

**MINUTES OF A MEETING OF THE N.Z.U.S.A NATIONAL EXECUTIVE HELD ON SUNDAY,
2 FEBRUARY COMMENCING AT 2.00PM AT THE VUWSA CLUB OFFICES**

PROCEDURAL

PRESENT:

NZUSA, LUSA, OUSA, WITSA, AuSM, VUWSA, VUWSA (Thompson), WSU (arrived at 2.18pm)

APOLOGIES:

AUSA, EXMSS, ASA, AS@U, WSU (Lateness)

IN ATTENDANCE:

SAWIT, MAWSA, MUSA

Meeting Opened: 2.15pm

Declarations of Interest:

N/A

Correspondence:

CHAIR
E 01/2014 THAT the correspondence between 01/2014 and 02/2014 be received AND THAT any correspondence to/from NZUSA within these numbers be endorsed.
Carried U

STANDING ITEMS:

Minutes of the Previous Meeting

NA

Matters Arising From Previous Minutes

NA

Minutes of Committees

NA

Consideration of the Agenda:

DECISION MAKING

Work Reports

CHAIR
E 02/2014 THAT the Presidents work report be received and noted
Carried U

CHAIR
E 03/2014 THAT the Executive Directors work report be received and noted
Carried U

ITEMS FOR DISCUSSION

- **Financials** – Executive Director

CHAIR

THAT the NZUSA Balance Sheet as of 31 December 2013 be received and noted

THAT the NZUSA Balance Sheet as of 31 January 2014 be received and noted

E 04/2014

THAT the NZUSA Profit and Loss statement from January 1 2013 – December 31 2014 be received and noted

THAT the NZUSA Profit and Loss statement from January 1 2014 – January 31 2014 be received and noted

Carried U

Note: Items were moved en mass.
3.36pm – OUSA left the room

- **2014 NZUSA Annual Plan – President**

CHAIR

E 05/2014

THAT the Draft Annual Report be received and noted pending minor changes

Carried U

3.38pm – OUSA entered the room

- **Standing Orders – President**

CHAIR

E 06/2014

THAT the NZUSA Standing Orders be received and adopted pending minor changes

Carried

Abs: WSU

Note: needed more time to read the papers

- **NZUSA Policy – President.** NZUSA currently doesn't have any living internal or external policy and before the next meeting I'm going to do my best to write some policy so that we have something workable moving forward.

- **Executive Director – President**

CHAIR

E 07/2014

THAT the NZUSA National Executive and Executive Director Discussion paper be received and adopted

Carried U

CHAIR

E 08/2014

THAT the NZUSA Executive Director Performance review committee terms of reference be adopted

Carried U

Note: In the interim nominations will be called to for the committee so we are able to meet and deal with staffing issues

CHAIR

E 09/2014

THAT the NZUSA Delegation Table be received and adopted pending minor changes

Carried U

GENERAL BUSINESS

CLOSE OF MEETING

Date of Next Meeting:

Business for Next Meeting:

- **Strategic Plans – President**

CHAIR

THAT the Annual Report 2014 be received and noted

CHAIR

THAT the Strategic Plan 2014-2016 be received and noted

CHAIR

THAT the Research Plan 2014 received and noted

Apologies for Next Meeting: Friday 11th of April

Meeting Closed at: 3.47pm

DRAFT