SCHEDULE A

AMENDMENT 1. COMPOSITION OF THE BRANCH EXECUTIVE

Pursuant to s. 159 of the RO Act, delete ACT Federal Branch Rule 23(A) in its entirety and replace it with the following:

23 - COMPOSITION OF THE BRANCH EXECUTIVE

(A) The Branch Executive shall consist of:

(a) The Branch Secretary and Branch President who shall be elected by and from financial members.

(b) Two Branch Vice Presidents (Schools Sector) who shall be elected by and from financial members allocated to Sub-Branches in the Schools Sector.

(c) One Branch Vice President (TAFE Sector) shall be elected by and from financial members allocated to TAFE Sub-Branches.

(d) Eight representatives elected by and from financial members other than members allocated to TAFE Sub-Branches.

(e) One representative (or an alternate representative who shall be entitled to attend Branch Executive in the absence of the representative) elected by and from financial members allocated to TAFE Sub-Branches.

(f) One representative elected by and from financial members engaged as school assistants.

AMENDMENT 2. POWERS AND DUTIES OF BRANCH COUNCIL

Pursuant to s. 159 of the RO Act, delete ACT Federal Branch Rule 28 in its entirety and replace it with the following:

28 - POWERS AND DUTIES OF BRANCH COUNCIL

(1) Branch Council has no power or duty associated with the financial management of the Union. All such powers and duties are the responsibility of the Branch Executive as outlined in ACT Federal Branch Rule 31.

(2) With the exception of any matter pertaining to financial management, the powers and duties of the Branch Council are to:

(a) deal with matters submitted to it by Branch Executive, Committees, Sub-Branches and individual Councillors
(b) frame Standing Orders for the control of all meetings of bodies other than Branch Executive
(c) act as a medium of communication between Sub-Branches and individual members on the one hand and any institution participating in education on the other hand
(d) amend the ACT Federal Branch Rules in accordance with Rule 40 - Alteration of Rules.
(e) make policy for the good conduct of the Union's governance and industrial activities.

AMENDMENT 3. POWERS AND DUTIES OF BRANCH EXECUTIVE, BRANCH SECRETARY, BRANCH PRESIDENT AND BRANCH VICE PRESIDENTS

Pursuant to s. 159 of the RO Act, delete ACT Federal Branch Rule 31 (A) in its entirety and replace it with the following:

31 – POWERS AND DUTIES OF BRANCH EXECUTIVE, BRANCH SECRETARY, BRANCH PRESIDENT AND BRANCH VICE PRESIDENTS

(A) (1.) The powers and duties of Branch Executive, as the Branch Committee of Management, are to:

(a) manage the affairs of the Branch generally and to carry into effect the objects of the Union
(b) Develop and implement policies and procedures relating to the expenditure of the Branch.
(c) oversee the financial management of the Branch, including developing and implementing all other necessary policies and procedures
(d) appoint employees of the Union responsible for carrying out duties within the Branch, to determine the duties, to fix remuneration and to suspend or discharge any such employee
(e) On behalf of the Union, to purchase, sell, mortgage, lease or otherwise deal with any land or other real estate for the use of the Branch
(f) Determine entrance fees and subscriptions and impose a levy or levies on members;
(g) In accordance with S266(3) of the Fair Work (Registered Organisations) Act 2009 receive the full report required by S265(1)(a) of the Act, as submitted by the Branch Secretary
(h) Decide the business and the order of business to be set down for the next Branch Council meeting
(i) Provide to Branch Council the minutes of all Branch Executive meetings held since the previous Council meeting, including all the decisions of the Branch Executive
(j) Exercise all or any of the powers and carry out and perform all or any of the duties and functions which, under these Rules may be lawfully exercised, carried out, or performed by the Branch Council, subject always to the necessity of its conforming to:

(i) Such lawful directions as may be imposed upon it from time to time by the Branch Council.
(ii) The authority of the Branch Council to amend or to reverse a decision of Branch Executive other than a decision related to financial management

AMENDMENT 4. TEACHER WELFARE FUND

Pursuant to s. 159 of the RO Act, delete ACT Federal Branch Rule 44 **in its entirety and replace it with the following:**

44 - MEMBER WELFARE FUND

(A) The Branch shall maintain out of the general revenue of the Branch a fund to be described as "The Member Welfare Fund." The maximum value of the fund shall be $45,000.

(B) The Member Welfare Fund shall be exclusively used for the purpose of relieving a financial member or any of the financial member's dependents from severe financial hardship.

(C) The total value of the fund specified in Rule 44 A shall be determined by adding the value of outstanding loans and the proceeds of any investments from the fund, including interest.

(D) The Member Welfare Fund shall be administered by the Branch Executive. The Branch Executive is authorised to transfer from the general revenue of the Branch the monies necessary to ensure that the value of the fund as determined by Rule 44C is maintained at the amount specified in Rule 44A.

(E) All applications for relief shall be made in writing to the Branch secretary and shall include a full statement of the applicant's financial position. All information provided by applicants shall be confidential. In an emergency the Branch Secretary may approve a loan or a grant of up to $3,000 in accordance with this rule, provided that the approval is subject to a condition to the effect that, if the Branch Executive, at its next meeting, does not approve the loan or grant, it must be repaid as determined by the Branch Executive.

(F) Advances from the Fund shall be in the form of loans or grants up to the sum of $6,000. In considering whether to approve a loan or grant the Branch Executive shall have regard to:

(a) whether the loan or grant was made under the rules of the organisation or branch; and

(b) in the case of a loan:

(i) whether the security (if any) given for the repayment of the loan is adequate;

(ii) whether the arrangements for the repayment of the loan are satisfactory.

(G) The Branch Executive may withdraw, modify, or in any other way determine any relief granted as above when, in its opinion, the circumstances or conduct of the recipient shall justify it in so doing.

SCHEDULE B

Summary of Proposed Alterations to AEU ACT Federal Branch Rules:

- at Branch Rule 28, 'Powers and Duties of Branch Council,' by deleting sub clauses 2(d) & (e) and the remaining sub clauses be re-numbered;
- at Branch Rule 31A(1), 'Powers and Duties of Branch Executive, Branch Secretary, Branch President and Branch Vice Presidents,' by inserting the following sub clause, '*(f) determine entrance fees and subscriptions and impose a levy or levies on members'* after sub clause A(1)(e) and the remaining sub clauses be re-numbering .

- at Branch Rule 23A, 'Composition of the Branch Executive' by deleting the words '*and the ACT Pre-school Sub-Branches'* in sub clause (d);
- at Branch Rule 23A, 'Composition of the Branch Executive' by deleting sub clause (f) and inserting in lieu the following sub clause, *'(f) one representative elected by and from financial members engaged as school assistants.'*

- at Branch Rule 44, 'Teacher Welfare Fund,' by deleting the word '*teacher'* where it appears and by inserting in lieu the word '*member*';
- at Branch Rule 44, 'Teacher Welfare Fund,' by deleting the amount *'$35,000'* where it appears and by inserting in lieu the amount *'$45,000'*.