

UCC Employment/Independent Contractor Self-Disclosure Questionnaire

No civil lawsuit alleging actual or attempted sexual discrimination, harassment, exploitation, or misconduct, physical abuse, or child abuse has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired.

True Not True

If not true, give a short explanation of the lawsuit. (Please indicate the date, nature, and place of the incident leading to the lawsuit; where the lawsuit was filed; and the precise disposition of the lawsuit.)

No civil lawsuit alleging financial misconduct has ever resulted in a judgment being entered against me, been settled out of court, or been dismissed because the statute of limitations has expired.

True Not True

If not true, give a short explanation of the lawsuit. (Please indicate the date, nature, and place of the incident leading to the lawsuit; where the lawsuit was filed; and the precise disposition of the lawsuit.)

I have never terminated my employment, professional credentials, or service in a volunteer position or had my employment, professional credential, or authorization to hold a volunteer position terminated for reasons relating to allegations of actual or attempted sexual discrimination, harassment, exploitation, or misconduct, physical abuse, or child abuse.

True Not True

If not true, give a short explanation. (Please indicate the date of termination; name, address, and telephone number of employer or volunteer supervisor; and nature of the incident(s) leading to your termination.)

I have never terminated my employment, professional credentials, or service in a volunteer position or had my employment, professional credential, or authorization to hold a volunteer position terminated for reasons relating to financial misconduct.

True Not True

If not true, give a short explanation. (Please indicate the date of termination; name, address, and telephone number of employer or volunteer supervisor; and nature of the incident(s) leading to your termination.)

(Complete only if the position requires driving as part of the job duties) Do you have a valid drivers' license? Yes No

(Complete only if the position requires driving as part of the job duties) With respect to my driving record, I have not had my license suspended or revoked within the last five years due to reckless driving or driving while intoxicated and/or under the influence of a controlled substance.

True Not True

Is there any fact or circumstance involving you or your background that would call into question your being entrusted with the responsibilities of the position for which you are applying?

Yes **No**

If yes, please provide a brief explanation.

The covenants between persons seeking authorized volunteer positions in the church require honesty, integrity, and truthfulness for the health of the church. To that end, I attest that the information set forth in this questionnaire is true and complete. I understand that any misrepresentation or omission may be grounds for rejection of consideration for, or termination of, the position I am seeking to fill. I acknowledge that it is my duty in a timely fashion to amend the responses and information I have provided if I come to know that the response or information was incorrect when given or, though accurate when given, the response or information is not longer accurate.

I authorize the UCC and/or its agents to make inquiries regarding my character and qualifications, including all statements I have set forth above. I also authorize entities, persons, former employers, supervisors, courts, law enforcement, and other public agencies to respond to inquiries concerning me, to supply verification of the statements I have made, and to comment on and state opinions regarding my background, character, and qualifications. To encourage such persons and entities to speak openly and responsibly, I hereby release them from all liability arising from their responses, comments, and statements.

To that end, I authorize the UCC and its agents to circulate, distribute, and otherwise share information gathered in connection with this application to persons who are involved in the hiring decision for the position or positions for which I have applied. I understand that the UCC will share with me information it gathered about me, if I request it to do so.

I acknowledge my receipt and understanding of the UCC Safe Church Policy.

(PRINT NAME & SIGN) **DATE**

(PRINT NAME & SIGNATURE OF PARENT OR GUARDIAN FOR APPLICANTS UNDER 18) **DATE**

STREET NAME **DATE OF BIRTH**

CITY / **STATE** / **ZIP** / **COUNTY**

For Staff person to complete:

- Personal interview conducted by staff (staff person's name) _____ on _____
- Reference inquiries completed on _____
- Safe church awareness policy given to contractor on _____

For Human Resources to complete:

- Sex Offender Registry (www.nsopr.gov) reviewed performed on _____
- Criminal History Verification together with Fair Credit Reporting Act notices, completed on _____