by virtue of the office of Sergeant-at-Arms. The Sergeant-at-Arms shall perform the required duties at County Committee Meetings and Executive Committee Meetings.

f. Parliamentarian.

The Chairman may appoint a Parliamentarian, who should be a Registered Parliamentarian, to serve at meetings of the County Committee and Executive Committee.

Section 2. Powers.

The Powers of the County Committee shall be vested in the Executive Committee.

Section 3. Responsibilities.

The Executive Committee shall be responsible for, but not limited to, the following areas of activity:

a. To accomplish the purpose and objectives of the County Committee as stated in Article II - Purpose and Article III - Objectives.

b. The raising, or the authorization for raising, of necessary funds to carry on the full time, aggressive Party program of the County Committee, and the expenditure of such funds, as provided for in Article XII - Budget & Publication Committees.

c. To conduct and have charge of the Party campaign under the general direction of the State Central Committee or the Executive selected by the State Central Committee. (See Article IV, Section 7440, California Elections Code.)

Section 4. Meetings and Notice.

The Executive Committee shall meet as often as may be deemed necessary by the Chairman. There shall be at least one regular meeting each calendar month except that the Committee may choose not to meet during the months of August and December. Seven (7) days written notice shall be given to the entire Executive Committee for all meetings called by the Chairman or by prior resolution of the Executive Committee. Ten (10) members of the Executive Committee may call a meeting on seven (7) days written notice to the entire Executive Committee.

Section 5. Order of Business.

The Order of Business at all Executive Committee meetings shall be:

- a. Call to Order;
- b. Invocation and Pledge of Allegiance;
- c. Items on the published agenda, which shall be distributed prior to the time the meeting is called to order.

Section 6. Definition of Quorum.

Subject to the provisions of Articles V, Section 3, thirty-three and one-third percent (33-1/3) of the total membership of the Executive Committee shall constitute a quorum for the transaction of business.

ARTICLE VIII — COUNTY OFFICERS

Section 1. Chairman.

The Chairman of the County Committee shall be its Chief Executive Officer, and shall call and preside at all meetings of the County Committee, Executive Committee and the Executive Board. Additionally, the Chairman:

- a. Shall carry into effect, or cause to be carried into effect, the views and orders of the County Committee and the Executive Committee;
- b. Shall perform such specific duties as may be prescribed elsewhere in these Bylaws, or such as may be assigned by the Executive Committee;
- c. Shall have authority, by and with the advice and consent of the Executive Committee, to appoint committees other than those prescribed herein;

d. Shall have authority, by and with the advice and consent of the Executive Committee, to manage and supervise the affairs of the County Committee through the Executive Director and the Controller as provided for in these Bylaws;

e. When not a specific voting member of a Committee listed in Article XIII - Committees, the Chairman shall be a non-voting Ex-Officio member of all such committees.

Section 2. First and Second Vice Chairman.

In the absence or the disability of the Chairman, the Vice Chairmen, in order, shall perform all of the duties of the Chairman. When so acting, such officer shall have the powers of, and be subject to, all the restrictions placed upon the Chairman. The Vice Chairmen shall perform such duties as may be delegated by the Chairman, Executive Board, Executive Committee or the County Committee. They shall succeed respectively, to the office of Chairman and First Vice Chairman in the event of Vacancies as set forth in Section 5 of this Article.

Section 3. Secretary and Assistant Secretary.

The Secretary shall keep accurate and complete records of the meetings and proceedings of the Executive Board, Executive Committee and the County Committee. The Secretary shall also perform such duties as may be delegated by the Chairman, Executive Board, Executive Committee or County Committee. The Assistant Secretary shall assist the Secretary and shall perform such other additional duties as may be similarly delegated.

Section 4. Treasurer and Assistant Treasurer.

The Treasurer shall have the responsibility to review all the financial operations of the County Committee and shall perform such duties as may be delegated by the Chairman, Executive Board, Executive Committee or County Committee. The Assistant Treasurer shall assist the Treasurer and shall perform such other duties as may be similarly delegated. The Treasurer shall be an ex-officio voting member of both the United Republican Finance Committee (URFC) and the County Budget Committee.

Section 5. Vacancies.

a. Vacancy and Succession in the Office of the County Chairman.

(1) In case a vacancy shall occur in the office of County Chairman by reason of death, resignation, or incapacity, the First Vice Chairman shall become the Chairman, and the Second Vice Chairman shall become the First Vice Chairman.

(2) In the event a vacancy shall occur in the office of County Chairman by reason of impeachment or removal as provided for in Article IV, Section 2.c., the First Vice Chairman shall become acting Chairman until a meeting of the County Committee shall be held, at which meeting a new County Chairman shall be elected. In such latter

event, the First Vice Chairman shall, within (10) days of the vacancy occasioned by the removal, issue a call for a meeting of the County Committee, giving not less than fourteen (14) days nor more than thirty (30) days notice thereof, for the purpose of electing a successor County Chairman. The call for such meeting and notice thereof shall include the day, date, hour, and place where such meeting shall be held. Should the First Vice Chairman fail to act within twenty (20) days, the duty of calling such meeting shall devolve upon the Second Vice Chairman to act within an aggregate of thirty (30) days from the such meeting with notice as provided above, such notice to be sent by mail to the entire County Committee.

b. Vacancy and Succession In Other County Offices.

(1) Except at the Organizational Meeting, in case a vacancy occurs for any reason in the following offices, the respective vacancy shall be filled as follows:

First Vice Chairman	filled by Second Vice Chairman
Secretary	filled by Assistant Secretary
Treasurer	filled by Assistant Treasurer

(2) In case a vacancy occurs in any office other than Chairman, and in case the offices set forth in Section 5.b.(1) in this Article are not filled for any reason, such vacancy(ies) may be filled by election at any regular or specially called meeting of the County Committee or the Executive Committee, provided notice of the meeting includes information that such vacancy exists and shall be filled at the meeting.

(3) In the event a person already holding an office is elected to fill an office that is vacant, thereby creating a vacancy in the other office, the election to fill such newly created vacancy may be held at the same meeting without further notice being given or required.

ARTICLE IX — EXECUTIVE BOARD

Section 1. Meetings and Duties.

The Executive Board shall meet in person or by phone as frequently as required to consider, evaluate, and act upon matters concerning the operation of the County Headquarters, Executive Director, Finance Director, Controller and the various Committees and programs of the County Committee. The Executive Board shall meet a minimum of once a month.

Section 2. Advisory Responsibility.

The Executive Board shall act as an advisory body and may make recommendations to the Chairman.

Section 3. Personnel Board.

The Executive Board shall act as the Personnel Board for the County Headquarters for the purpose of setting job classifications and salary ranges therein and for reviewing to the Chairman such matters of personnel administration that may be presented to it by Members, Ex- Officio Members, or employees of the County Committee.

Section 4. Other Duties and Responsibilities.

Specific further duties and responsibilities of the Executive Board may be provided for in these Bylaws or assigned to it by Executive Committee if not in conflict with these Bylaws.

ARTICLE X — EMPLOYEES

Section 1. Executive Director and Staff.

The Executive Director shall be accountable to and report directly to the County Chairman and shall be the Chief Administrative Officer of the County Committee. The Executive Director shall work closely with all County Officers and Committee Chairmen and assist them in fulfilling the objectives of the County Committee and its subdivisions. The Executive Director shall be hired by the County Chairman, with the advice and consent of the Executive Committee. The following provisions relate to the Executive Director and his staff:

- a. Job descriptions for the Executive Director shall be adopted by the Executive Board, and for his staff by the Executive Board working with the Executive Director.
- b. The Executive Director shall have the authority to hire and terminate his staff employees.
- c. The Executive Director shall be bound by fiscal controls provided by the Controller, the Executive Committee, the Executive Board and these Bylaws.
- d. The Executive Director shall consult with the Executive Board as frequently as either he or the Executive Board deems necessary to maintain a harmonious and efficient operation.
- e. The Chairman may call upon the Executive Director to report at meetings of the Executive Committee and County Committee, including reporting on behalf of staff members.
- f. The Executive Director shall be responsible for safekeeping of all County Committee property, records and effects.
- g. The Executive Director shall be responsible for proper purchasing practices and procedures for adhering to the budget and for maintaining fiscal liaison with the Controller.

Section 2. Finance Director and Staff.

a. The Finance Director shall be the chief fundraiser of the County Committee. The Finance Director shall be selected by the United Republican Finance Committee (URFC) Chairman with the advice and consent of the Executive Board and shall report to the URFC Chairman on a regular basis as well as to the County Chairman, the County Committee, and Executive Committee, maintaining communication with the Executive Director and Controller.

b. The Finance Director shall have supervision of the URFC staff and shall have the authority to select and terminate his staff employees.

c. The Finance Director and staff shall be subject to the provisions of these Bylaws, including fiscal controls contained herein.

d. Should it be deemed desirable for the Finance Director to be an independent contractor, the County Chairman, after consultation with the URFC Chairman, may contract with an eligible person to be appointed Finance Director with the advice and consent of the Executive Board and the URFC Chairman. Compensation and contracts shall be negotiated by a committee composed of the Executive Board and URFC Chairman.

Section 3. Controller and Staff.

The Controller shall be the Chief Fiscal Officer of the County Committee. The Controller shall be appointed by and serve at the pleasure of the Executive Committee. He shall supervise the staff of the Controller's office. Subject to the authority of the Executive Committee and the committees and subcommittees provided for in Article XII - Budget & Publication Committees as to specific funds under their supervision and control, the Controller shall have the full authority and responsibility for the administration, supervision, control and disbursement of the funds of the County Committee. He shall maintain liaison with the Executive Director in the fulfillment of these duties.

ARTICLE XI — FINANCE

Section 1. United Republican Finance Committee (URFC).

The URFC is the official fund-raising committee of the County Committee. The County Chairman, with the approval of the Executive Board, shall have direction over fund-raising projects. Funds raised by the URFC, its members, its staff or through use of the County Committee's facilities, shall be transmitted directly to the County Committee's Treasurer, who shall maintain such funds as required by law and these Bylaws.

a. **Selection of Membership.** The URFC shall be selected by the County Chairman with the advice and consent of the Executive Board and shall serve at the pleasure of the Executive Board. No fewer than ten (10) Members or Ex-Officio

Members of the County Committee shall be included in the membership of the URFC, including the County Chairman and County Treasurer. The URFC Chair appointed by the County Chairman with the advice and consent of the Executive Board, need not be a Member or Ex-Officio Member of the County Committee.

b. **Subcommittees.** The URFC Chairman with the advice and consent of the Executive Board shall appoint such committees as may be necessary to fulfill the mission of the URFC. These committees shall establish internal regulations and guidelines consistent with State and Federal law and these Bylaws. Copies of these regulations and guidelines shall be kept on file with the County Chairman.

ARTICLE XII — BUDGET & PUBLICATION COMMITTEES

Section 1. Budget Committee.

a. The members of the Budget Committee shall be appointed from among the Members and Ex-Officio Members of the County Committee by the County Chairman with the advice and consent of the Executive Committee and shall serve at the pleasure of the Executive Committee.

b. The Budget Committee shall supervise and control the following funds:

- (1) Headquarters Facilities Fund;
- (2) Headquarters General Fund;
- (3) Precinct Organization Fund;
- (4) Special additional funding committees, which may be established pursuant to Section 8 of this Article.

The Budget Committee shall submit budgets for these County Committee funds to the Executive Committee for approval. Regulation for the conduct of the Budget Committee operations maybe developed by the Executive Committee.

Section 2. Budget Submission.

Budgets referred to in Section 1. of this Article shall be submitted semi-annually and, upon the required approvals, shall constitute the authority for the expenditure of funds. Supplemental items or deletions to any budget may be submitted from time to time. No later than thirty (30) days prior to the end of the term of office for a given County Committee, an interim three (3) month budget shall be adopted for the first three (3) months of the term of the successor County Committee. The new County Committee may amend the interim budget.

Section 3. Non-budgeted Items Exceeding \$500.00.

As relates to the budget, which shall be adhered to item by item and line by line, non-budgeted items exceeding \$500.00 shall be referred to the Executive Board for its approval; a majority vote of the entire Executive Board, in person or by phone, is

required, provided that such expenditures shall not exceed monies provided for in the budget for contingency reserves. Non-budgeted items under \$500.00 may be approved by the Chairman, Controller, or Executive Director. Multiple authorizations under \$500.00 shall not be used to circumvent the requirement for obtaining Executive Board approval for items in excess of \$500.00.

Section 4. Conflicts of Interest.

No Member or Ex-Officio Member of the County Committee shall receive any remuneration except for prescribed expense reimbursements, and no Member or Ex-Officio Member shall be an employee of or contract with the various arms of the County Committee unless such individual first resigns his membership or is specifically approved by the Executive Committee. Notwithstanding the foregoing, any business owned or controlled by a Member or Ex-Officio Member may deal with the County Committee if such dealings are the results of selecting an acceptable bid from a minimum of three (3) competitive bids. This Section shall not apply to short-term special events, subject to the approval of the Executive Board, or to services to a candidate's campaign organization.

Section 5. Bids.

Bids shall be required for all expenditures in excess of \$500.00 excepting regular monthly expenditures such as rent, utilities and repeat orders of routine supplies or services originally entered as a result of bids.

Section 6. Financial Regulations and Guidelines.

Financial regulations and guidelines may be adopted by the Executive Committee provided they are consistent with these Bylaws. It shall be a requirement that all bank accounts of the County Committee be two-signature accounts; however, only one signature shall be required on checks drawn for less than \$200. It shall be the responsibility of the Controller to maintain a current compendium of such regulations and guidelines, and he shall furnish current copies periodically to all affected staff members and Committee Chairmen semiannually, or more frequently if necessary to the Executive Committee.

Section 7. Publications Committee.

The Publications Committee shall be appointed by the County Chairman with the advice and consent of the Executive Committee and serve at its pleasure. The Committee shall be responsible to the County Chairman and consist of at least five (5) Members or Ex-Officio Members of the County Committee plus the Controller and Executive Director as non-voting staff advisors. The Publications Committee shall control and supervise all funds regarding publications, subject to these Bylaws and regulations adopted hereunder and no inconsistent herewith. Said Committee shall also act as the Publications Editorial Board.

The Publications Committee shall also include as non-voting members all paid and non-paid staff of any book-type publication of the County Committee.

Section 8. Special Committees.

Other special committees of a fund-raising, fund-disbursing, educational or similar nature may be appointed by the County Chairman with the advice and consent of the Executive Committee. Such special committees shall be subject to the provisions of these Bylaws and such other regulations as may be adopted from time to time.

Section 9. Financial Operations.

No obligations shall be incurred regardless of budgetary authority, unless sufficient monies covering same are on deposit in the account of the County Committee or can reasonably be expected to be on deposit at the time the obligation is to be paid or otherwise satisfied.

ARTICLE XIII — COMMITTEES

Section 1. Appointment of Committee Members and Chairmen.

All Committees and their Chairmen shall be appointed by the County Chairman with the advice and consent of the Executive Committee at whose pleasure such committees and their Chairman shall serve. This Section shall not apply to the United Republican Finance Committee.

Section 2. Standing Committees.

a. Standing committees of the County Committees shall be:

- (1) Bylaws/Rules
- (2) Resolutions
- (3) Legal

b. Except as specifically mentioned in these Bylaws for a given Committee, the membership and Chairmen of all Standing Committees shall be limited to Members, Ex-Officio Members, Alternates and Ex-Officio Alternates of the County Committee.

Section 3. Other Committees.

In addition to Members, Ex-Officio Members, Alternates and Ex-Officio Alternates, persons who are registered Republicans in Los Angeles County may be members of the following Committees provided that the number does not exceed forty percent (40%) of the membership of any Committee. The Chairman may be selected from among all the members of the respective Committees listed herein below:

- a. Precinct
- b. Candidate Research and Development
- c. Youth
- d. Community Outreach
- e. Labor
- f. Information and Education
- g. Speakers Bureau
- h. Independent Volunteer Republican Clubs
- i. Fair News
- j. Computer Services
- k. Election Security

Section 4. Officers of Committees.

Each Committee shall have a Chairman and a Secretary, and if deemed advisable by particular Committee, a Vice Chairman. Committees shall select their officers, with the exception of Chairman, from their membership.

Section 5. Additional Committees.

Additional Committees may be appointed on an interim basis pursuant to the provisions of Sections 1 through 4 of this Article.

Section 6. Exclusions.

The Executive Committee provided for in Article VII- Executive Committee and the several Committees authorized in Article XI - Finance and in Article XII Budget & Publications Committees, are subject to the organizing and operating procedures therein and, accordingly, are specifically excluded from the provisions of this Article.

ARTICLE XIV — DISTRICT COMMITTEES

Section 1. Definition and Membership.

There shall be a Committee in each of the Assembly, Senatorial, and Congressional Districts, lying wholly or partially within Los Angeles County, which shall be known as the # __ Assembly, Senatorial, or Congressional District Committee. Each District Committee shall be composed of all Members and Ex-Officio Members of the County Committee residing within the respective Districts. The number of Members in each Assembly District shall be seven (7), unless otherwise stated by law.

Section 2. Representation.

Any Assembly District, a part of which is included in a Senatorial or Congressional District and which does not have a Member or Ex-Officio Member residing in such District, shall be represented by one Member or Ex-Officio member of its Committee, appointed by that Committee as its representative.

Section 3. Duties of Assembly District Committees.

It shall be the duty of the Assembly District Committees to:

- a. Recruit new Members, Alternate Members and Associate Members;
- b. Educate Voters;
- c. Coordinate campaigns;
- d. Organize precincts;
- e. Conduct candidate research and development;
- f. Operate local headquarters;
- g. Sponsor Independent Republican Clubs;

and in all ways aggressively present the party and its Candidates to the electorate in such ways as to enhance the probability of a Republican victory at each election and to increase support of Republican officeholders and their programs between elections.

Section 4. Election of Officers of District Committees.

a. At the Organizational Meeting of the County Committee, as provided for in Article VI - Meetings of the County Committee, Assembly District Committees shall organize by the election of a Chairman, Vice Chairman, Secretary, Assistant Secretary, Treasurer and Assistant Treasurer for a term of up to two years as determined by the Members of the Assembly District Committee. At the same Organizational Meeting, Senatorial and Congressional Committees shall organize by the election of a Chairman and Secretary.

b. At the same Organizational Meeting, each District Committee shall elect a District Representative to the Executive Committee as provided for in Article VII, Section 1.b. (regarding Assembly District Committees) and Section 1.c. (regarding Senatorial and Congressional District Committees). The various District Committee Officers shall serve at the pleasure of their respective District Committees. The Chairman and Vice Chairman of the Committee shall be a Member or Ex-Officio Member of that District Committee; the Secretary and Treasurer of a District Committee shall be Members; Ex-Officio Members, Alternates or Ex-Officio Alternates of that District Committee, the offices of Assistant Secretary and Assistant Treasurer may be filled by Members, Ex-Officio Members, Alternates, Ex-Officio Alternates or Associate Members of the District Committee.

Section 5. Vacancy and Succession in the Office of District Chairman.

a. In the case of the disability of a District Chairman, or in the event that a vacancy shall occur in that office by reason of death, resignation or removal, the duties of the Chairman shall devolve upon the Vice Chairman, if there be one, or the Secretary if there is no Vice Chairman, which persons shall discharge the duties of District Chairman until such vacancy shall have been duly and regularly filled by the election of a successor Chairman.

b. In the event of any vacancy as specified, the Acting Chairman shall, within ten (10) days, issue a call for a meeting of the District Committee with not less than fourteen (14) days nor more than thirty (30) days notice thereof to elect a new District Chairman. The notice of such meeting shall include the day, date, hour, and place where such meeting will be held. If the Acting Chairman fails to call a meeting within thirty (30) days of a vacancy occurring in the office of District Chairman, the County Chairman may call and conduct a District Committee meeting for the purpose of electing a new Chairman, giving notice for such meeting as set forth in this Section.

Section 6. Meetings of District Committees.

a. The District Committee may be convened at any time upon the call of the Chairman or upon the written call signed by not less than six (6) Members and/or Ex-Officio members or a majority, whichever is the lesser, of the Senatorial or Congressional District Committee and not less than four (4) Members and/or Ex-Officio Members of an Assembly District Committee. It shall be the duty of the Chairman to preside at such meetings, and he shall be entitled to vote on all business. Notice of meetings called by the Chairman shall be given by the Secretary to each Member, Alternate Member and Ex-Officio Member of the Committee as provided for in this Section.

When meetings are called by Members and/or Ex-Officio Members of the Committee, at least five (5) days notice in writing shall be given in advance of such meetings to every Member and Ex-Officio Member not joining in the call, and such notice shall likewise state the purpose for which the meeting is being called. Notices of time and place of all meetings of the District Committee shall be sent to the Chairman and Secretary of the County Committee. Minutes from all District Committee meetings shall be forwarded to the Secretary of the County Committee within ten (10) days of such meeting.

b. **Frequency of meetings.** The Assembly District Committees shall meet, preferably monthly but at a minimum, quarterly, and such meetings shall be called by written notice as specified in Section 6.a. of this Article.

Section 7. Rules and Regulations of District Committees.

Bylaws and standing rules for any District Committee are hereby authorized for adoption as may be deemed necessary and proper to perfect the organization or to provide for the government of such Committee to elect such officers and take such action as these Bylaws provide. No such bylaws or standing rules so adopted by any District Committee shall be in violation of any law and shall not be in conflict with these Bylaws.

ARTICLE XV — VACANCIES ON THE COUNTY COMMITTEE AND DISTRICT COMMITTEES

Section 1. Definition of Vacancy.

In the event of the election or appointment of an ineligible person or whenever any Member dies, resigns, becomes incapacitated to act, moves his residence out of the Assembly District in which elected or appointed, ceases to be a registered Republican,

or is removed for cause from the County Committee (as set forth in Article IV, Section 2.c.), a vacancy exists. These rules shall apply to District Committees as well. In addition, if any of the seven seats in each Assembly District are not filled by elected Members in the even-year Primary elections, said seat(s) is/are considered to be vacant, to be filled subsequent to the County Committee's Organizational Meeting.

Section 2. Removal of Members for Absence.

Any Member, other than an Ex-Officio Member, of a Committee who misses four (4) regularly called meetings within one 12-month period shall be removed from the Committee concerned, unless his or her absence is caused by illness or temporary absence from the county on the date of the meeting. (Section 7411, Elections Code as amended.)

Section 3. Filling a Vacancy.

In the event of a vacancy, the remaining Members and Ex-Officio Members in the Assembly District Committee shall appoint a qualified person to fill the vacancy. Such appointment(s) may take place at any duly noticed meeting of the Assembly District Committee, with the exception of the Assembly District Committee meeting that takes place during the County Committee Organizational Meeting. Whenever any person is appointed to fill a vacancy, the District Committee shall notify, within ten (10) days, the Chairman of the County Committee who shall file a notice of the appointment with the County Clerk (Registrar of Voters) and the Chairman of the State Central Committee within thirty (30) days after it is made. Failing such notification, the appointment is null and void. The notices shall contain the name, address and telephone number of the person appointed and the name of the person replaced and shall indicate the date of appointment.

Section 4. Exclusions.

The Provisions in this Article shall not apply to vacancies in Ex-Officio Member positions. Such vacancies shall not be filled by Assembly District Committees.

Section 5. Meeting Notice.

Notice of an Assembly District Committee meeting to fill a vacancy shall specify the purpose of the meeting and shall be given in accordance with Article XIV, Section 5.

ARTICLE XVI — DISTRICT BOUNDARIES

All Assembly, Senatorial and Congressional District boundaries established by law shall be used to determine Membership and Ex-Officio Membership of the District Committees except as provided for in Article IV, Sections 5 and 6.

ARTICLE XVII — INDEPENDENT VOLUNTEER REPUBLICAN CLUBS

Chartering and coordination of the activities of independent volunteer Republican clubs shall be vested in the Executive Committee, directly or through the independent Volunteer Republican Clubs Committee provided for in Article XIII, Section 2.b. Procedures shall be adopted for charter applications, which include Assembly District sponsorship and investigation that minimum requirements are met. The Executive

Committee shall vote for approval or rejection of charter applications and revocation of existing charters.

ARTICLE XVIII — RESOLUTIONS

Proposed resolutions of the County Committee or the Executive Committee shall be referred in writing to the Resolutions Committee, which shall report on such resolutions at the next meeting of the appropriate body with its recommendations. In order to accommodate emergency resolutions, the County Committee may suspend this Article in the conduct of its business by a two-thirds ($\frac{2}{3}$) vote when a quorum is present. In the absence of such a County Committee meeting, the Executive Committee may suspend this Article in the conduct of its business by a two-thirds ($\frac{2}{3}$) vote when a quorum is present. Resolutions submitted to the voting body must be in writing.

ARTICLE XIX — ENDORSEMENTS

Section 1. Non-Partisan Elections.

- a. The County Committee may make endorsements in any non-partisan election.
- b. If a jurisdiction falls entirely within a single district, which may be an Assembly District, a State Senate District or a Congressional District, the Committee that serves that District shall make the endorsement. Upon making an endorsement, the Chairman of the Assembly District, the State Senate District or the Congressional District that is making the endorsement shall notify the County Chairman and County Secretary. The endorsement shall not take effect for three (3) business days during which time the County Chairman and Executive Committee may refer the endorsement to the County Committee, placing the endorsement on hold until the next meeting of the County Committee. If the Chairman and Executive Committee do not refer the endorsement, it shall go into effect at the end of the three (3) business days after notification to the County Chairman and County Secretary.

Section 2. Partisan Contested Direct Primary Elections.

Article III of the Bylaws of the California Republican Party (CRP), Section 3.02, Endorsements by Committee, County Central Committees and Board of Directors, pre-empt the authority of the County Central Committee with respect to endorsing in such elections.

Section 3.02.02 (A) of the CRP Bylaws states, "Neither the Committee nor any Republican County Central Committee shall endorse, support or oppose any candidate for the Republican nomination in a contested election for any partisan elective office at a direct primary election, except as specified in this Article."

Sections 3.02.02, 3.02.03, and 3.02.04 of the CRP Bylaws deal with endorsing procedures for the CRP and County Central Committees at special primary elections. No endorsements shall be made by the CRP or a Republican County Central Committee unless and except the procedures set forth in the referenced sections are complied with.

The complete text of Article III, CRP Bylaws is contained in Appendix II.

ARTICLE XX — AMENDMENTS TO BYLAWS

Section 1. Proposed Amendments.

Proposed amendments to these Bylaws shall be submitted in writing to the Bylaws/Rules Committee for consideration. The Bylaws/Rules Committee shall submit a report in writing on such proposed amendment(s) at the next meeting of the Executive Committee with its recommendations for automatic referral to the next succeeding meeting of the County Central Committee. In the event no report is given at such meeting, the proposed amendment(s) shall be presented automatically to the next succeeding meeting of the Executive Committee for its recommendation and automatic referral to the next County Committee meeting.

Section 2. Notice.

Written notice of the proposed changes and the relevant recommendations shall be given to all members, Ex-Officio members and all Alternate Members at least ten (10) days before said County Committee meeting. A majority vote, when the required quorum of fifty-one percent (51%) of the Members and Ex-Officio Members is present, shall be sufficient for adoption of any amendments.

ARTICLE XXI — DISTRIBUTION OF BYLAWS

A copy of these Bylaws and any amendments thereto shall be mailed by the Secretary to each Assembly District Chairman and Secretary within thirty (30) days after enactment and within thirty (30) days after the Organizational Meeting of the County Committee, posted on the RPLAC web site. A copy shall be available to any Member or Ex-Officio Member of the County Committee on request.

ARTICLE XXII — RULES OF ORDER

Robert's Rules of Order, Newly Revised, shall prevail at all meetings, when not in conflict with existing state and federal law or these Bylaws.

Revised Bylaws of the Republican Central Committee of Los Angeles County adopted December 15, 2012.

APPENDIX I — DEFINITIONS AND GLOSSARY

Section 1. General Provisions.

Unless the provisions of the context otherwise requires, these general provisions rules of construction and definitions shall govern the construction of these Bylaws.

Section 2. Headings.

Chapter and Section headings do not, in any manner, affect the scope, meaning or intent of the provisions of these Bylaws.

Section 3. Tenses, Gender and Number.

As used in these Bylaws, the present tense includes the past and future tenses, and the future, the present: the masculine gender includes the feminine: the singular includes the plural, and the plural, the singular.

Section 4. "Shall" and "May."

"Shall" is mandatory, and "May" is permissive.

Section 5. Interpretation of the terms "Chairman" vs. "Chair."

As defined by the *American Heritage Dictionary*, "Chair" means "seat of office, as that of a chairman." "Chairman" means "one who presides over an assembly, meeting, committee or board."

Section 6. Partial Invalidity.

If any provision of these Bylaws or the application thereof to any person or circumstance is held invalid, the remainder of the Bylaws and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 7. Ex-Officio Members and Ex-Officio Alternates.

By virtue of an opinion rendered on February 7, 1994, by the Legislative Counsel of California, these Bylaws extend Membership on Assembly District Committees to Ex-Officio Members who shall have all the rights and privileges set forth in these Bylaws.

Section 8. Communications.

Wherever these Bylaws require written notice, email shall be deemed to be written notice. In the event that any person who is required to be notified does not have access to email, the Secretary shall maintain a list of those Members or Alternates who do not have access to email, and they shall be notified by US mail.

APPENDIX II — EXCERPT FROM CRP BYLAWS

Section 3.02 ENDORSEMENTS BY COMMITTEE, COUNTY CENTRAL COMMITTEES, AND BOARD OF DIRECTORS

Section 3.02.01 Board of Directors Endorsements

- (A) The Board of Directors shall not endorse, support or oppose any candidate for partisan nomination in a partisan primary or any state or local ballot measure; provided, however, the Board of Directors may endorse, support or oppose the recall of a state elected officeholder.

- (B) The Board of Directors may endorse a Republican candidate for local office when (1) the local County Republican Central Committee has endorsed the candidate, (2) that County Committee's Chairman requests the State Party's endorsement, and (3) no affected County Republican Central Committee objects.

Section 3.02.02 Pre-Primary Endorsements for Partisan Elective Office in a Direct Primary or Recall Election

- (A) Neither the Committee nor any Republican County Central Committee shall endorse, support or oppose any candidate for the Republican nomination in a contested election for any partisan elective office at a direct primary election, except as specified in this Article.

- (B) The Committee, the Executive Committee, and each Republican County Central Committee shall have the authority to endorse in any partisan primary election in which one or more of the candidates for the Republican nomination has voted as a legislator either to support a reapportionment or redistricting bill that was opposed by the majority of the members of the Republican Caucus in that candidate's respective house of the California Legislature, or to override an incumbent Republican Governor's veto of any reapportionment or redistricting bill. Such an endorsement shall require a majority vote of the voting members present and shall be in order at any meeting of the Committee, Executive Committee, or Republican County Central Committee without any other action required.

Section 3.02.03 Pre-Primary Endorsements for Partisan Elective Office in a Special Primary Election or Recalls

- (A) Where there is more than one Republican candidate for nomination for election in a special or top two primary election, the Committee shall not endorse, support or oppose any candidate for the Republican nomination or election to any partisan elective office in such a special or top two

election, or in a recall or recall replacement election, except in the following manner and circumstances:

- (1) Written notice of the proposed action has been given at least 24 hours in advance of the meeting of the Board of Directors to all persons entitled to vote.
- (2) A hearing is held and the candidates affected are given an opportunity to appear.
- (3) A candidate, or a yes or no position in a recall election, receives a two-thirds (2/3) majority vote of the members of the Board of Directors present and voting, which votes must be in concurrence with any previous vote of endorsement, support or opposition by the Republican county central committee or committees having jurisdiction over the affected district office or recall election, as provided in section 3.02.04.

Section 3.02.04 Republican County Central Committees' Pre-Primary Endorsements for Partisan Elective Office in Special Primary Elections or Recalls

- (A) Where there is more than one Republican candidate for nomination or election in a special or top two primary election, no Republican County Central Committee shall endorse, support or oppose any candidate for nomination or election at a special or top two primary election or in a recall or recall replacement election, except in the following manner and circumstances:
 - (1) Notice of the proposed action is given at least five days in advance of the Central Committee meeting to all persons entitled to vote.
 - (2) A hearing is held and the candidates affected are given an opportunity to appear.
 - (3) A candidate receives a two-thirds (2/3) majority vote of the voting members present and voting.
 - (4) The action is concurred in by all other Republican County Central Committees which have jurisdiction over the affected election district, in compliance with the provisions of subdivisions (1) through (3) of this subsection.

Section 3.02.04.1 Endorsement System

- (A) The CRP will implement an endorsement system, for district races beginning in 2014 and for all statewide races beginning in 2016, that will supersede sections 3.02.03 and 3.02.04 above for top two primary

endorsements and all legally qualified Republican voters, including military voters serving overseas, the opportunity to participate by ballot.

Section 3.02.05 Definitions

- (A) "Partisan elective office" includes the offices of President of the United States, Governor, United States Senator, Lieutenant Governor, Attorney General, Secretary of State, Controller, Treasurer, Insurance Commissioner, member of the State Board of Equalization, member of the United States House of Representatives, member of the State Senate; member of the State Assembly; and member of a Republican County Central Committee.
- (B) "District office" means member of the United States House of Representatives, member of the State Senate, and member of the State Assembly.

APPENDIX III — RPLAC STANDING RULES

Section 1. RPLAC STANDING RULES FOR CENSURE

1. RPLAC Bylaws Article IV, Section 2 c(3) provides that "**The County Committee may formally censure any Member for cause. Rules for censure shall be a part of the Standing Rules of the County Committee.**"
2. Cause for Censure shall be defined as engaging in physical or verbal conduct that tends to bring the Republican Party of Los Angeles County into disrepute.
3. Obstructing meetings of the RPLAC Executive Board, Executive Committee or Full Committee shall constitute grounds for censure.
4. The RPLAC Executive Board, Executive Committee, Full Committee or RPLAC Chairman may refer an RPLAC Member, Alternate or any other person for cause to the RPLAC Rules and Bylaws Committee for consideration of censure.
5. The Rules & Bylaws Committee may sustain or deny the allegations giving rise to the referral for consideration of censure. If the Committee sustains the allegations, it will formalize them into a specific Resolution of Censure, and bring said resolution to the next monthly meeting of the Full or Executive Committee for its consideration.
6. The accused person will be given at least one week's notice of the charges. He will be afforded an opportunity to defend himself at the monthly meeting at which his censure is considered. The RPLAC Chairman shall waive the two-minute speech rule so as to provide the accused with a reasonable opportunity to answer the charges against him. The Chairman will determine the amount of time granted the accused.
7. The Resolution of Censure must receive a majority vote to pass. Should the motion pass, the text will be provided to all RPLAC Members and Alternates as an addendum to the succeeding month's meeting notice.

Section 2. SPECIAL RULES OF ORDER FOR RPLAC MEETINGS

1. Article XXII of the RPLAC Bylaws specify that *Roberts Rules of Order, Newly Revised*, shall prevail at all meetings where not in conflict with RPLAC Bylaws or state and federal law. *Roberts Rules* explains in the section entitled "Rules of Order" that the body may adopt Special Rules of Order as it deems appropriate to supplement *Roberts Rules*. *Roberts Rules* specifically provides that "Special rules of order supersede any rules in the parliamentary authority with which they may conflict."
2. A speaker is limited to one speech per motion of up to two minutes in length.
3. A speaker who exceeds the two-minute time limit will be ruled out of order.

4. Speeches are limited to the topic being discussed. Speakers who address multiple subjects will be ruled out of order.
5. Any speaker ruled out of order three times during one meeting for these or any other reasons, will not be recognized for the remainder of the meeting, and will be referred for consideration of censure to the Rules & Bylaws Committee.
6. No more than three speakers per side will be permitted on any motion.
7. These Special Rules are intended to facilitate the orderly and expeditious transaction of business at RPLAC meetings. The RPLAC Chairman is requested and authorized by the body to take such actions as may be necessary to facilitate this objective, consistent with our Bylaws and state and federal law.