



AFL 50th CONSTITUTIONAL CONVENTION

Convention Call

April 27 – 30, 2017

(Registration evening, April 26)

Conventions are carried out in accordance with the AFL Constitution, Article 1.4. Visit the AFL website at www.afl.org for a copy of the 2015 AFL Constitution.

VENUE

The 50th constitutional convention of the Alberta Federation of Labour will take place at the Edmonton EXPO Centre, Northlands, 7515 – 118 Ave, Edmonton, AB.

CONVENTION HOURS

Thursday, April 27	10:00 a.m. to Noon and 1:30 p.m. to 5:00 p.m.
Friday, April 28	9:00 a.m. to Noon and 2:00 p.m. to 5:00 p.m.
Saturday, April 29	9:00 a.m. to Noon and 1:30 p.m. to 5:00 p.m.
Sunday, April 30	9:00 a.m. to 1:00 p.m.

DELEGATE PROCESSION

There is a procession into the hall on the opening day of convention, April 27th. Please bring your banners and signs and be ready to assembly in the hallways around 9:30 AM.

REGISTRATION HOURS – EXPO Centre, Northlands

Wednesday, April 26	7:00 p.m. to 9:00 p.m.
Thursday, April 27	8:00 a.m. to Noon and 1:30 p.m. until adjournment
Friday, April 28	8:30 a.m. to Noon and 2:00 p.m. until adjournment
Saturday, April 29	8:30 a.m. to Noon and 1:30 p.m. until adjournment
Sunday, April 30	8:30 a.m. to 10:30 a.m.

IMPORTANT INFO FOR REGISTERING DELEGATES

- The fee must accompany the registration form or be sent in shortly after online registration.
- **No refunds after March 31, 2017.**

TRANSPORTATION and PARKING

- The AFL will provide, at no cost, Edmonton Transit tickets to delegates upon registration for travel to and from the convention venue.
- Parking is free at the EXPO Centre on Wednesday, April 26 during evening registration.
- From Thursday through Sunday, parking is at the EXPO Centre is **\$9 per day**, with unlimited in-out privileges.
- For delegates registered at the Chateau Lacombe Hotel, regular hotel parking is free.

RESOLUTIONS DEADLINE: FEBRUARY 25, 2017

Resolutions must be received by **February 25, 2017**. They can be submitted by affiliated local unions, district labour councils, the AFL Executive Council and AFL Standing Committees.

Resolutions received after February 25 may be accepted as an emergency resolution to the AFL Executive Council if they receive the support of the Council, deal with a subject matter that has arisen during the 60 days prior to the convention, and are accepted by a two-third vote of the convention.

HOW TO SUBMIT RESOLUTIONS

Submit resolutions in digital format online at www.afl.org/convention2017 or in print version and mail to the AFL office; 300, 10408 – 124 Street, Edmonton, AB T5N 1R5, no later than **February 25, 2017**. A resolution should be written in plain language, deal with only one subject, be 200 words or less, and signed by your presiding officer. To avoid having your resolutions returned or not accepted, please ensure they are submitted accordingly.

DELEGATE FEE

\$550 per delegate (non-refundable after March 31) must be received in the AFL office in order for online or print credentials to be accepted.

DELEGATE LUNCHES

Lunches are available for purchase. Delegates can pre-purchase meal packages as follows: **\$90 for three meals** (Thursday, Friday and Saturday); **\$75 for two meals**, or **\$35 for one meal**. Friday lunch will be offsite as we mark the International Day of Mourning. **Meals must be pre-paid no later than April 3, 2017**. All meals are non-refundable after April 3.

DEADLINE FOR CREDENTIALS: MARCH 13, 2017

Delegate credentials must be submitted to the AFL office, through online registration or in print format **no later than March 13, 2017**. You may continue to register delegates after March 13, 2017 and even during the convention. Delegates registered after March 13, 2017 are considered late delegates.

PRE-CONVENTION PACKAGE

Delegates registered by March 13, 2017 will receive a pre-convention package containing the policy primers and resolutions in either digital or print format as requested on the registration form.

SMALL LOCAL SUBSIDIES

Ten (10) registration subsidies are available, one per union only, for locals with 100 members or less. Subsidies are awarded on a first-come, first-serve basis before **March 13, 2017**.

DELEGATE ENTITLEMENT

Representation at convention is as follows:

- a) **Local Unions:** Two delegates for the first one hundred (100) members or less; and one additional delegate for each additional one hundred (100) members or major fraction.
- b) Delegates must be members of unions affiliated to the Federation.
- c) Each local union is also given an additional credential to send a young worker delegate (age 30 or younger).
- d) **Alberta Federation of Union Retirees (AFUR):** Two (2) delegate credentials are available to the AFUR members. They have voice and vote and convention but cannot run for any position.
- e) **CLC-chartered Labour Councils:** can send two (2) delegates. These delegates must be members of unions affiliated to the Federation.

HOW CREDENTIALS ARE CALCULATED

The number of credentials issued is based on the average membership per capita was paid on during the twelve (12) month period ending two months before convention (average membership from March 2016 to February 2017).

ARREARS

Local unions are not entitled to representation at convention if they are three (3) months or more behind in their per capita payments. **Unions must be paid up to, and including, December 2016.** Unions may submit payments of outstanding per capita to enable their delegates to be seated.

ALTERNATE CREDENTIALS

If a registered delegate is unable to attend and an alternate has been selected by the union, it is the union's responsibility to notify the AFL of any changes to credentials as soon as possible.

OBSERVERS

Individuals not eligible to attend as delegates may register as observers at no charge. Convention kits are available for **\$35**.

CONVENTION COMMITTEES

Convention Committees carry out the business of a convention. If interested in sitting on the **Credentials, Sergeant-at-Arms, Balloting, General Resolutions or Constitution Committees**, please submit your name on your credential. Names must be submitted **by March 13, 2017**. Delegates who are members of the AFL Political Action and Education Committees will also form two convention committees.

DISPLAY TABLES

Organizations wanting to have a display table must submit a request in writing to afl@afl.org before **February 25, 2017**. Display tables are authorized and approved by the AFL.

ACCOMMODATION AND CHILD CARE REQUESTS

The deadline for receiving accommodation and child care requests is March 13, 2017.

Every effort will be made to accommodate specific services.

NEW DELEGATE ORIENTATION

An orientation session for all new delegates will take place Thursday, April 27 at 8:00 a.m.

EQUITY CAUCUSES AND ELECTIONS

Caucuses of equity-seeking delegates (**Women, Pride, Aboriginal, Workers of colour and Young workers**) and the election of representations from these caucuses to sit on the AFL Council will take place Friday and Saturday before the convention starts or upon adjournment.

UNION CAUCUSES

To book a room for a union caucus meeting at either the EXPO Centre or the Convention Hotel, please contact Maureen Werlin at the AFL at afl@afl.org or call 780-483-3021.

IN MEMORIAM

Local unions and district labour councils are encouraged to submit names and info of members who passed away from mid-April 2015 to mid-April 2017. **Deadline to submit names for the presentation is April 10, 2017.**

CONVENTION HOTEL

The convention hotel is the **Chateau Lacombe**, 10111 Bellamy Hill, Edmonton, AB. When booking, indicate you are with the **Alberta Federation of Labour (AFL)**.

Individual reservations:

Book online using [this link](#) or call the hotel direct at 780-428-6611 or Toll Free 1-800-661-8801.

Group, Sub-blocks or multiple reservations:

Contact Veronica Abbott, Sales Manager at vabbott@chateaulacombe.com or call her direct at 780-420-8395.

DEADLINE TO BOOK IN THE BLOCK IS APRIL 7, 2017 (provided rooms are available)

QUESTIONS

For information about the 2017 AFL Convention and related activities, email the AFL at afl@afl.org or call 780 483-3021 or 1-800-661-3995 or fax 780-484-5928.

