



## Children & Families Multicultural Festival Volunteer Task List

Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Cell Phone \_\_\_\_\_

E-mail: \_\_\_\_\_

Emergency Contact Name and Phone:

T-shirt size: S M L XL XXL

Special Needs

Wheelchair accessibility

Health Concerns that we should be aware of

Mailing Address: \_\_\_\_\_

Church Leader: \_\_\_\_\_

Church Name: \_\_\_\_\_

Volunteers (check shifts that apply):

Shifts Available on Thursday, June 25, 2009:

- \_\_\_\_\_ 8:00am – 10:30am
- \_\_\_\_\_ 10:30am – 12:30pm
- \_\_\_\_\_ 1:30pm – 3:30pm
- \_\_\_\_\_ 3:30pm – 5:30pm
- \_\_\_\_\_ 5:30pm – 7:30pm
- \_\_\_\_\_ 7:30pm – 9:30pm
- \_\_\_\_\_ 9:30pm – 11:30pm

**\*Please Choose Your Top Three (3) Choices of Tasks\***

- \_\_\_\_ **Registration/Ticket Tables for booths-** Assist in registration of all booths, distribute materials, t-shirts, stamp booth attendees. Booth attendees will pick up their ticket for drawing on Thursday. (10am- 2pm)
- \_\_\_\_ **Greeters/Hospitality-** Be the first happy face that each sees at the festival on Thursday. Be available to answer questions and assist in any general tasks or conflicts.
- \_\_\_\_ **Transportation Directors-** provide information regarding transportation and hours available on Thursday.
- \_\_\_\_ **Water table-** Monitor table and replenish supplies as needed throughout event.
- **First-Aid Stations- Must be certified-** provide first aid to all participants throughout the event.
- \_\_\_\_ **Evaluation Booth/Security-** Check nametags/wristbands of participating churches entering event for booth and complete evaluation form before departing festival.
- **Lost & Found/Station:** Any items lost or misplaced for someone to man station for retrieval.
- \_\_\_\_ **Ticket Table:** Church Entry for Drawing/Door Prizes.
- \_\_\_\_ **Door Prize Ticket Table:** for all visitors and attendees to enter drawing for door prizes.
- \_\_\_ Miscellaneous - Will volunteer as needed for clean-up etc.

I realize that while at Children and Families Multicultural Festival (CFMF), I am representing my local church or and the United Church of Christ, and I will be a positive role model to ensure the success of CFMF 2009 Pre-Synod Event.

I am voluntarily supporting the CFMF 2009 Pre-Synod Festival and understand there are inherent risks from my involvement as a volunteer. I hereby release, waive, forever discharge, hold harmless, defend, and indemnify CFMF 2009 Pre-Synod Festival, The United Church of Christ, and St. John's Church, UCC from any and all liability which may arise out of my participation in activities related to the CFMF 2009 Pre-Synod Festival, including travel to and from the event.

ADD MEDIA RELEASE FORM  
ADD SAFE CHURCH POLICY & FORM  
Signature of Volunteer:

\_\_\_\_\_ Date \_\_\_\_\_

Please return this form completed to United Church of Christ by **[April 1, 2009]** to:

Children & Families Multicultural Festival  
Congregational Vitality & Discipleship Team  
United Church of Christ  
700 Prospect Ave, 8<sup>th</sup> Floor  
Cleveland OH 44115  
or  
fax form to (216)736-2281