



**MINUTES**

Committee: Foundation Board Special Meeting - Retreat Sub-Committee

Date: October 14, 2015

Time: 12:00 PM

Location: Juniper Hall ST-541

Present:

R. Carson

D. Crippens

R. Ely

R. Farrell

S. Foley

C. Johnson-Taylor

D. Kuba

R. Lane

S. Martínez

J. Motta

K. Phipps

J. Yokota

Ex-Officio:

L. Frank

M. Gallagher

E. Robinson

Staff:

A. Arnold, Executive Director

C. Du, Assistant

Guests: Victoria Genevier, Stanislawski and Company; Iris Caplan, ICAP Specialty Events.

**Meeting Convened:** The Foundation Board Retreat Sub-Committee special meeting was called to order at 12:30 p.m. by Vice Chairperson Darlene Kuba.

**Public Comment:** No public comment.

**ITEMS**

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| <b>Item VI: Retreat Planning Sub-Committee Report and Recommendation</b>  |
| <p><b>Key Consideration</b></p> <ul style="list-style-type: none"> <li>• Chini Johnson-Taylor thanks Krista Phipps for her offer of the Gas Company as a retreat location, however, the committee wanted to present a location that was turnkey for consideration by the board.</li> <li>• Chini distributes copies of information about the room and food at San Antonio Winery.</li> <li>• Chini Johnson-Taylor states that the retreat will take place at 9am-3pm on Thursday November 5<sup>th</sup> at the San Antonio Winery.</li> <li>• Chini Johnson-Taylor states that the cost is about \$54 per person for about 20 people and requests board approval for the expense.</li> </ul> |
| <b>Action Taken: A motion to approve retreat expenses is moved, seconded, and approved.</b>   |

**Meeting Adjourned:** Vice Chairperson Darlene Kuba adjourned the meeting at 12:45 p.m.