**November 20, 2013, 6:30 PM**

**5328 Brann Street, Oakland, CA 94619**

**Minutes from the Regular Meeting of the Urban Montessori Charter School**

**Attendance:** Peppina Liano Chang, Kevin Cuff, Tony Emerson, Daishi Harada, Peter Laub, Nancy McAfee, Hae Sin Thomas, Randy Weiner (by phone).

**Guests:** Jill Stansbury, Erin Hennigan, Susie Wise, Percilla Ortega .

6:30 – Mr. Thomas performed roll call.

6:31 – Public Comment

No public comment.

6:35 – Approval of 10.30.13 Special Meeting Minutes

Ms. McAfee made a motion to approve the 10.30.13 minutes.

Mr. Cuff seconded the motion.

All voted in favor.

6:42 – Approval of the school wellness policy.

Mr. Harada noted that some parents worried that their children did not have enough time to each lunch. Others concurred that the lunch schedule warrants revisiting in the coming months.

Mr. Harada made a motion to approve the wellness policy.

Ms. Chang seconded the motion.

All voted in favor.

6:45 – Unaudited Actuals and Financial Update

Ms. Galli presented the October financials. She noted that cash was going to be tight in the spring, possibly earlier if the fundraising does not come through in a timely way.

Mr. Harada asked about the facilities and how our planning around the budget was going. Ms. Thomas noted that multi-year budgeting would begin in earnest in January.

Mr. Emerson made a motion to approve the first interim data.

Ms. McAfee seconded the motion.

All voted in favor.

7:10 – Mr. Laub made a motion to approve the revised Seneca contract.

Mr. Harada seconded the motion.

All voted in favor.

7:15 – Ms. Thomas asked for a motion to approve the updated budget.

Mr. Laub raised a concern that the budget proposed does not get the school back to zero fund balance at the end of the fiscal year, which was the goal for the current year.

Mr. Cuff made a motion to approve the updated budget.

Mr. Emerson seconded the motion.

All voted in favor.

7:28 – School Assessment Plan

Ms. Stansbury reviewed the assessment plan in the charter and the current assessment plans. She discussed the impact of LCFF/LCAP on the school’s assessment planning. She noted that the school would do a limited implementation of the NWEA norm-based assessments which align with the Common Core Smarter Balanced Assessments.

8:04 – Design Thinking

Ms. Wise made a presentation about design thinking and its implementation at UMCS.

8:30 – Director’s report

Ms. Stansbury reported about the recent events at the school including the Gratitude Festival, various committee meetings, and admissions open house.

Mr. Hennigan shared an analysis of referrals between last year and this year. Generally referrals are down, and are more proportionately distributed based on race/ethnicity, but there is a still some disproportionality in the referrals.

9:07 – Board meeting adjourned.