



Alberta Party

Alberta Party Provincial Board Meeting

October 15, 2019 // 8:00 pm – 9:47 pm

Online

Minutes

1. Call to order – 8:06
 - a. In Attendance: Griffin Brown, Myles Chykerda, Rob Fox, Conrad Guay, Kara Levis, Jenninifer Metituk, Allen Preston, Theo Wiegel (9:11)
 - b. Absent: Beth Bell, Anthony Castillo, Cole Harbin, Chris Nowell, Aisha Rauf
 - c. Establish Quorum: Quorum established
2. Approval of Agenda
 - a. **Motion** – That the agenda be approved. **M.** - Griffin Brown, **S.** – Kara Levis. Carried.
3. Approval of Minutes
 - a. Aug 26 Board Minutes
 - i. **Motion** – That the Minutes from the Aug 26th Board Meeting be approved. **M.** – Allen Preston **S.** – Griffin Brown. Carried.
4. Ratification of Online Motions
 - a. September 27th, 2019 adoption of Terms of References
 - i. **Motion** – That the 27th online motion to adopt Terms of References for the Post Election Campaign, AGM Planning, and Leadership Planning committees be ratified. **M.** – Griffin Brown, **S.** – Myles Chykerda. Carried
5. Officer Reports
 - a. President
 - i. Quarterly report work done in conjunction with CFO and CAs.
 - ii. Campaign Audit submitted
 - iii. Ongoing work to help position Leadership Committee for success and associated goals to achieve.
 - b. Secretary
 - c. CFO
 - i. Report submitted via email and read to Board.
 - ii. Q3 reporting completed and submitted to Elections Alberta.
6. Committee Reports
 - a. Communications

- i. Number of communications sent out over the last month to continue to engage membership.
 - ii. Social Media remains relatively quiet for the time being pending strategy refinement.
 - iii. Continuing to work with survey options available on website and Google Forms – finding best options to deliver survey.
 - iv. Looking into ways to sample individuals who have unsubscribed from email contact to learn why they've unsubscribed.
 - b. Fundraising
 - i. Positive movements in monthly donations.
 - ii. Working on building forward from identity exercises, etc, that were completed at October strategy meeting.
 - iii. Some issues with old accounts reporting incorrectly via current Nation Builder reports – to be dealt with aggressively in Q1.
 - iv. Working on building monthly donations and also building individual events.
 - c. Organization
 - i. Work continuing although currently a bit slow due to the Federal Election.
 - ii. Engaging various volunteers looking to work on Provincial level matters.
 - d. Shadow Cabinet
 - i. Budget numbers completed and sent to Board for review.
 - ii. Feedback for Shadow Budget topics was excellent.
7. Old Business
- a. Leadership Vote Date
 - i. Responsibility transferred to the Leadership Committee per adopted Terms of Reference.
 - b. Discussion of Executive Committee and Chair Titles
 - c. Status of post-election feedback
 - i. Committee to be created per adopted Terms of Reference.
 - d. Membership Rate
 - i. Membership rates to stay as is for remainder of 2019.
 - e. Executive Director proposal
 - f. October Strategic Planning Meeting
 - i. Board to review notes taken during this meeting.
 - ii. Jen happy to walk through what was discussed with Board members not able to attend the Calgary meeting.
 - g. Next meeting/strategic planning session.
 - i. November 16th, 2019, Calgary
 - ii. Possibly in conjunction with Calgary holiday fundraiser on Friday the 15th of November
8. New Business
- a. Revocation of Membership
 - i. **Motion** – Pursuant to Article 1.03(iii) of the Bylaws of the Alberta Party Political Association and Article 3.b.iii of the Constitution of the Alberta

Party Political Association, the membership of Siva Canjeevaram is hereby terminated. **M.** – Myles Chykerda **S.** – Griffin Brown. Carried.

9. Adjournment

- a. **M.** – Allen Preston, **S.** – Griffin Brown.
- b. Meeting Adjourned at 9:47