**INCIDENT LOG – MONITORING ALCOHOL SIGNAGE**

*Use this template for keeping track of problematic alcohol signs at licensed premises. Check with your local council to see if there is a signage bylaw or other requirements in the district plan around signs.*

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| **Date & Time**  | **Location** | **Premises name**  | **Type of sign** | **Description (insert photos)** | **Section of bylaw or district plan breached** | **Other information** |
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| **Date & Time**  | **Location** | **Premises name** | **Type of sign** | **Description (insert photos)** | **Section of bylaw or district plan breached** | **Other information** |
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