



# Alberta Party

## Constitution of the Alberta Party Political Association

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## ARTICLE 1. DEFINITIONS

Unless otherwise defined by this Constitution, the following definitions shall apply:

**“Acting Leader”** means the acting leader of the Party appointed in accordance with Article 9(f);

**“Annual General Meeting”** means the annual general meeting of the Party held in accordance with Article 10;

**“Caucus”** means all Members, duly elected to the Legislative Assembly of Alberta and the Leader of the Party, who have agreed to meet and act together to advance the policies and principles of the Alberta Party, through the business of the Legislative Assembly of Alberta;

**“Constituency Association”** means a constituency association of the Party formed in accordance with this Constitution and the Party Bylaws and registered in accordance with the *Election Finance and Contributions Disclosure Act*, as amended;

**“Constituency Constitution”** means the form of constitution adopted by each Constituency Association of the Alberta Party, a copy of which is attached as Schedule “A” to the Constitution;

**“Constitution”** means this constitution;

**“Director”** means any Member elected to the Provincial Board and includes Directors elected by members of the Board;

**“Electoral Division”** means an area in Alberta established as an electoral division under the *Electoral Divisions Act*, as amended;

**“General Policy Meeting”** means the general policy meeting of the Party held in accordance with Article 10;

**“Leader”** means the leader of the Party as determined in accordance with Article 9;

**“Leadership Vote”** means a vote for the Leader, held in accordance with Article 9;

**“Majority Vote”** means a vote where more than half of the Members, Officers, or Directors, as the case may be, present and entitled to vote on a matter at a meeting, vote in the affirmative;

**“Member”** means a member of the Party in good standing, as set out in Article 3;

**Observer”** means any Member permitted to observe Board of Directors of the Alberta Party meetings pursuant to Article 6;

**“Officer”** means any Member elected to a position within the Provincial Executive;

**“Party”** means the Alberta Party Political Association;

**“Party Bylaws”** means the bylaws of the Party, filed in accordance with the *Societies Act*, as amended;

**“Provincial Board”** means the Provincial Board of Directors, as established and defined under Article 6;

**“Provincial Executive”** means the Provincial Executive Committee established and defined under Article 7 and includes all Officers of the Party;

**“Regional Zone”** means certain geographic areas within Alberta comprised of a number of electoral divisions, as designated by the Provincial Executive and defined in Article 4;

**“Special Meeting”** means a special meeting of the Party held in accordance with Article 10; and

**“Super Majority Vote”** means a vote where at least three-quarters of the Members, Officers, or Directors, as the case may be, present and entitled to vote on a matter at a meeting, vote in the affirmative.

## ARTICLE 2. NAME, VALUES AND GENERAL PROVISIONS

(a) The name of the Party shall be the “ALBERTA PARTY POLITICAL ASSOCIATION.”

(b) The values underlying all of the Party’s policies and procedures are as follows:

(i) Prosperity:

*We believe that private enterprise and entrepreneurship are the keys to our economic success. The government should foster an environment that facilitates economic investment, reduces red tape and encourages creativity.*

(ii) Fiscal Responsibility:

*We believe that government must use public dollars as effectively and efficiently as possible. The government should balance the books and set aside money for a rainy day. This is best accomplished through long-term planning, common sense and transparency.*

(iii) Social Responsibility:

*We believe every Albertan deserves the opportunity to succeed. Our government should aspire to provide excellent and innovative public education, public health care, and infrastructure as well as a compassionate helping hand in times of need. We believe this can be accomplished through responsible use of public funds.*

(iv) Sustainability:

*We believe that sustainability must be a core value of government. Rethinking unsustainable practices, making strategic investments in research and technology, and implementing smart policy choices will protect and enhance our environment in future generations.*

(v) Democracy:

*We believe that public business should be conducted in public. Government should ensure that the legislative process is open, fair, transparent and inclusive of the people it governs. Our government should foster debate, actively engage citizens, and make itself accountable to the people it governs.*

(vi) Quality of Life:

*We believe that a great quality of life requires strong communities. Through support of recreation, sports, arts and culture, government can help to build strong and vibrant communities.*

- (c) This Constitution shall, subject only to the Party Bylaws passed in accordance with the Societies Act, govern all business of the Party. If there is a conflict between this Constitution and either the Constituency Constitution, or any policy or motion otherwise properly adopted by the Party, this Constitution shall prevail to the extent of the inconsistency.
- (d) Unless otherwise specified in this Constitution, any vote required by this Constitution or the Party Bylaws, including any motions or resolutions, shall be passed on a Majority Vote. In the event of a tie vote, the meeting chair shall cast the deciding vote, which vote shall be in addition to the vote of the chair, set out in Article 2(e).
- (e) The chair of a meeting is entitled to cast a vote on any motion or resolution required by this Constitution or the Party Bylaws.
- (f) Unless otherwise specified in this Constitution, any notice to be given under this Constitution shall be given by mail, facsimile, electronic transmission or personal delivery, at least seven (7) days before the date set for the meeting.
- (g) Any member of the Provincial Board, member of Caucus, President of a Constituency Association or candidate, can appoint a scrutineer to observe and report on the voting process at an Annual General Meeting or a Leadership Vote provided for in this Constitution.

### ARTICLE 3. MEMBERSHIP

- (a) Membership in the Party is open to all natural persons, ordinarily resident in Alberta, fourteen (14) years of age or over, who support the principles and values of the Party and:
  - (i) Provide the Party with such contact information as is required by the Party; and
  - (ii) Pay such membership fee as are assessed by the Party.
- (b) Eligible persons shall become Members of the Party when the Party at its sole discretion determines that they meet the requirements for membership outlined in Article 3(a), and either of:

- (i) Placement of his or her name on the official Party membership list; or
  - (ii) Receipt of an official Party membership card issued in his or her name.
- (c) In any provincial electoral division in which a Constituency Association is established a Member of the Party who is a resident of the electoral division is automatically a member of the Constituency Association in which they are resident.
- (d) Membership in the Party may be suspended or terminated in the following cases:
- (i) On notice, sixty (60) days following failure to renew membership in the Party;
  - (ii) Resignation by the Member submitted in writing to the Party; or
  - (iii) Due to conduct judged improper, unbecoming, and likely to adversely affect the interests and/or reputation of the Party, as determined by a Majority Vote of the Provincial Board.
- (e) Membership lists are strictly confidential to the Party and may only be used for Party business, including but not limited to the business of a Constituency Association registered with the Chief Electoral Officer, and in accordance with the Party's privacy policy as determined by the Provincial Board from time to time.

#### ARTICLE 4. CONSTITUENCY ASSOCIATIONS

- (a) Members shall be organized according to their residence in the Electoral Divisions of Alberta entitled to return a candidate to serve in the Legislative Assembly of Alberta.
- (b) Members may form a Constituency Association in an electoral division in which at least three (3) Members of the Party reside. To obtain recognition as the Constituency Association of the Alberta Party, the Association shall:
- (i) Endorse and support the principles and values of the Party;
  - (ii) Adopt the Constituency Constitution in the form and content as attached as Schedule "A" to this Constitution or as subsequently approved by the Provincial Board;
  - (iii) Apply in writing to the Provincial Executive for recognition; and
  - (iv) Provide the Provincial Executive with: (1) A copy of the minutes of the meeting in which the Constituency Constitution was adopted and a President and Chief Financial Officer were named; and (2) A list of the Officers and Directors of the Constituency Association, including their residential addresses, phone numbers and email addresses.
- (c) Each Constituency Association shall be placed into a Regional Zone by the Provincial Executive. Each Regional Zone shall consist of a number of Electoral Divisions in proximity to each other, as determined by the Provincial Executive, in its sole discretion.
- (d) Subject only to the provisions of this Constitution, the affairs of each Constituency

Association shall be under the control of its members, acting through the Constituency Association Board of Directors who shall be responsible to ensure that the Constituency Association's affairs are conducted in a manner that is consistent with the principles and values of the Party, the Party Bylaws, the Constitution, the Constituency Constitution, the resolutions of the Provincial Board, the resolutions of the Party and all relevant legislation.

- (e) Each Constituency Association shall maintain a current list of its Officers and Directors, including their residential addresses, phone numbers and email addresses, which list shall be provided to the Provincial Executive, upon request.
- (f) The Constituency Association has no right or authority to bind the Alberta Party to any contract or other obligations. The Constituency Association must complete all filings and reports to be made by it, with the Chief Electoral Office in accordance with all relevant legislation including the Elections Act and the Election Finances and Contributions Disclosure Act.
- (g) Where the number of Members of the Party residing in the constituency in which the Constituency Association was formed becomes less than three (3) Members, the Provincial Executive in its absolute discretion may withdraw recognition of the Constituency Association at which time it shall cease to be a Constituency Association of the Party. Any funds or other assets of the then defunct Constituency Association shall be transferred to the Party's financial account to be returned to the Constituency Association upon re-registration with the Chief Electoral Officer of Alberta.
- (h) Notwithstanding any other provision of this Constitution, where an Electoral Boundary Commission has been established and has submitted a report to the Speaker of the Legislature, the Provincial Executive may authorize nomination meetings to be conducted on the basis of electoral boundaries other than the Electoral Divisions as set out in the Electoral Divisions Act.

## ARTICLE 5. CANDIDATE NOMINATION

- (a) Except as otherwise provided for in this Constitution, each duly recognized Constituency Association shall have the right to nominate the official candidate of the Party for its Electoral Division in accordance with the process set out in the Constituency Constitution.
- (b) The rights of the Constituency Association to nominate a candidate are subject only to the rights of the Provincial Board to intervene in any nomination process and to nullify any proposed candidacy, where the Provincial Board determines on a Super Majority Vote, that it is in the best interests of the Party to intervene.
- (c) Where the Provincial Board intervenes to nullify the nomination of a candidate, the Corporate Secretary shall notify the candidate and the Constituency Association of the intention to nullify the nomination, in writing, within seven (7) days following the vote to nullify, set out in Article 5(b). This notification shall contain a statement of the reason for the proposed nullification. The candidate and the President of the Constituency Association,

or a representative of either, shall have the right to be heard by the Provincial Board before a final decision is rendered. Nothing herein prevents the Constituency Association from nominating another candidate, which nomination shall be subject to Article 5(b) and Article 5(c).

- (d) The Leader shall not withhold, under the provisions of the Election Act, the endorsement of a candidate nominated by a recognized Constituency Association except in accordance with Article 5(b) and Article 5(c).
- (e) The Provincial Executive may appoint a candidate to run for the Alberta Party, in an Electoral Division where:
  - (i) No candidate has been duly nominated by a recognized Constituency Association, at the time the Party receives notice that an order will be passed authorizing the issuance of a writ of election, as set out in Part 3 of the Election Act; or
  - (ii) A Constituency Association elects, in writing, to revoke its right to nominate a candidate for its Electoral Division, and such election shall be demonstrated by a poll of the members of the Constituency Association.
- (f) Before a candidate, selected in accordance with Article 5(e), becomes the official candidate of the Party for an Electoral Division, the appointed candidate must be approved by the Provincial Board on a Majority Vote.
- (g) The Provincial Executive may implement such rules and procedures as it considers appropriate to ensure fair and effective candidate recruitment and selection and the organization and implementation of effective nomination events.

## ARTICLE 6. PROVINCIAL BOARD OF DIRECTORS

- (a) Each Director of the Provincial Board must be a Member in good standing of the Party.
- (b) The Provincial Board shall consist of up to a maximum of twenty-five (25) Directors (excluding the non-voting Directors and Observers) broken down as follows:
  - (i) The Leader or Acting Leader;
  - (ii) The Provincial Executive;
  - (iii) One Director from each Regional Zone, if possible, who shall act as liaison with the Constituency Associations from that Regional Zone;
  - (iv) Directors at large;
  - (v) The immediate past President, who shall be a non-voting member; and

- (vi) Up to three (3) members of Caucus, who shall be appointed by members of Caucus, and who shall be non-voting members.
- (c) The Constituency Associations within each Regional Zone may select a Regional Representative, who is a member of a Constituency Association within the Regional Zone, to act as a liaison with the Provincial Board. The Regional Representative may act as an Observer and attend all meetings of the Provincial Board (except in camera sessions) and may be invited or allowed to speak to any issue, at the sole discretion of the Provincial Board. The Regional Representative may not vote at Provincial Board meetings.
- (d) No less than sixty (60) days prior to an Annual General Meeting of the Party, the current Provincial Board shall create a Nominating Committee. It shall be the duty of this committee to recruit and nominate candidates for membership to the Provincial Board, to be filled at the Annual General Meeting. The Nominating Committee shall report to the Board prior to the notice of the Annual General Meeting being sent to all Members, and a list of proposed candidates shall be included in the notice of the Annual General Meeting. Nominations may also be made by any Member on the floor of the Annual General Meeting, in a manner determined by the Provincial Board and set out in the notice of the Annual General Meeting.
- (e) Members of The Provincial Board shall be elected at Annual General Meetings, as set out in Article 10. At the 2016 Annual General Meeting, the 24 candidates that receive the highest number of votes will be deemed elected. At the next following Annual General Meeting, the twelve (12) candidates that receive the highest number of votes, will be deemed elected as Group A Directors. At the second following Annual General Meeting, the twelve (12) candidates that receive the highest number of votes will be deemed elected as Group B Directors.
- (f) All voting members of the Provincial Board shall be elected for one (1) term. The term of each voting Board Member shall run from their initial election until the second following election for Directors to the Provincial Board at an Annual General Meeting.
- (g) Following each Annual General Meeting, within ten (10) days, the Provincial Board:
  - (i) Shall elect from their members, certain Officers namely: President, Vice-President, Corporate Secretary and Chief Financial Officer; and
  - (ii) May elect from their members certain Officers, namely: Vice-President Fundraising, Vice-President Policy, Vice-President Membership, Vice-President Communications and up to four (4) additional Officers, as the Board deems appropriate, all of which Officers, once elected, shall collectively constitute the “Provincial Executive”, as described with further particularity in Article 7.
- (h) The Provincial Board shall be empowered to:
  - (i) On a Super Majority Vote, reduce the amount of notice required for any meeting



provided for under this Constitution, where the Board deems it to be in the best interests of the Party to do so;

- (ii) Approve the borrowing, raising or securing of the payment of funds pursuant to the Election Finances and Contributions Disclosure Act, and Party Bylaws on a Super Majority Vote;
  - (iii) Carry out the specific duties and roles, as specified in this Constitution; and
  - (iv) Take all such other actions necessary or appropriate to carry out the provisions of this Constitution and conduct the business of the Party.
- (i) The Provincial Board may appoint additional persons to be interim Directors in order to fill any vacancy between elections held at an Annual General Meeting, provided the person appointed is a Member in good standing of the Party.
  - (j) A Director may be removed from the Provincial Board, by a Super Majority Vote of the Provincial Board at a regular meeting of the Provincial Board, or at a meeting of the Provincial Board called only for that purpose.
  - (k) Notice of an intention to remove a Director must be circulated to the Provincial Board, including the Director who is subject to removal, a minimum of 14 days before the meeting. The Director who is subject to removal must be given an opportunity to be heard by the Provincial Board prior to any vote.
  - (l) The Provincial Board shall meet at the call of the President, or the Leader, or upon written request to the Corporate Secretary of at least three (3) Directors. Before commencement of a meeting of the Provincial Board there shall be quorum. Directors shall participate and vote and may be included as part of quorum by participating:
    - (i) In person;
    - (ii) By means of telephone conference; or
    - (iii) By means of video or internet conference.
  - (m) A resolution of the Provincial Board may be approved in writing, other than at a meeting of the Board, if notice of such resolution is provided to all Directors at least seven (7) days prior to the effective date of such resolution, and the resolution is approved by the number of Directors required to approve such resolution if a meeting were held to approve such a resolution.
  - (n) A majority of the Provincial Board shall constitute a quorum.
  - (o) The minutes of a meeting of the Provincial Board shall be provided to all Directors, Regional Representatives, and to the Presidents of recognized Constituency Associations.

- (p) The Provincial Board shall make available a summary of business conducted at meetings of the Provincial Board to the general membership and the general public in a form and method deemed appropriate by the Provincial Board.

## ARTICLE 7. OFFICERS AND PROVINCIAL EXECUTIVE COMMITTEE

- (a) The day-to-day affairs of the Party shall be managed, directed and carried out by the Provincial Executive.
- (b) The Provincial Executive shall further be empowered to:
  - (i) Appoint an Executive Director, and any such staff as is required for the administration and business of the Party;
  - (ii) Set salaries, terms or reference and powers for the Executive Director and other staff;
  - (iii) File all such notices, returns or resolutions as may be required by law, and may delegate the signing and verification of such notices, returns or resolutions as may be required and appropriate;
  - (iv) Appoint the President or another person to chair a General Policy Meeting;
  - (v) Carry out the specific duties and roles, as specified in this Constitution; and
  - (vi) Take all such other actions necessary or appropriate to carry out the provisions of this Constitution and the resolutions of the Provincial Board, and conduct the business of the Party.
- (c) All motions passed by the Provincial Executive, must be presented to the Provincial Board via email, or in a report submitted at the next regularly scheduled meeting of the Provincial Board.
- (d) In addition to any other duties specified in this Constitution, the President shall:
  - (i) Establish the agenda and preside over, and be the chair for all meetings of the Party, including meetings of the Provincial Executive and the Provincial Board, as well as Annual General or Special Meetings;
  - (ii) Have general responsibility as the Executive Head of the Party including to decide all questions of order and announce the results of all votes; and
  - (iii) Be an ex officio member of all committees established by the Provincial Board, except the Nomination Committee.
- (e) In addition to any other duties specified in this Constitution, the Vice-President shall assist the President as required and shall assume and perform the duties of the President in the absence of the President, or where the President is unable or unwilling to act.

- (f) In addition to any other duties specified in this Constitution, the Corporate Secretary shall:
  - (i) Have custody of and shall maintain all official records and documents of the Party, other than financial records;
  - (ii) Prepare, maintain and distribute minutes of meetings of the Provincial Executive and of the Provincial Board; and
  - (iii) Call all meetings as set out in this Constitution.
- (g) In addition to any other duties specified in this Constitution, the Chief Financial Officer shall administer the financial affairs of the Party and keep all such books of account and financial records as may be required to properly reflect the financial affairs of the Party, in accordance with all applicable legislation including the Election Finances and Contributions Disclosure Act.
- (h) An Officer may be removed from office by a Super Majority Vote of the Provincial Board, at a meeting of the Provincial Board called for that purpose on not less than fourteen (14) days' notice.
- (i) If a Director of the Board (other than the Leader) ceases to hold office, the Provincial Board may appoint a Member to fill the position for the remainder of the term, until the next AGM, where the position must be re-elected.
- (j) The Provincial Executive shall meet at the call of the President or upon written request to the Corporate Secretary of at least three (3) other Officers.
- (k) Before commencement of a meeting of the Provincial Board, there shall be quorum.
- (l) A majority of the Provincial Board shall constitute a quorum.

## ARTICLE 8. COMMITTEES

- (a) The Provincial Board may establish and delegate decision making authority to any committee deemed necessary to carry on the work of the Party, including those committees specifically provided for in this Constitution. Any such committee shall be established by a resolution or other motion of the Board, which resolution or motion shall define the role, purpose, powers, authority and operational parameters of the committee.
- (b) In order to serve on a committee of the Party, an individual must be a Member in good standing.
- (c) Each committee shall be accountable directly to, and report to, the Provincial Board.
- (d) The Provincial Board may, by a Majority Vote, overrule any decision made by a committee.

## ARTICLE 9. THE LEADER

- (a) A Leadership Vote shall be called, in accordance with Article 9(d):
  - (i) When the Leader delivers written notice to the President, of his or her intention to resign;
  - (ii) When the position of Leader otherwise becomes vacant;
  - (iii) If more than 50% of the votes cast in Article 9(d) are in the affirmative;
  - (iv) If, when the Caucus consists of four (4) or more Members of the Legislative Assembly, a written declaration demanding a Leadership Vote is submitted to the Corporate Secretary, which has been signed by a Super Majority, counted separately, of each of the Caucus and the Provincial Board; or
  - (v) If, when the Caucus consists of fewer than four (4) Members of the Legislative Assembly, a written declaration demanding a Leadership Vote is submitted to the Corporate Secretary, which has been signed by a Super Majority, counted together, of the Caucus and the Provincial Board.
- (b) The Leader shall be elected by a majority vote of the Members of the Party personally casting a secret ballot following the standard procedure of a preferential ballot, when more than two (2) candidates participate.
- (c) To be eligible to vote in a Leadership Vote, an individual must be a Member in good standing of the Party, immediately prior to the vote, as determined by the Provincial Board and set out in the notice of the Leadership Vote.
- (d) At the Annual General Meeting immediately following a Provincial General Election, where a Leadership Vote is not underway, there shall be a vote on the question “Do you want a Leadership Vote?”
- (e) Where a Leadership Vote is to be called, the Provincial Executive shall within fifteen (15) days, announce the date on which the Leadership Vote will be held. Notice shall be provided to all Members of the Party by the Provincial Executive within a further twenty-one (21) days of the announcement. The Leadership Vote must be held not sooner than three (3) months and not later than nine (9) months from the date of the event that triggered the Leadership Vote.
  - (i) Where extraordinary circumstances make it necessary, a Leadership Vote can be suspended beyond nine (9) months from the date of the event that triggered the Leadership Vote by a Super Majority Vote at a meeting of the Provincial Board. The suspension of the Leadership Vote must then be ratified by a Super Majority Vote at the next Annual General Meeting of the party, and every subsequent Annual General Meeting of the party, until a Leadership Vote is called. If a suspension is not ratified, the timeline in Article 9(d) cannot be suspended again and must be followed starting from the date of the Annual General Meeting where the suspension was not ratified.

- (f) In the event the Leader is unable to continue as Leader, or the Leader will be a candidate in the Leadership Vote, the Provincial Executive shall, in consultation with the Caucus, select an Acting Leader until the Leadership Vote is complete and a new Leader is named. The Acting Leader shall not be eligible to be a candidate in the Leadership Vote.
- (g) The Provincial Board shall establish the procedures and mechanisms whereby the Leadership Vote shall be conducted.
- (h) In order for a person to be considered as a candidate for the Leader of the Party, the individual must:
  - (i) Be a current Member in good standing of the Party for at least one (1) year prior to the close of nominations to be a candidate in the Leadership Vote; The Provincial Board may waive this requirement for a candidate for the Leader of the Party by a super-majority vote, when determined to be in the best interests of the Party;
  - (ii) Complete an application form as provided by the Provincial Executive, which form shall include but not be limited to the signatures of thirty (30) Members who are eligible to participate in the Leadership Vote, with at least five (5) Member signatures from each of the Regional Zones; and
  - (iii) Meet any requirements for qualification as set out in all applicable legislation, including the Election Act as of the close of nominations for the position of Leader.

## ARTICLE 10. MEETINGS OF THE PARTY

- (a) An Annual General Meeting shall be held at least once every eighteen (18) months, at a time and place in Alberta, fixed by the Provincial Board.
- (b) A General Policy Meeting to review and vote on Party policy shall be held at least once every four (4) years. A Policy Committee to administer the development and review of policy shall be appointed by the Provincial Board, no less than 90 days prior to a General Policy Meeting. It shall be the duty of this Committee to review and consider the feedback received from Albertans through the Big Listen process or other engagement activities, and recommend policy to be debated at the meeting called for this purpose. Notwithstanding the mandate and work of the Committee, the Provincial Board may establish criteria and rules according to which policy matters, emergent or otherwise, may be brought by a Constituency Association directly to a General Policy Meeting.
- (c) Additional Special Meetings may be called by the Corporate Secretary, upon receipt:
  - (i) Of a written request for a meeting, from no less than one-quarter (1/4) of all recognized Constituency Associations; or

- (ii) Of a resolution calling for a Special Meeting, from the Provincial Board.
- (d) Any Special Meeting shall be held within ninety (90) days of receipt of notice, as set out in Article 10(c).
- (e) Notice of any Annual General, General Policy or Special Meeting shall be sent to all Members in good standing of the Party, and the President of each recognized Constituency Association, at least thirty (30) days in advance of the meeting.
- (f) Each voting Member at an Annual General, General Policy or Special Meeting shall have one ballot only. Votes for the election of the Board of Directors, the election of the Leader, and the leadership question in Article 9(d) shall be by secret ballot, in a method to be determined by the Provincial Executive with preferential ballots when/as applicable. Proxy votes will not be accepted. All votes for the amendment of the constitution or bylaws, or for the adoption of policy, shall be by show of hands or voting placards, or by another method determined by the Provincial Executive.
- (g) Only Members in good standing with the Party at least ten (10) days immediately prior to any Annual General, General Policy or Special Meeting shall be entitled to vote at the meeting.
- (h) Any Member of the Party who does not qualify to vote in accordance with Article 10(g) shall have the right to attend and speak at all Annual General, General Policy or Special Meeting but shall not have voting rights.

## ARTICLE 11. ANNUAL FINANCIAL REPORT

- (a) Thirty (30) days prior to any Annual General Meeting, the Provincial Executive shall prepare and submit to the President of each Constituency Association, a financial report consisting of:
  - (i) A general summary of its transactions and affairs during that year, including all trust or foundation funds, its revenues and the application of its expenditures during the previous year; and
  - (ii) An audited balance sheet of its accounts and financial transactions, including any trust or foundation funds during that year.
- (b) At every Annual General Meeting, the Provincial Executive shall present an audited financial statement, setting out the Party's income, disbursements, assets and liabilities, in accordance with the provisions of the Societies Act.

## ARTICLE 12. CONSTITUTIONAL AMENDMENTS

- (a) This Constitution may be amended by a Super Majority Vote at an Annual General or Special Meeting of the Party.
- (b) Amendments to this Constitution may be proposed by:
  - (i) The Constitutional Committee (if so appointed);
  - (ii) The Provincial Executive;
  - (iii) The Executive of a duly registered Constituency Association;
  - (iv) The Board of Directors;
  - (v) The Board of Directors of a duly registered Constituency Association; or
  - (vi) A written petition, signed by no less than 300 Party Members.
- (c) A proposed amendment to this Constitution shall be submitted to the President and Corporate Secretary, at least 60 days before the meeting at which the proposed amendment is to be considered.
- (d) The Corporate Secretary shall, at least thirty (30) days before the meeting to consider the amendment is held:
  - (i) Provide a copy of the proposed amendment to the President of each Constituency Association, together with each Member of the Party that receives notice of the meeting; and
  - (ii) Publish a copy of the proposed amendment on the Party website.
- (e) A constitutional amendment takes effect on the later of the time it is adopted and the date (if any) specified on the amendment.

## ARTICLE 13. DUTY TO ENFORCE

- (a) It shall be the duty of the President and the Provincial Board to uphold and enforce the provisions of this Constitution.
- (b) Between meetings, the Provincial Executive, in consultation with the Constitutional Committee (if so appointed), shall be the final authority on the interpretation of this Constitution.
- (c) Any challenge to a voting procedure or charge of interference by a scrutineer (as defined in Article 2), shall be settled by the President, in consultation with the Provincial Executive.

## ARTICLE 14. RULES OF PROCEDURE

- (a) The rules contained in the most recent edition of *Robert's Rules of Order* or *Nathan's Company Meetings*, as selected by the chair of the meeting, shall be used to govern meetings of the Party, the Provincial Board, the Provincial Executive and committees in all cases to which they are applicable and in which they are not inconsistent with this Constitution, the Party Bylaws or any special rules of order that the Party may adopt.

## ARTICLE 15. COMING INTO FORCE

- (a) This Constitution shall come into force immediately upon adoption at the Annual General Meeting at which this Constitution is voted on, except for Article 10, which shall come into force at the close of the Annual General Meeting, at which this Constitution is voted on and adopted.
- (b) This Constitution replaces all previous constitutions of the Party.