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Ayes: 4	Noes: 0	Absent: 1	Abstain: 0
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**Item 3**      Time: 5:45 p.m.      File: PLP13-0011  
Applicant: Jean Kapolchok & Associates      Staff: Yolanda G. Solano  
Env Doc: Mitigated Declaration      District: 4  
Proposal: Request for a Use Permit and Landmarks Design Review to allow the expansion of the existing Hop Kiln Winery including a new barrel storage building, office building, roof structure for wine production, case storage (historic sheep barn), and marketing accommodations (historic residence), Landmark 9.  
Location: 6050 Westside Road, Healdsburg  
APN: 110-160-016; -011; -006  
Zoning: LIA (Land Intensive Agriculture) 60 acre density, Z (Second Unit Exclusion), BR (Biotic Resource), F1 (Floodway), F2 (Flood Plain), HD (Historic District), VOH (Valley Oak Habitat), SR (Scenic Resource – Scenic Corridor)  
Action: Commissioner Watts moved to recommend to the Board os Zoning Adjustments that the project be conditioned to require review and approval of the Landmarks Commission prior to building permit issuance. The motion was seconded by Commissioner McAllister and passed with a 3-1-1 vote.  
Appeal Deadline: 10 Calendar days

McAllister: Aye	Much: No	Watts: Aye	Jenny: Aye	Simpson: Absent
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Ayes: 3	Noes: 1	Absent: 1	Abstain: 0
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## **OTHER BUSINESS**

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1. **Reports – Commissioners**
2. **Report – Staff**
3. **Process Improvements**
4. **Approval of Minutes - none**

**Adjournment**