

Grant Application

Thank you for expressing interest in applying for the Branch Out Neurological Foundation Grant Program. This document contains the questions you will be asked on the official application so that you might prepare for the questions prior to submitting via the online form.

Before you get started you must check the criteria page for the specific grant you are applying for to see whether or not you qualify, along with the current deadlines for that grant. These details can be found at: <http://branchout.nationbuilder.com/grants>.

The application should take approximately an hour to complete, provided you have the requisite materials like transcripts and reference contact information readily available.

We highly recommend that you answer the following questions in a word processor first, and copy and paste them into the online form. Our form hasn't had any errors yet, but if your browser crashes or you hit the back button you may lose all or part of your application.

If you cannot complete the online submission in one sitting you can click the "Save for later" link at the bottom of the form. Doing so will provide you with a custom link that you can use to return to the form at a later time. Remember to save this link in a safe place or email it to yourself.

Step 1: *Grant Program*

- Select which grant level you are applying for from the dropdown menu.

Step 2: *Personal Information*

- Name
- Contact Information (phone, email & address)

Step 3: *Program Information*

- Post-Secondary Institution
- Department
- Supervisor's Name
- Supervisors contact Information (phone & email)

Step 4: *Project Details*

- Please describe the project for which you are seeking the Branch Out grant. Note anticipated methods, any key deliverables, as well as the scope of the work.
- Please describe how your Project relates to the field of NeuroCAM (please see the Branch Out website for description)
- Please describe the potential impact of the proposed project including: short and long term effects, impact on care (if relevant), capacity building, leveraging of future research activities and collaborations, etc.
- Please describe your plan for knowledge transfer and translation of the findings from your project.
- Please include a budget or anticipated expenses and include a justification for each.
- Please provide a rough timeline of your project.
- Please discuss what you believe you will gain from the grant.

Step 5: *Curriculum Vitae Questions*

- List your past scholarships/awards.
- Describe your previous research experience
- List any formal contributions to science (Empirical Peer reviewed Publications, Presentations to scientific meetings (including institutional/departmental)).
- List your community/voluntary activities.

Step 6: *References*

- Please supply the names of 2 academic references.
- References must submit a reference survey by the application deadline. Both the student and reference submission deadlines are the same date. If you plan on submitting at the last minute, you may want to request they fill in the reference survey ahead of time. Remember to send them an email requesting that they complete an online survey on your behalf at: http://branchout.nationbuilder.com/reference_survey

Step 7: *Transcript*

- You will be asked to upload a copy of your transcript.
- You must sign the application using or online signature tool.

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