

Part 6A Election campaign teams

33A Purpose

An election campaign team is responsible for the practical day-to-day decision making required to conduct a campaign. This means not only running a successful campaign in relation to electoral results, but also in ensuring the ACT Greens election campaign is conducted in a manner that is inclusive, supportive and safe for candidates, volunteers, employees and members.

33B Membership

33B.1 An election campaign team must have the following elected members:

- team convenor
- team secretary
- team treasurer
- communications coordinator
- three general members of the ACT Greens that provide a link to neighbourhood teams working on the election field campaign.

33B.2 An election campaign team must also have members appointed by the election strategy working group and the Legislative Assembly.

33C Scope

33C.1 An election campaign team will be elected by a special general meeting in the period leading up to a federal or Territory election and is dissolved when it has given its final report to the forum.

33C.2 The management committee is ultimately responsible for staff recruitment, management and oversight of the team and should work in close collaboration with the team in the selection of campaign staff.

33D Activities

An election campaign team will:

33D.1 devise and implement strategies for the election, in consultation with the election strategy working group; and

33D.2 develop and manage a budget for the campaign, in consultation with the ACT Greens treasurer; and

33D.3 work with campaign staff and neighbourhood teams to deploy the field campaign and manage priorities, in consultation with the management committee; and

33D.4 coordinate fundraising and events to support the campaign.

33E Documentation

The team secretary will ensure that agendas, minutes and decisions are developed, circulated and stored in a timely way.

33F Candidates involvement in election campaign team

33F.1 Lead candidates may attend team meetings with speaking rights but not voting rights.

33F.2 Support candidates may attend as observers

33G Specific protocols

33G.1 An election campaign team will establish:

- a budget expenditure protocol that reflects the broad parameters of the campaign
- a protocol that clarifies party spokespeople and communication processes during election periods.

33H Connection with election strategy working group

The election strategy working group will:

- 33H.1 appoint one of its members to be a member of an election campaign team;
and
- 33H.2 continue to be constituted throughout the election period and respond to requests of the election campaign team for research and polling information and other strategic support as necessary.

33I Reporting mechanisms

An election campaign team will:

- 33I.1 report key activities and budget updates to the management committee; and
- 33I.2 give regular updates on the progress of the campaign to the forum and electorate or neighbourhood teams.

33J Specific responsibilities of ECT roles

33J.1 The general ACT Greens member representatives have a particular role in linking with neighbourhood teams that are supporting the election's field campaign. In undertaking this role, they must:

- ensure that they understand the grievance structure and processes;
- liaise with the neighbourhood team coordinators;
- be available to discuss election campaign issues with members in their electorate;
and
- ensure that the ECT is made aware of key issues arising in electorates.

33J.2 An election campaign team will propose rules for budget decisions, whether to be made by the team or by campaign manager in collaboration with the team treasurer.

33J.3 The communications coordinator must devise and implement a communications strategy in collaboration with the team and campaign staff.
