



# Alberta Party

## Alberta Party Provincial Board Meeting

Dec 1, 2019 // 7:00 pm – 9:30 pm

**Online**

### Minutes

1. Call to order – 7:02 pm
  - a. In Attendance: Griffin Brown, Anthony Castillo, Myles Chykerda, Conrad Guay, Cole Harbin, Kara Levis, Jennifer Metituk, Allen Preston, Chris Nowell.
  - b. Absent: Beth Bell (*on leave*), Rob Fox, Rhiannon Hoyle, Aisha Rauf, Theo Weigel.
  - c. Establish Quorum: Quorum Established
2. Approval of Agenda
  - a. **Motion** – That the agenda be approved. **M.** – Allen Preston, **S.** – Kara Levis. Carried.
3. Approval of Minutes
  - a. Nov 16<sup>th</sup> Board Minutes
    - i. **Motion** – That the Minutes from the Nov 16<sup>th</sup> Board Meeting be approved. **M.** – Griffin Brown, **S.** – Anthony Castillo. Carried.
4. Officer Reports
  - a. President
    - i. Update from AGM Committee including rough ticket prices that will cover costs for venue, food, and other necessities.
    - ii. Discussing chair of Constitutional Review Committee with several interested persons. Confirmed rough review/approval timeline with Elections Alberta.
    - iii. **Motion** – To approve Rowan Wiebe as tech lead. **M.** – Kara Levis, **S.** – Myles Chykerda. Carried.
    - iv. Working with NationBuilder to lock down actions being taken by bots and purge created accounts.
  - b. Vice President
    - i. Appreciates support from Board and member as Allen gets into his new role as VP.
  - c. Secretary

- d. CFO
    - i. Financial update received.
    - ii. All issues in good standing with EA. Investigating several specific questions raised from CAs and candidates about surplus funds transfers.
5. Committee Reports
- a. Organization
    - i. Full training day in Calgary was well received by participants.
    - ii. All sessions recorded and will be uploaded to CA in a Box.
    - iii. CA in a Box undergoing reorganization to make easier to navigate. New pieces such as talking points, one page briefs, etc, will be added.
  - b. Communications
    - i. Report received and reviewed.
    - ii. Lead and Funnel Proposal
      - 1. **Motion** – To engage Reach Nexus contract at \$4000 + GST with a max ad spend of \$2500. **M.** Myles Chykerda, **S.** Kara Levis. Carried.
  - c. Fundraising
    - i. December fundraising messaging to work together with efforts from Comms to put forward unified narrative.
    - ii. Developing contact process for getting a hold of donors of various levels. Ensure all volunteers know process and point person. Allen to coordinate.
    - iii. How to log contact information – get these elements of NationBuilder engaged and operational.
  - d. Shadow Cabinet
    - i. Meetings with ministers and rolling out new processes.
    - ii. Developing Google Docs form in collaboration with Comms where Shadow Ministers can highlight issues they feel should be pushed.
    - iii. Working on documenting shadow budget process to assist future teams.
  - e. AGM
    - i. April 3-5<sup>th</sup> Radisson Hotel
    - ii. **Motion** – To accept dates recommended from the AGM Committee for April 3-5<sup>th</sup>, 2020 for next AGM in Calgary. **M.** – Myles Chykerda, **S.** – Allen Preston. Carried.
6. Old Business
- a. Leadership Vote Date
    - i. Moved to Leadership Committee
  - b. Nate Pike's Letter
    - i. Response reviewed

- c. Constitutional Review Committee Terms of Reference.
    - i. **Motion** – To approve Terms of Reference for Constitutional Review Committee as presented. **M.** – Myles Chykerda, **S.** – Allen Preston. Carried.
  - d. Discussion of Executive Committee and Chair Titles
    - i. Organizational Chart presented and accepted as information.
  - e. Status of post-election feedback
    - i. Steve Ricketts taking on lead. Approved Terms of Reference provided.
  - f. Membership Rate
    - i. **Motion** – To table matter until AGM. **M.** – Anthony Castillo, **S.** – Jennifer Metituk. Carried.
  - g. Executive Director proposal
    - i. Accepted as info.
7. New Business
- a. Correspondence from Cathy Murray.
    - i. Received as information.
  - b. Operation Meetings
    - i. Mondays 8:30 pm. Time and date to be communicated to committee chairs.
8. Next Meeting
- a. Jan 5<sup>th</sup>, 2020, 7pm.
9. Adjournment
- a. **M.** – Myles Chykerda, **S.** – Chris Nowell. Carried.
  - b. Meeting Adjourned at 9:36