



alberta party

**ALBERTA PARTY BOARD MEETING
JUNE 5, 2015**

1. Call to order 11:00 a.m.
2. Housekeeping items
 - a. Establish quorum :
 - i. In attendance:
 1. David Boroditsky, Joe Bower, Ken Chapman, Pat Cochrane, Ilyas Gora, John Hudson, Phil Hyde, Connie Jensen, Danielle Klooster, Ken McNeill, Jodi Miller, Sandy Simmie, Jeremy Strautman, Bill Talbot, Katherine Taylor, Mark Taylor, Meagan Wade, Tim Wong
 2. Tim Grover, Executive Director
 - ii. Regrets: Tony Jeglum, Midge Lambert, Susan Peacock
 - b. **AP 15/06/06/01** Motion to approve agenda moved by Connie Jensen, seconded by Jeremy Strautman. Carried.
 - c. **AP 15/06/06/02** Motion to approve minutes of February 7, 2015 moved by Connie Jensen, seconded by Jeremy Strautman. Carried
 - d. **AP 15/06/06/03** Motion to approve minutes of March 14, 2015 moved by Phil Hyde, seconded by Meagan Wade. Carried
3. Video: Greg Clark
4. Spending requests
 - a. Election Debrief
 - i. Structure – should include Grassroots Coordinator, grassroots media, Regional Organizers, CFO, IT Vice President, Candidates, Elbow Campaign Manager, Executive Director, Communications/Media, Survey
 - ii. Proposal (as circulated for consideration)
 - iii. **AP 15/06/06/04** Motion to delegate to the Executive Director the authority to create a post election 2015 thank you event for candidates and campaign teams. Budget not to exceed \$500.00 from Party funds. Moved by Jeremy Strautman, seconded John Hudson. Carried
 - b. Poll books
 - i. **AP 15/06/06/04** Motion to direct ED the responsibility to do an analysis of priority poll books and provide a

recommendation to the board for decision by the end of June.
Moved by Ken Chapman, seconded by Danielle Klooster
Carried

c. Brochures for festivals

Discussion points:

- important to market ourselves – get our name out there
- not at loss of updating to the web site
- bigger need to address branding issue
- absence of a budget for marketing – nature of a young party
- time is critical
- give ED time to get some planning documents in place (general communications and marketing plan)

Action: set aside for now

d. Political Match **AP 15/06/06/05** Motion to discontinue political match and ask David to adjust web site and collect data. Moved by Ken Chapman, seconded by Bill Talbot. Carried

e. Lunch at Board meetings – Agreed that board members will put personal money each month toward pizza

f. Directors' Insurance

- **Action:** John Hudson will send contact information to Jeremy. Jeremy will compile and refer to Board through email

g. Leader's Dinner Deposit

- i. **AP 15/06/06/06** Motion to pay deposit as required to Hotel Arts for November Leaders' dinner. Moved by Ken Chapman, seconded by John Hudson. Carried

5. Board Learning

a. Fiduciary Responsibilities and Board Member Liabilities

AP 15/06/06/07 Motion that the Board receives the report entitled Duties and Responsibilities of a Board Member as information. Moved by Ken Chapman, seconded by Danielle Klooster. Carried

b. Budget Process

- No budget at present. A few fixed monthly costs.
- No consistent revenue stream, so most items are contingent upon funds
- Suggest that any requests for spending be accompanied by fund raising
- Discrete activity-based budgeting

- c. Executive Director Position
AP 15/06/06/08 Motion to take meeting to *in camera* session.
Moved by Jeremy Strautman, seconded by Sandy Simmie. Carried
- AP 15/06/06/09** Motion to take the meeting out of *in camera* session
Moved by Jeremy Strautman, seconded by Robert Walker. Carried
- AP 15/06/06/10** Motion to form a committee to identify and define the roles and responsibilities of an Executive Director. Moved by Phil Hyde, seconded by Mark Taylor Carried
- Committee to be made up of Jeremy Strautman, Phil Hyde, John Hudson, David Boroditsky, Danielle Klooster
- AP 15/06/06/11** Motion to extend the contract with Tim Grover of Grover Solutions as the Alberta Party's Executive Director until December 31, 2015 (or earlier, at the discretion of the Board), with the roles and responsibilities, and compensation as defined by the Board, or a committee of the Board as determined by the Board, and as amended from time to time. Moved by Phil Hyde, seconded by Mark Taylor. Carried

6. Governance Items

- a. V.P. Policy – defer to next meeting
- b. Resignation of Board member, Jodi Christensen
AP 15/06/06/12 Motion to receive resignation of Jodi Christensen from the Board. Moved by Ilyas Gora, seconded by Jodi Miller. Carried
- (Thank you card sent June 9, 2015)
- c. Reassignment of Calgary R.O. Position
- Action item** – send out a notice, request for indications of interest
- d. Board Orientation/**Governance**/Retreat
~~**Action:** Committee struck to organize a Board Orientation Retreat
Action: committee will poll board members regarding availability for a weekend in July or August~~
- ACTION:** Working group struck to research Governance structures and make recommendation to Board and to develop materials and content for Board Retreat.
Pat Cochrane to poll board members regarding availability during July and August.
Tim Grover to investigate locations for Board Retreat.

- e. Board Meetings
 - next meeting – July 11. Location TBA
- 11. Reports (as per meeting package)
 - a. President/Campaign Manager
 - b. Leader
 - c. ED
 - d. Finance
 - e. Membership
 - f. Fundraising
 - g. Communications
 - h. CIO
 - i. Regional Coordinators
 - Edmonton
 - Calgary
 - Central
 - North
 - j. Policy
- 12. Adjournment 3:20

Unfinished Business:

- i. Tabled Motion **15/03/14/06** (tabled) motion regarding lifetime memberships:
 - we do away with lifetime memberships (currently given to all builders)
 - anyone currently with a lifetime membership, who is a current builder, will be given a 5 year membership
 - anyone currently with a lifetime membership, who is not a current builder, will be given a 1 year membershipMoved by Midge Lambert, seconded by David Boroditsky
- ii. Tabled Motion
 - i. Draft process re: Requests from Members of the Legislative Assembly who Wish to Join the Alberta Party Caucus (as per handout)
 - i. **15/02/07/11** Motion to table to May, 2015 meeting. Moved by Connie Jensen, seconded by Jeremy Strautman. Carried

