

AECEO GUIDE TO VALUING AND SUPPORTING RECES AS MEMBERS OF THE KINDERGARTEN EDUCATOR TEAM

How administrators can support the kindergarten team, help ECEs feel welcomed and valued,
and create the best possible environment for kindergarten students

Administrator Checklist

CLASSROOM RELATED

How administrators can ensure that ECEs have equitable opportunity and recognition in the classroom

- Provide ECEs with class list/same materials as the OCT
- Remember to include names of both educators listed on classroom & classroom communications
- Refer to or identify the class by both educator's names
- Lists of classes always include both educators
- ECEs should be included in all emails sent to staff
- Remember that ECEs are to have access to student information platforms

COMMUNICATION

How administrators can facilitate open and respectful communication between ECEs, families, staff, and teaching partnerships

- Ensure parents are made aware there are two (or 3) educators in the room and strengths each brings to the program - help facilitate introduction letters, posters, etc.
- Remember to include ECEs in all communications with colleagues, families, support staff, etc.
- Encourage and support open communication between ECE & OCT
- Work with the team to facilitate opportunities for AM & PM ECEs to collaborate and exchange/discuss information

EDUCATOR PARTNERSHIPS

How Administrators can support strong educator partnerships

- Work with the team to facilitate opportunities for the ECE and OCT to collaborate and discuss information throughout the day
- Support educators to work equitably and cooperatively and maintain collaborative partnerships
- Ensure materials are shared between core day and extended day programs
- Effective kindergarten team partnerships are prioritized for future academic years
- ECEs are valued for the unique strengths they bring to the program

TEAM MEETINGS

How Administrators can ensure that ECEs valuable input is included in team meetings

- ECEs are included in all kindergarten team meetings
- ECEs are included in meetings with special resource staff or other outside support
- ECEs are given space to facilitate PD regarding child development, play-based learning, etc.
- ECEs ideas, input, and opinions are heard, valued, and respected as professional

MISCELLANEOUS

- Teaching team has preparation time together before first day of new school year
- Recognition of ECE Appreciation Day
- Protocol created to assist new supply ECE staff in orienting into classrooms

