Please read this notice carefully before completing any nomination forms.

Notice of By-Elections: Spring 2013

Notice is hereby given to all Members; Local Party’s and Associated Organisations that, as required by the Constitution of the Welsh Liberal Democrats, by-elections to fill committee vacancies will be held in conjunction with the meeting of Conference which is to take place over the weekend of 19 to 21 April 2012 in Cardiff.

Nominations are invited for the following Committee Positions:

**Welsh Party Committees**

- Two members of the National Executive Committee elected by the Conference from the Membership at large to serve until 31 December 2013.
- One Member of the Campaigns & Candidates Committee elected by the Conference from the Membership at large to serve until 31 December 2013.
- One Member of the National Policy Committee elected by the Conference from the Membership at large to serve until 31 December 2014.
- One Representative of the Welsh Liberal Democrat Members of Unitary Authorities elected by and from their number to sit on the National Policy Committee Committee until December 2014

Nominations will open on Friday 29 March 2013 and close at the close of the Spring Conference on Sunday 21 April 2013. Where a ballot is necessary for any position, ballot papers will be distributed by post to all registered members of the Conference not later than Saturday, 4 May 2013 and must be returned by first post on Thursday, 23 May 2013.

**Committee Election Rules:**

Each Candidate shall be nominated by five members of the Conference and nominations shall be on the prescribed form, of which a copy is enclosed; this may be copied if required. Only one nomination form needs be completed for a candidate who wishes to stand for more than one position.
Every nomination must show the Name, in Print, Membership Number, Local Party and Signature of the Conference Member nominating the candidate, together with the Candidate’s Local Party, Address and Telephone number. The form must be countersigned by the candidate as consent to nomination.

Additional forms may if necessary, be obtained from the Returning Officer, to whom any enquiries regarding these elections should be addressed.

Each candidate shall send to the Returning Officer with the nomination form a manifesto. The manifesto shall cover no more than one side of an A5 piece of paper (two sides if one is a direct translation into Welsh/English of the other, a photograph may be included and any artwork must be the same in both languages) for distribution with the ballot papers. (PLEASE NOTE: no other form of canvassing / campaigning is permitted).

**Unitary Councillor Representative to the National Policy Committee:**

Each Candidate shall be nominated by five Unitary Councillors (who shall also form the electorate) and nominations shall be on the prescribed form, of which a copy is enclosed; this may be copied if required. Only one nomination form needs be completed for a candidate who wishes to stand for more than one position.

Every nomination must show the Name, in Print, Membership Number, Local Party and Signature of the Conference Member nominating the candidate, together with the Candidate’s Local Party, Address and Telephone number. The form must be countersigned by the candidate as consent to nomination.

Additional forms may if necessary, be obtained from the Returning Officer, to whom any enquiries regarding these elections should be addressed.

Each candidate shall send to the Returning Officer with the nomination form a manifesto. The manifesto shall cover no more than one side of an A5 piece of paper (two sides if one is a direct translation into Welsh/English of the other, a photograph may be included and any artwork must be the same in both languages) for distribution with the ballot papers. (PLEASE NOTE: no other form of canvassing / campaigning is permitted)

**Return of Nomination Papers:**

Completed nominations papers and candidates’ statements should be sent to:
The Returning Officer, Welsh Liberal Democrats, Freedom Central, Blake Court, Schooner Way, Cardiff, CF10 4DW to arrive by the deadline or handed to me at the Conference. If you need to speak to me about these elections I can be contacted on 029 2115 8878 or via rc.burley@ntlworld.com.

_RCBurley_

Roger Burley

*Welsh Party Returning Officer*
Nomination Form / Papur Enwebu

(nb only notified voting representatives may sign this form)

We, the undersigned, hereby nominate:
Rydym ni yn enwebu:

Name
Enw: _____________________________

Address
Cyfeiriad: ____________________________

Position
Swydd: ____________________________

Local Party
Plaid Leol: ____________________________

Membership Number
Rhif Aelodaeth

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I, the above named, hereby consent to the above nomination and agree to abide by the rules pertaining to this election outlined in the Calling Notice for Election and the Constitution of the Welsh Liberal Democrats.

Signature
Llofnod: ____________________________

Date
Dyddiad: ____________________________

Completed forms should be returned to the Returning Officer, Roger Burley, not later than the close of the Welsh Liberal Democrat Conference, 21 April 2013, or by post to:

Welsh Liberal Democrats
Freedom Central, Blake Court
Schooner Way, CARDIFF, CF10 4DW