



## Job Posting: Summer Student

OUTSaskatoon is looking for a community-minded, compassionate, trauma-informed, and eager individual to fill our position of Summer Student. If you agree with the following statements, we want you to apply:

### ***You enjoy working with community and providing frontline support***

- You are friendly and enjoy talking and providing support to people you are unfamiliar with
- You are non-judgmental and compassionate
- You are quick on your feet, not intimidated by problems, and helping people find solutions

### ***You enjoy planning programming***

- You like brainstorming activities
- You're able to hold space for others
- You have some experience facilitating groups

### ***You love teamwork***

- You are open minded to more than one way of doing things
- You aren't afraid of collaboration
- You believe that when multiple minds are brought together, the best solutions will be found

## About the Position

**Hours:** 30 hours per week

**Salary:** \$18/hr

**Benefits:** No benefits due to being a contract position

**Job Term:** May 31, 2021, to August 27, 2021

OUTSaskatoon is a non-profit, charitable organization that believes in the equity of trans, two spirit, intersex, lesbian, gay, bisexual, and queer people. We provide peer support and counselling, queer-specific education and resources, outreach, social gatherings and events, and community referrals. We support body, mind and spirit within a growing and changing community.

The OUTSaskatoon Summer Student is responsible for providing support to OUTSaskatoon's essential support services hub. This includes providing direct services pertaining to housing, food security, systems navigation, and peer support.

OUTSaskatoon is dedicated to building an organization that reflects the diversity of all we serve. This includes prioritizing applicants that are diverse in gender, sexuality, culture, and race. Please use your cover letter to tell us about yourself and your interest in working with OUTSaskatoon. **Preferential consideration will be given to First Nations, Metis, and Two Spirit applicants. We rely on section 48 of The Saskatchewan Human Rights Code for this measure.**

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#### Tasks:

1. Work within the OUT HUB team to offer essential front-line in-person support services.
2. Uphold health and safety guidelines for staff and clients in the OUT HUB.
3. Complete daily statistical reporting when stationed in the OUT HUB.
4. Assist with social groups and programming as needed.
5. Assist with the re-opening plan for our Drop-in.
6. Monthly statistical record-keeping and reporting and performance of other duties as assigned.

#### Qualifications:

This job is open to High School graduates who intend to enter post-secondary studies in the fall and to post-secondary students who are planning to return to school in the fall. Knowledge of Two Spirit, Trans, Queer, and BIPOC (Black, Indigenous, and People of Colour) communities and issues is essential. Experience working for community-based organizations &/or working in the queer community is an asset.

**Working Conditions:** The incumbent works in an office environment that follows strict Covid-19 protocols and guidelines. Will need to lift and move furniture, storage bins, etc.

**Deadline to Apply:** Monday, May 17th at 5:00 pm.

#### In order to successfully apply, you must submit:

- **Detailed cover letter** (applicants that do not include a cover letter will not be considered)
  - Applicants are encouraged to highlight lived experience
- **Resume** highlighting relevant education and work experience
- **Three references**

#### By email to:

**ATTN:** Jack Saddleback | he/him  
Co-Interim Executive Director, OUTSaskatoon  
director@outsaskatoon.ca  
Ph: 306-665-1224 EXT 220  
213 Avenue C South, Treaty Six Territory, Saskatoon, Saskatchewan

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