



## ASSOCIATION OF CONSULTING ENGINEERS NEW ZEALAND INC.

### 61<sup>st</sup> ANNUAL GENERAL MEETING - Minutes

held at the Chateau on the Park Doubletree by Hilton Hotel  
(189 Deans Ave, Riccarton, Christchurch)  
4:30pm on Thursday, 8<sup>th</sup> August 2019

#### 1. Roll Call & Welcome

- Ida Dowling (Chair)
- Paul Evans (ACENZ Chief Executive)
- Holly Morchat (Minutes)
- Other attendees listed in attendance list

#### 2. Apologies

- Ian Fraser, GHD
- Lyall Green, Design Management Consultants
- Jenson Varghese, MRCagney
- Graham Chapman, AECOM

#### 3. Confirmation of the 2018 AGM Minutes

**Motion to accept** the minutes of the 60<sup>th</sup> AGM are a true and accurate record of that meeting.

**Hamish Bennett/Ashley Wilson**  
**CARRIED**

#### 4. Matters arising from the minutes

No matters arising.

#### 5. Members - the following new Members were admitted to the Association in 2018/19:

- Acoustic Engineering Services
- C&H Consulting
- Cato Bolam Consultants
- Celsius Consulting
- DCL Consulting
- Deta Consulting
- ExtraMile Consulting
- Fluid Hydraulic Design + Consultancy
- Hight Consulting Engineers
- INFIR
- Neo Consulting
- Urban Connection

## Members – Resigned

- Dunning Moore & Associates (Retired)
- Valentine Consulting (Retired)
- Cardno NZ (Resigned)
- Seicom (Resigned)
- BHC Consultants (Deceased)

## Members – Passed

- Bob Hall (BHC Consultants)
- Ron McLeay (Past President)
- Terry Costello (Cook Costello)

## 6. Annual Report

### Verbal address by Chief Executive, Paul Evans

- Recognition for the Board members completing their terms (Clare Tolan and Ashley Wilson)
- Recognition of Kieran Shaw as exiting CEO, and thanks to the Board for entrusting ACENZ to new leadership under Paul Evans
- Future vision for ACENZ, challenges of the industry, and a call to members to contact Paul on ways to improve the member service experience

### Verbal address of the Annual Report

- 2018/19 had a financial loss due to relocation of the offices (earthquake related), transition costs of exiting and incoming CEO (including recruitment), all of which are one-off costs
- Healthy outlook to recover losses
- Commitment to diversify revenue streams in order to not rely so heavily on membership dues

**Motion to receive** the annual report.

**Paul Burton/Glen Cornelius  
CARRIED**

## 7. Budget for 2019/2020

Note the Board approved a fee increase of 4%.

**Motion to approve** the 2019/2020 budget.

**Brent Meekan/Grant Lovell  
CARRIED**

## 8. Election of Officers

### Board

Position	Current	Nominee	Nominee Firm	City
President	Ida Dowling	Incumbent	Commute Transportation	Auckland
Vice-President	NA	Ian Fraser	GHD	Christchurch
Board 1	Paul Burton	Incumbent	Tonkin + Taylor	Auckland
Board 2	Ian Fraser	Meagan Barfoot	RoadLab	Auckland
Board 3	Richard Morley-John	Incumbent	MSC Consulting	Auckland
Board 4	Ashley Wilson	Guy Dennis	WSP Opus	Palmerston North
Board 5	Jenson Varghese	Incumbent	MRCagney	Auckland
Developing	Clare Tolan	Weng Yuen Kam	Beca	Auckland

Leader				
Co-opted	Glen Cornelius	Incumbent	Harrison Grierson	Auckland

### Regional Chairs

Position	Current	Nominee	Nominee Firm	City
Northland	James Blackburn	Dean Botica	Hawthorn Geddes	Whangarei
North Shore	Hamish Bennett	Incumbent	Dobbie Engineers	North Shore
Auckland	Meagan Barfoot	Tony Matthews	AECOM	Auckland
Waikato	Rob Fleet	Incumbent	Gray Consulting	Hamilton
Bay of Plenty	Chris Green	Atiqa Rashid	Manktelow Consulting	Whakatane
Gisborne/Hawkes Bay	Guy Lethbridge	Incumbent	Strata Group	Hastings
Taranaki	Alistair Tippett	Incumbent	Beca	New Plymouth
Manawatu/Wanganui	Brendan Sterling	Incumbent	WSP Opus	Palmerston North
Wellington	Hugo Bosman	Incumbent	WSP Opus	Wellington
Nelson/Blenheim	Alastair McEwan	Incumbent	WSP Opus	Nelson
Canterbury/West Coast	Maryam Razz	Incumbent	Pedersen Read	Christchurch
Otago/Southland	Nik Devlin	TBC*		

\*If there is no nominee by the 2019 AGM, the membership endorses the Board to appoint and approve a suitable candidate on their behalf.

ACENZ would like to thank representatives completing their term:

- Ian Fraser, Ashley Wilson, Clare Tolan, James Blackburn, Meagan Barfoot, and Nik Devlin.

**Motion to approve** the election of officers as outlined.

**Andrew Read/Doug Johnson  
CARRIED**

### 9. Proposed change to society rules

“6.02 – Opportunity to comment. The name of the applicant, with the names of the principals, should be displayed on the website of the Association for twenty-eight days preceding the next meeting of the Board.

Ordinary Members are to be invited to comment on the appropriateness of any application for membership. The Board will consider comments received from Ordinary Members and contemplate any other information which may be relevant to their decision-making process.”

**Motion to approve** the proposed rule change.

**Hamish Bennett/Glen Cornelius  
CARRIED**

### 10. Appointment of the Auditor

**Motion to appoint** Peter Conaglen as the auditor.

**11. Conference 2020**

Board will advise the conference venue and dates later in 2019.

**12. General Business**

Concern: A substantial portion of the Board are from Auckland. This may put a larger burden on the regions and other centres to disseminate information to the Board and ACENZ leadership.

Reply: the Chief Executive has a targeted plan to visit each region and spend meaningful time establishing relationships with key industry contacts (CEOs of councils, major client groups) as well as engagement opportunity with members. It is also encouraged for members to utilise their Regional Chair to represent their regional voice.

**Meeting closed at 5:04pm.**

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### ATTENDANCE LIST

1. Craig Lewis	Lewis Bradford Consulting Engineers
2. Ashley Wilson	Lewis Bradford Consulting Engineers
3. Anthony Taylor	Clendon Burns & Park
4. Jon Williams	Beca
5. Alan Merry	ENGENIUM
6. Michael Dunn	MacDonald Barnett
7. Richard Morley John	MSC Consulting
8. Al Monro	GHD
9. Meagan Barfoot	RoadLab
10. Guy Lethbridge	Strata Group
11. Chris Maguire	Stantec
12. Alastair McEwan	WSP Opus
13. Maryam Razz	Pedersen Read
14. Tony Matthews	AECOM
15. Clare Tolan	Harrison Grierson
16. Noel Hanham	TH Consultants
17. Weng Yuen Kam	Beca
18. Peter Amos	Damwatch Engineering
19. Grant Lovell	Tonkin + Taylor
20. Ben Francis	Tonkin + Taylor
21. Hamish Bennett	Dobbie Engineers
22. Edward Hill	Batchelar McDougall Consultants
23. Keryn Kliskey	WSP Opus
24. Jason Bretherton	WSP Opus
25. Doug Johnson	Tonkin + Taylor
26. Paul Burton	Tonkin + Taylor
27. Glen Cornelius	Harrison Grierson
28. Andrew Read	Pedersen Read