

STEP INTO YOUR CAREER

EDINBURGH
WORKSHOP SESSIONS

LOCATION

Norton Park 57 Albion Rd
Edinburgh EH7 5OY

DATES

ACTIVITIES

15TH JAN 10AM- 3PM	one to one Skype call, 30 mins per person
23RD JAN 11AM- 2.30PM	Workshop on- How to use and create PowerPoint presentation for interview, including Speaking and Answering with confidence
29TH JAN 1PM- 4.30PM	Minding the Career Gap how to explain long career gaps in CV and interviews Lifelong learning and why upskilling boost job opportunities
5TH FEB 12.30-3.30PM	How to use and create PowerPoint presentation for interview Updating, Creating and using LinkedIn for job applications
12TH FEB 11AM-2.30PM	Proactive Cover letter and email writing workshop and how-to tailor for each job. Best free tools to support with grammar and spelling.
19TH FEB 12.30-4.30PM	Job interview rejection recharge workshop Building resilience, working through interview feedback and boosting confidence and building strong supportive network.
26TH FEB 11AM-2.30PM	How to use Storytelling for competency-based interview questions using STARL booklet
11TH MAR 10.30-2PM	Minding the Career Gap how to explain long career gaps in CV and interviews Lifelong learning and why upskilling boost job opportunities
18TH MAR 10.30AM-2PM	Building resilience, working through interview feedback and boosting confidence and building strong supportive network.
24TH MAR 10.30AM- 1.30PM	Practical interview Support, survey of the session and feedback from participants