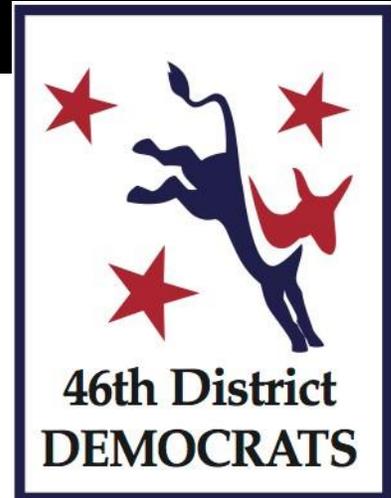


Call to Meeting

46th Legislative District 2021 Reorganization Meeting



Wednesday, January 13, 2021

Call to Order: 6:00pm
Check-in begins at 5:00pm

This meeting will be conducted via a Zoom meeting.
When: Jan 13, 2021 05:00 PM Pacific Time (US and Canada)

To participate, PCOs and 46th District Members in good standing
must register in advance for this meeting at this link:

<https://us02web.zoom.us/meeting/register/tZcrdeuvqTwrE9DHsyi8daXviM472ooOQWDt>

Call to 46th Legislative District Local Party Reorganization Meeting for 2021-22 Wednesday, January 13, 2021 - 6:00pm

(Zoom Room opens at 5pm for check-in)

To participate, PCOs and 46th District Members in good standing
must register in advance for this meeting at this link:

<https://us02web.zoom.us/meeting/register/tZcrdeuvqTwrE9DHsyi8daXviM472ooOQWDt>

- After registering, within 24 hours you will receive a confirmation email containing information about joining the meeting, voting eligibility, and you will be provided your voting code for credentials.
- Your experience, and the experience of other members, registering and checking in to the meeting will be considerably smoother if you have completed the registration step a **full 24 hours** before the meeting. We cannot require you to register early, but we are asking people to register early as much as possible so that we can do what we can to ensure an efficient, productive meeting.
- *If any member is in need of ADA accommodations for this meeting, please contact ada@46dems.org*

Proposed 46th District Reorganization Meeting Agenda

1. 6:00pm - Call to Order by KCDCC Chair, Shasti Conrad
2. Acknowledgement of Indigenous Lands
3. Appointment of meeting officers
4. Adoption of Agenda*
5. Adoption of Reorganization Meeting Rules
6. Election of 46th District Democrats Organization Chair
7. Passing of the gavel to the newly-elected Chair
8. Election of two State Committee Members, must be of differing genders
9. Election of District Vice Chair
10. Election of two KCDCC Representatives, must be of differing genders
11. Election of two alternate KCDCC Representatives, must be of differing genders
12. Consideration of Bylaws Amendment
13. Chair opens remaining voting to all members in good standing
14. Appointment of PCOs
15. Election of Administrative Officers
16. Election of At-Large Officers
17. Adjourn

* The temporary chair, newly elected district chair, and any other designated meeting chair are authorized to recognize elected officials and community leaders to speak during tally periods and other waiting periods that would otherwise be dead space during the agenda.

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Additional Re-Organization Explanation, Guide for running for office, and first-timers' information located at 46dems.org

January 3, 2021

Dear Elected PCOs and Members of the 46th District Democrats:

Pursuant to Washington State Law and the Charter and Bylaws of the Washington State Democrats, you are hereby called to the 46th District Democrats 2021 Reorganization Meeting on **Wednesday, January 13, 2021, 6:00pm.**

This is the opportunity to elect your leaders for the next two-year term, and to regroup after successfully electing Joe Biden and Kamala Harris to the White House, and Democrats up and down the ballot in Washington!

The **Zoom Meeting link provided on the front cover of this packet is your registration portal**, and all registered attendees will receive the direct meeting link via email after registration.

I have worked with your current District Chair, Julie Anne Kempf, Vice Chair Marty Ross, and your able executive board members, to ensure that we have put together the best possible re-organization meeting under the ongoing difficult conditions of the Covid-19 pandemic emergency. Please do not hesitate to ask, if you have any general questions, at reorg@46dems.org

As we are still governed by the health restrictions imposed by the global Covid-19 pandemic, this meeting will be held electronically. Registration will occur online at any time in the 10 days before the meeting, at the meeting link located on the front page of the packet. We urge you to register as early as possible, as knowing how many PCOs and members will be in attendance will help us scale up the necessary technology to ensure we have enough meeting staff to run the back end of the meetings, and to ensure the smoothest possible meeting.

On the day of the meeting, you may begin to check in begin at 5:00 p.m., and the meeting will be called to order at 6:00 p.m. Choose a comfortable chair to Zoom from, as you can expect the re-org to take several hours and may adjourn as early as 8:00 p.m, but could go as late as 11:00pm. The proposed agenda is on page 2 of this packet, and proposed rules for the meeting are included in this packet.

The purpose of the 46th District Reorganization (“re-org”) is two-fold. The first main item of business is to elect the 46th Legislative District officers for the 2021-22 term. You will also consider an amendment to your district Bylaws which would, if passed, add a vetting step to the office of Treasurer. The second purpose is to at least see everyone, even if virtually, to express our hope for the future of America under President Biden and Vice President Harris, and join together to tackle tough issues and help our candidates in 2021-2022. If you wish to run for office, you will find more information about offices of the 46th District, and how to run at the district website: 46dems.org

There are two voting segments to the 46th District Reorganization Meeting:

- The first segment of the meeting which contain elections of Statutory Officers and the proposed Bylaws amendment, which, under state law and WSDCC Charter and Bylaws, are limited to elected PCOs as voters.
- The second segment of the meeting where all members in good standing (which includes all PCOs in office) can vote for the offices Secretary, Treasurer, and all of the nine at-large members of the executive board.

You are eligible to attend and *vote in the entire meeting* of the 46th District re-org if: You were elected to the Office of Precinct Committee Officer (PCO) in August 2020 and took office on December 1, 2020.

You are eligible to attend both segments and *vote in the second segment* of the 46th District re-org if: You are a member in good standing of the 46th District Democrats, which means that you are 1) a current 2021-2022 PCO, 2) Are not a PCO, but have paid your 2021 dues, or 3) have had your dues waived. For 2020 members who have not yet renewed their dues, there is a grace period up until the start of the meeting to renew your dues and vote in the second segment. Many of us are struggling during the pandemic – do not hesitate to contact 46th LD Vice Chair Marty Ross if you need a dues waiver at membership@46dems.org

Thank you for your enthusiasm this past election cycle under the hardest of circumstances, and for being a part of OUR Democratic Party. We look forward to seeing you (electronically) on Wednesday, January 13th!

Sincerely,

Shasti

Shasti Conrad
Chair, King County Democrats

Proposed Bylaws amendment to be considered at the re-org

Black is existing text, red and strikethrough text is proposed changes.

Section 6.2: Elected by PCOs and General Members

Additional officers shall include the following, to be elected by majority vote of eligible voters present at the biennial reorganization meeting—or, to fill a vacancy, at another District meeting—after appropriate notice as required by Article 5 of these Bylaws:

- a. Secretary (one)
- ~~b. Treasurer (one)~~
- c. District Executive Board Members-at-Large (nine)

(NEW) Section 6.3: Nominated by Chair, Confirmed by PCOs and General Members

The chair shall nominate an appropriately-qualified Treasurer to be confirmed by majority vote of eligible voters present at a regular district meeting occurring after appropriate notice as required by Article 5 of these Bylaws. In the period between nomination and the meeting at which confirmation will be on the agenda, the Executive Board shall review the qualifications of the nominee and make a recommendation to the body as to whether confirmation of the nominee is appropriate.

During any period in which the office of Treasurer is officially vacant, the Chair is responsible to ensure through personal action or responsible delegation that the Public Disclosure Commission reports are timely and accurately filed, and that the books and accounts of the 46th District Democrats are maintained.

Draft Rules for the Virtual Election of Local Party Officers with Nominations from the Floor

Notes: The below rules were provided by the WSDCC (State Party) as draft rules for the election of officers in an electronic meeting that is largely governed by Roberts Rules of Order. Minor edits have been made to customize these rules for the 46th District Democrats Reorganization Meeting.

This means that all officers may be nominated from the floor, and that other business may be presented in the form of motions and other informational requests. These rules require additional members beyond the Temporary Chair and the Chair to help facilitate conversation, and the rules as written assume the usage of Zoom as the primary technological platform for hosting the meeting.

It is imperative that the membership understands that Roberts Rules of Order itself strongly cautions against electronic meetings, except in circumstances (such as the Covid pandemic) in which a meeting cannot be held physically, as all of the productive elements of an in-person meeting cannot be replicated in the virtual meeting environment.

Both the KCDCC chair and the outgoing 46th District officers have made every effort to ensure that as many elements of an in-person meeting (such as the ability to nominate candidates from the floor) are preserved, however, we do note that as this is the first reorganization meeting to be held in the emergency virtual environment that unexpected situations may arise to be dealt with in real time. We ask for the cooperation and grace of the membership in assisting us to find solutions and have patience for these issues, if any.

Proposed Rules for the 46th LD Democrats 2021 Re-Organization Meeting

1. Applicability

- a. In the event that the in-person election of officers cannot be held due to a public emergency or natural disaster which makes the holding of an in- person election unlawful or impossible as determined by the WSDCC, and the 46th District Democrats. This set of rules shall govern all business that must be conducted at the 46th District Democrats' biennial Re-organization meeting.

2. Conduct of Business

- a. Individuals are to remain muted throughout proceedings unless unmuted by the Chair or the Chair's designee after being granted the floor. To prevent debate that circumnavigates the standard speaking order or distracts focus from the recognized speaker holding the floor, any chat functions shall be reserved for the purposes of obtaining the floor and otherwise communicating with the meeting staff, and only allow direct 1:1 messaging to the appropriate officer.
- b. To be recognized, a member must first communicate their desire to be recognized and the purpose for which recognition is sought. If a member would like to be recognized for debate or to provide a motion, or a nomination during the election of officers, they may use the "raise hand" function in Zoom, or similar applicable function in the software being utilized, provided the Chair or Chair's designee will be able to monitor all participants equally well and assure fairness in recognition. The Chair or the Chairs designee will keep a running list of individuals who have their hands raised and the order in which they raised their hands to recognize them to speak.
 - i. While conducting debate, the Chair may bypass the next speaker to hear from additional individuals who have their hands raised to alternate debate between pro and con.

3. Requests for recognition to make a motion that requires interrupting the current speaker and requests for recognition when no other business is pending should be made by direct messaging the Chair or the Chair's designee directly using the most suitable function available within the platform being utilized.

- a. Debate will be limited to a maximum of one minute per speaker, and a maximum of two speeches pro and two speeches con, per motion. Debate may be extended by a majority vote of the body or by unanimous consent.

4. Election of Officers

- a. Election of Statutory Officers will be the first item of business after gaveling the meeting to order. The statutory officers of the organization are Chair, Vice Chair, and two State Committee Members.
- b. Any individual who otherwise is eligible to serve as an elected officer may submit their name and position for which they are running prior to any virtual election being held, to the current District Secretary at nomination@46dems.org.
 - i. The Secretary will confirm receipt of intention to run within 24 hours of receiving the intention.
 - ii. An individual may submit their name for multiple positions, but if they do, they need to expressly indicate whether they will accept the first position to which they are

- elected and withdraw their name from nomination for the other offices to be elected, or if they intend to occupy multiple offices if so elected.
- iii. Any eligible individual may be nominated from the floor with a nomination and following any additional requirements per local bylaws.
- c. The statutory officer elections will be conducted sequentially in the order of Chair; the State Committee Members, then Vice Chair.
- i. The Chair of the King County Democratic Central Committee will preside over the meeting until such time as a new 46th District Chair is elected.
 - ii. Under the charter of the WSDCC and by state statute (RCW 29A.80.061), only duly **elected Precinct Committee Officers** elected for the 2020-2022 term in the 2020 Primary may vote for Chair, Vice Chair, State Committee Officers and (if applicable), on officers who are representatives to other Party bodies, and on the adoption or amendment of bylaws. The eligibility of non-PCO members to vote on any other business is determined by the local Bylaws. 46th District Bylaws allow members in good standing to vote on the At-Large Officers and the administrative officers of the district.
 - iii. A majority is required for election.
 1. In the event that no candidate achieves a majority on the first round of voting, candidates will be removed until there are two (2) times the number of positions available (example: If 8 people are running for 2 state committee member positions, then the bottom 4 vote-getters are dropped, with 4 remaining, following all applicable gender requirements.)
 2. In the event of a tie when no other candidates can be dropped due to positions being filled the position shall be decided by lot.
 3. Elections for State Committee members must be conducted simultaneously. All candidates for State Committee Members will be listed on the ballot, and voters must select exactly two (2) candidates, but they must be of different genders (example: a voter may chose 1 male, 1 female, 1 male and 1 gender non-binary individual, 1 female and 1 gender non-binary individual, but may not select 2 gender non-binary individuals 2 males, or 2 females).
 4. After the Chair's election, only candidates of a different gender identity than the Chair, if any are running, are eligible to appear on the ballot for Vice Chair
- d. Each candidate who is nominated in advance shall be allowed to submit a written statement to the Chair and Secretary of the district no later than four (4) days before the virtual election. The Secretary shall transmit any such submitted statements to all members in good standing no later than three (3) days prior to any virtual election being held.
- i. Chair Candidates: Statement of no more than 500 words.
 - ii. Vice Chair, State Committee Members: Statement of no more than 350 words.
 - iii. All other local offices: Statement of no more than 250 words.
- e. Each candidate shall be allowed to give a live speech prior to the vote for each respective position over the designated online meeting platform. subject to the below limitations. Order is determined by the order in which candidates were nominated (including those who were nominated prior to the beginning of the meeting).
- i. Chair Candidates: Speech no longer than four (4) minutes.
 - ii. Vice Chair, State Committee Members: Speech no longer than three (3) minutes.
 - iii. All other local offices: Speech no longer than two (2) minutes.

- f. The Chair and/or a designated individual or tally committee(s) shall create and compile the ballot for all positions. Ballots must meet the following requirements:
 - i. Each ballot shall go “live” only upon the conclusion of all speeches for the respective position.
 - ii. A ballot must use a Unique Voter Identification *or* contain name, email, and a mailing address to ensure the integrity of the election. Any ballot that does not have these identification criteria shall be considered spoiled and invalid.
 - iii. Ballots must remain open for a minimum of fifteen (15) minutes.
 - iv. Any member of the 46th District Democrats organization in good standing may request to audit all ballots and election results upon written request to the Chair, 46th District Tally Chair, and/or another designated individual.

- g. The highest-ranking outgoing officer of the organization who resides within the district and a second individual designated by the outgoing Chair, neither of whom may be candidates themselves. These officers shall certify the election results as timely as possible after the close of voting and immediately transmit said results to all members present, and the results of the statutory officer elections to the State Party office.

5. Other Business

- a. An agenda proposed by the Chair at the time of Call to Meeting, to be distributed no fewer than 10 days from the beginning of the meeting will be voted upon during the meeting using the same process as used to elect officers.
 - i. The proposed agenda must include elections for all officers and may include proposed Bylaw amendments that otherwise comply with notice requirements in the District’s current bylaws.
- b. Properly submitted Bylaw amendments (if required by district bylaws) will be voted upon during the meeting using the same process as used to elect officers.
 - i. Debate on Bylaw amendments will be limited to two speakers for and two speakers against the proposed amendments and limited to 2 minutes each. Debate may be extended by a majority vote of the body, if complete sets of pro and con speakers exist.
- c. All other business will be conducted in accordance with local bylaws, Roberts Rules of Order, newly revised, 12th Edition, and section 2 of these rules.

= end =

Questions on any aspect of the meeting??

email reorg@46dems.org