

STEP INTO YOUR CAREER

**GLASGOW
WORKSHOP SESSIONS**

LOCATION

1 Atlantic Quay, 1 Robertson St, Glasgow
G2 8JB

DATES

ACTIVITIES

14TH JAN 12AM-3PM	One to one In Mitchell library 30 mins per person
22ND JAN 11AM-3PM	Induction to program: access to download program pdf How pRESPECT/AAI EmployAbility works to support you with your job opportunities
28TH JAN 11AM-3PM	How to use Storytelling for competency-based interview questions using STARL booklet
4TH FEB 11AM-3PM	Speaking and Answering with confidence workshop
11TH FEB 11AM-3PM	Minding the Career Gap how to explain long career gaps in CV and interviews Lifelong learning and why upskilling boost job opportunities
18TH FEB 11AM-3PM	How to use and create PowerPoint presentation for interview Updating, Creating and using LinkedIn for job applications
25TH FEB 11AM-3PM	Proactive Cover letter and email writing workshop and how-to tailor for each job. Best free tools to support with grammar and spelling.
4TH MAR 11AM-3PM	Job interview rejection recharge workshop Building resilience, working through interview feedback and boosting confidence and building strong supportive network.
10TH MAR 11AM-3PM	Practical networking workshop- why networking works for your job search, where to find great networking events and how to make it work for you.
18TH MAR 11AM-3PM	Practical interview Support, survey of the session and feedback from participants