



Alberta Party

Alberta Party Provincial Board Meeting
December 9, 2018 // 11:00am – 3:00pm
10524- 82 Avenue
Edmonton, Alberta

Attendance: Rhiannon Hoyle, Saira Wagner, Rob Fox, Allen Preston, Marie Isaman, Beth Bell, Stephen Mandel, Danisha Bhaloo, Arnold D’Souza, Conrad Guay

Online: Cole Harbin, Anthony Castillo, Theo Weigel

Guests: Tom Bradley, Robbie Kreger-Smith, Mary Pat Berry, David Friedland, Greg Clark (Online), Mark Taylor, Abigail Douglass

Absent with Regrets: Jackie Clayton

Absent – Perry Chahal, Wayne Krekoski

Absent Due to Failure in e-mail Communication: Pat Cochrane

1. Establish Quorum – call to order at 11:20 am.
2. Approval of Agenda
Motion – That the Agenda be approved.
M. – Beth Bell, **s.** – Rob Fox. Carried.
3. Approval of Minutes:
 - a. October 20th, 2018
Motion - That the Minutes from the October 20, 2018 Board Meeting be approved.
M. – Allen Preston, **s.** - Marie Isaman. Carried.
 - b. October 28th, 2018
Motion - That the Minutes from the October 28, 2018 Online Board Meeting be approved.
M. – Beth Bell, **s.** - Allen Preston. Carried.

4. New Business

a. President's Report – as presented.

b. Leader's Report – as presented.

c. CFO's Report

Motion – That the Board moves into Camera with Executive Director **M.**- Allen Preston **s.**- Rob Fox. Carried

Motion – That the Board moves out of Camera
M. – Conrad Guay **s.** – Sonya Virk. Carried

Motion – That the Board tasks the Fundraising Committee to follow up with the general members on the issue of Party donations and report to the Board by December 14, 2018

M. – Rob Fox **s.**- Allen Preston. Carried

Motion – That the Board tasks the Tech Team to support the Fundraising Committee on its deadline of December 14, 2018

M. – Marie Isaman **s.**- Allen Preston. Carried

• ECanvesser

• Campaign Financial Management Proposal

Motion – That the Board accepts the Campaign Financial Management Proposal as presented, and tasks the Executive with working further on the details of the proposal and a Campaign framework to present to the Board by December 31, 2018.

M. – Saira Wagner **s.** – Danisha Bhaloo. Carried

Motion – That the Board tasks the CA Team to create an outline of financial responsibilities for CA's and the Party by January 15, 2019.

M. – Stephen Mandel **s.** - Danisha Bhaloo. Carried

• Executive Director Annual Operational Budget

Motion – That the Board accepts the ED Annual Operational Budget as presented.

M. – Danisha Bhaloo, **s.** – Sonay Virk. Carried

• Executive Committee Spending Decisions Day to Day (June 23rd, 2018)

Motion – That the Board empowers the Executive to make spending decisions on a day-to-day basis of up to \$10k and anything above that will go to the

Board for approval and that the Board will respond with a decision within 24 hours.

M. – Saira Wagner, **s.** – Danisha Bhaloo carried unanimously

d. Discussion of Proposal to Schedule A of the Constitution

Motion – As per the legislation of the Elections Alberta Act, the Provincial Board approves the following under *Article 8 Candidate Selection to Schedule A* of the APPA, the addition of **Article 8.(x)**: If an Association has not initiated their candidate selection process by December 20th of the year proceeding a scheduled general election, the process is automatically turned to the Provincial Executive. The Provincial Executive may:

(i) appoint the Association's Candidate; or

(ii) hold a nomination contest, which must conclude before February 1st in the year of a scheduled general election, in accordance to the Candidate Selection Rules set out by the Provincial Executive.

M. – Cole Harbin, **s.** – Stephen Mandel

e. Board of Directors Engagement (Slack, Social Media, Team Drive, Committees Etc.)

Motion – That the Board approves the Social Media Best Practices document as presented, and requests that the CA Team shares this with Candidates and CA Presidents.

M. – Conrad Guay, **s.** – Rob Fox. Carried

Motion – That the Board approves the request to extend Kerry Cundal's Leave of Absence to March 31, 2019

M. – Sonya Virk, **s.** – Marie Isaman. Carried

f. Discussion of Campaign and Election Readiness

g. Discussion of Party Fundraising

Motion – That the Fundraising Committee and Fundraiser Jeremy Hamelin work on a fundraising plan based on Party and Campaign targets to be presented for Board Approval by December 17, 2018.

M. – Stephen Mandel, **s.** – Danisha Bhaloo. Carried

h. Approval of Committee Terms of References (TOR)

Motion – That the Board accepts the Finance/Audit Committee and Communication Committee's Terms of Reference as presented.

M. – Allen Preston, **s.** – Rob Fox. Carried

- i. Discussion of Committees, and Teams (Note- March 10, 2018 Minutes) **Motion** – That the following Board Committees be dissolved:

Policy Committee
Constitutional Review Committee
Nominations Committee
AGM/Policy Committee

M. - Sonya Virk, **s.** – Danisha Bhaloo. Carried

Motion – That Anthony Castillo be appointed as Chair of the Governance Committee

M. – Danisha Bhaloo, **s.** – Sonya Virk. Carried

Action Item: The Board assigns the Governance Committee with the task of constitutional review.

Action Item: The Board tasks the Governance Committee with recruiting members, including a Legal advisor/lawyer to assist in working on the Party's trademark application prior to the file expiration on April 23, 2019

Action Item: The Board tasks the Governance Committee with reviewing it's TOR for Board approval

Finance/Audit Committee

Action Item: recruit committee members immediately via email

Election Readiness Team

Action Item: ED recruits a Candidate Liaison to hold candidates accountable.

5. In Camera Session

Motion – That the Board moves in camera with the Executive Director.

M. – Stephen Mandel, **s.** – Allen Preston. Carried.

Motion – That the Board moves out of camera.

M. – Danisha Bhaloo, **s.** – Allen Preston. Carried.

Adjourned – 3:15