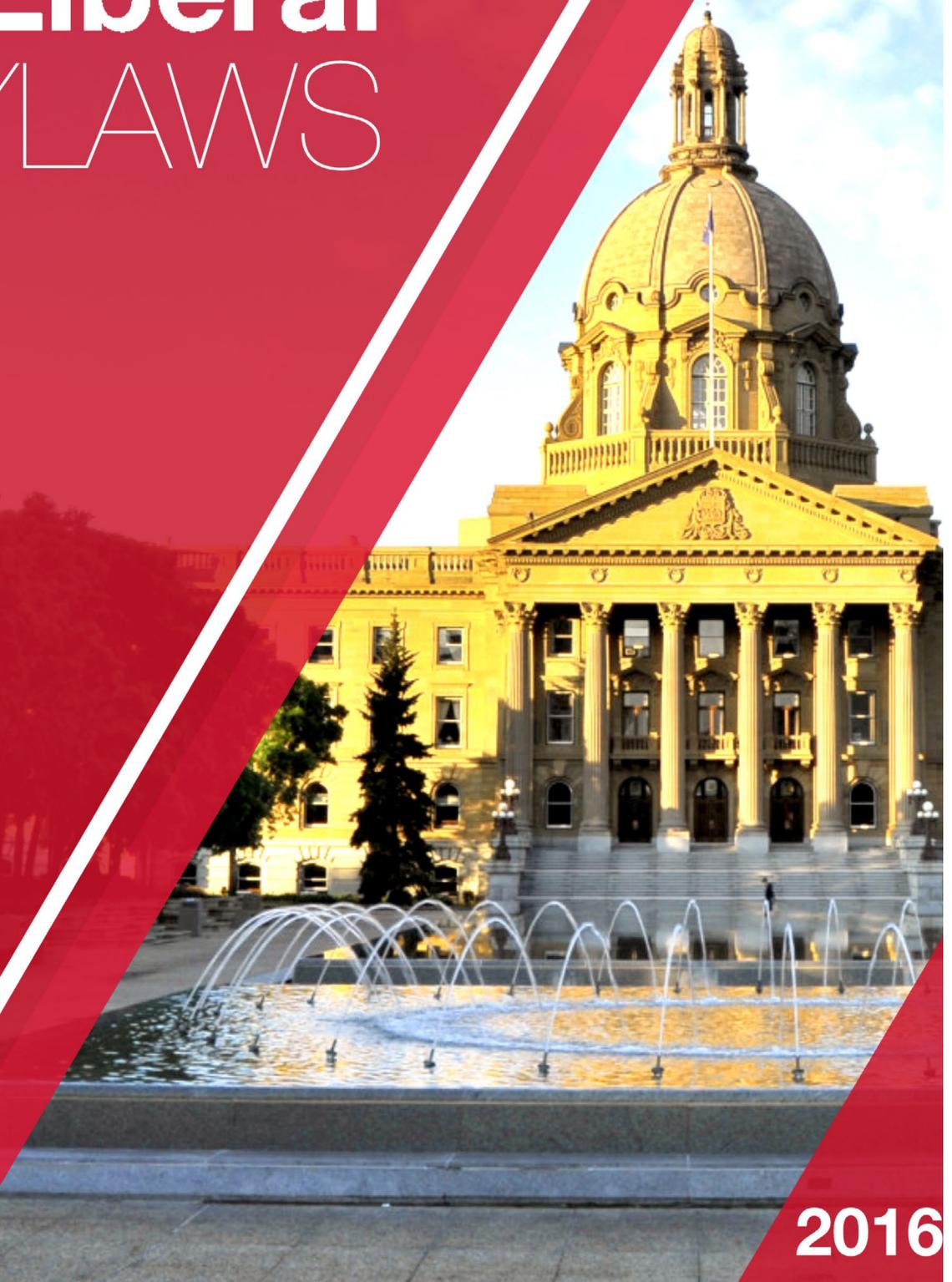




Alberta **Liberal** BYLAWS



2016

BYLAWS OF THE ALBERTA LIBERAL PARTY ASSOCIATION

ARTICLE 1 – POWERS

1. The Alberta Liberal Party Association (“Party”) may acquire and take by purchase, donation, devise or otherwise all kinds of real estate and personal property, and may sell, exchange, mortgage, lease, let, improve and develop it, and may erect and maintain any necessary buildings.

2. The funds and property of the Party shall be used and dealt with for its legitimate objects only and in accordance with these Bylaws.

3. For the purpose of carrying out its objects, the Party, under the direction of the Board of Directors may borrow or raise or secure the payment of money in such manner as it thinks fit. This power shall be exercised only under the authority of these bylaws and in no case shall debt security be issued without the sanction of a special resolution passed at a General Meeting of the Party.

ARTICLE 2 – MEMBERSHIP

1. Membership in the Party shall be open to all residents of Alberta who have attained the age of 14 years, have Canadian citizenship or are a permanent resident, and who subscribe to the principles, aims, and objectives of the Party (“Members”).

2. An applicant for membership shall not hold membership in another provincial political party or organization seeking to become a political party.

3. Categories of membership, membership duration, and membership fee shall be determined at the Annual General Meeting.

4. All Members are eligible to run for office and attend and vote at all general meetings of the Party, subject to the provision of Article 5.1.3.

5. The Party shall keep a register of its Members in accordance with the Societies Act of Alberta as amended from time to time.

6. Any member wishing to withdraw from membership may do so by providing Written Notice to the Secretary. The member so withdrawing will cease to have membership rights and privileges on the day of notification.

7. Any Member, except the Leader of the Party, may be expelled from membership by a majority vote of the Board of Directors upon the recommendation of the Executive Committee, and upon hearing from the Executive Committee and the Member. The Executive Committee must provide not less than fourteen (14) days Written Notice to the Member of the date and time of the Board of Directors’ meeting and of his/her right to speak. The membership rights and privileges of any Member so expelled shall cease immediately upon a majority vote of the Board members present at the meeting

ARTICLE 3 – BOARD OF DIRECTORS

1. The affairs and business of the Party shall be managed and controlled by the Board of Directors (“the Board”).

2. The Board may exercise all such powers and do all acts as may be exercised or done by the Party which are not required to be done at a General Meeting of the Members, and shall give authority, direction and advice to the Executive Committee.

3. The Board shall approve the annual budget for the Party.

4. The Board shall consist of the following members:

- a. President;
- b. Vice President;
- c. Policy Chair;
- d. Constituency Chair;
- e. Fundraising Chair;
- f. Secretary;
- g. Treasurer;
- h. The Leader
- i. Immediate Past President;
- j. Presidents of all Constituency Associations;
- k. All members of the Alberta Liberal Caucus sitting in the Legislative Assembly.
- l. Regional Chairs;
- m. Chair of the Aboriginal Peoples’ Commission;
- n. Chair of the Womens’ Liberal Commission;
- o. Chair of the Seniors’ Liberal Commission;
- p. Chair of the Alberta Young Liberals.

5. Members of the Board of Directors shall be considered to be the Directors of the Party for the purposes of the Societies Act of Alberta.

6. The Board of Directors shall have the power to establish, direct, empower, alter, dissolve or re-form committees of the Board, standing or ad hoc, from time to time as required by the needs of the Board of Directors and the Party.

3.1 - BOARD OF DIRECTORS’ MEETINGS

7. The Board shall meet at least three (3) times each calendar year.

8. The Board shall meet upon the call of the President.

9. Written Notice of the time and place of each regular Board of Directors' meeting shall be given to each Member of the Board not less than fourteen (14) clear days prior to the date of the meeting.
10. Quorum shall be twenty (20) Members of the Board of Directors in attendance in person or by Designate.
11. At the discretion of the President, meetings of the Board of Directors may be held in person, by video conference or telephone conference.
12. A Board of Directors' meeting may be called upon the Written Request, given to the Secretary of the Party, of not less than twenty-five (25) Members of the Board. The Secretary shall call a meeting to be held not less than ten (10) days, or on the next following Saturday, from the date of the written request.

ARTICLE 4 – EXECUTIVE COMMITTEE

1. The Executive Committee shall have charge of the administration of affairs of the Party under the authority, direction and advice of the Board of Directors.
2. The Executive Committee shall have the power to recognize the Constituency Associations pursuant to Article 7.5.
3. The Executive Committee shall consist of the following:
 - a. President;
 - b. Vice President;
 - c. Policy Chair;
 - d. Constituency Chair;
 - e. Fundraising Chair;
 - f. Secretary;
 - g. Treasurer;
 - h. Immediate Past President;
 - i. Leader of the Party or Designate.
4. The President, Vice President, Policy Chair, Secretary and Treasurer shall be elected by the Members of the Party. The Fundraising Chair shall be appointed by the Leader of the Party. The Constituency Chair shall be appointed by the President.
5. In the event of a vacancy occurring in any of the elected offices of the Executive Committee, the Executive Committee may appoint a person to hold office until the next scheduled election for that office.

No member of the Executive Committee shall receive remuneration from the Party in return for his/her services as a member of the Executive Committee, other than for disbursements actually incurred.
6. All cheques drawn upon the funds of the Party shall be signed by two members of the Execu-

tive Committee appointed for such purpose by the Executive Committee.

7. For the purpose carrying of out its objectives, the Party may under the direction of the Executive Committee draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange and other negotiable or transferable instruments. Every negotiable instrument shall be signed by two members of the Executive Committee appointed for such purpose by the Executive Committee.

8. Except for the Leader of the Party or Designate, any Member of the Executive Committee may be expelled by the Board of Directors, upon the recommendation of the Executive Committee and upon hearing from the Executive Committee and the Member. The Executive Committee must provide not less than fourteen (14) days Written Notice to the Member of the date and time of the Board of Directors' meeting and of his/her right to speak. The rights and privileges of the Executive Committee Member so expelled shall cease immediately upon a two-thirds majority vote of the Board Members present at the meeting.

4.1 - ROLES AND RESPONSIBILITIES OF TABLE OFFICERS

Roles and responsibilities of table officers shall be, at minimum, as outlined below. The roles and responsibilities of table officers are defined in full in the most recent version of the **Alberta Liberal Party Policies and Procedures**, as amended from time to time by the Board.

a) President

1. The President is responsible to call meetings of the Board and the Executive Committee.
2. The President of the Party shall preside over all meetings of the Party, the Board of Directors, and the Executive Committee. In the absence of the President, the Vice President shall preside; in the absence of both the President and Vice President, the Members present at the meeting shall elect their presiding officer.

b) Secretary

1. The Secretary shall be responsible to record and distribute the Minutes of all meetings of the Party, including Executive Committee, Board of Directors, Annual General Meetings, and all General Meetings. In case of the absence of the Secretary, his or her duties shall be discharged by such officer as may be appointed by the Members present at the meeting.
2. The Secretary shall keep a register of all the members of the Party, including the full name and residential address, the date on which the person became a member, the date on which the person ceased to be a member, the class of membership.
3. The Secretary shall send all notices of the various meetings as required.

4. The Secretary shall be responsible for keeping Minute Books at the Party office of Minutes of all meetings of the Party.

5. The Secretary shall have charge of the Seal of the Party. Whenever the Seal is used, it shall be authenticated by the signature of the President or the Treasurer, or such other persons as approved by the Executive Committee from time to time.

c) Treasurer

1. The Treasurer shall collect and receive the annual dues or assessments levied by the Party and shall deposit funds as hereinafter required.

2. The Treasurer shall account for all monies belonging to the Party and, under the direction of the Executive Committee, pay all debts properly incurred by the Party or its officers on behalf of the Party.

3. The Treasurer shall ensure an audited statement of the financial position of the Party is prepared and presented to the Annual General Meeting.

4. The Treasurer shall present a detailed account of revenues and expenditures when called upon to do so by the Executive Committee or Board of Directors.

5. The Treasurer shall be responsible for submitting annual reporting for the Party to Elections Alberta.

4.2 - ROLES AND RESPONSIBILITIES OF NON-TABLE OFFICERS

Roles and responsibilities of non-table officers are defined in the most recent version of the **Alberta Liberal Party Policies and Procedures**, as amended from time to time by the Board.

4.3 - EXECUTIVE COMMITTEE MEETINGS

1. The Executive Committee shall meet upon the call of the President as frequently as the President in his/her discretion deems to be necessary to manage the administration of affairs of the Party.

2. Quorum for Executive Committee meeting shall be five (5) members.

3. A meeting may be called upon Written Request given to the Secretary of the Party, of not less than five (5) Members of the Executive Committee. The Secretary shall call a meeting to be held not less than ten (10) days from the date of the written request.

ARTICLE 5 – GENERAL MEETINGS

1. No Member shall have more than one vote at any meeting of the Party. There shall be no voting by proxy.
2. Motions at all meetings of the Party shall be carried by majority vote. In the case of a tie vote on any motion, the motion shall be defeated.
3. The most recent edition of Robert's Rules of Order shall prevail.
4. If quorum is not present at any meeting of the Party within one-half hour of the time set for the meeting, the meeting may proceed with the Members in attendance and any motions carried at the meeting shall be ratified at the next meeting.
5. Voting at General Meetings shall be open to all Members holding a valid membership as of the day prior to the General Meeting. Members whose membership has lapsed in the previous twelve months of the date of the General Meeting may vote if membership is renewed prior to the call to order of the General Meeting. Each member shall have one vote at General Meetings.

5.1 - ANNUAL GENERAL MEETINGS

1. The Board of Directors shall call an Annual General Meeting each calendar year.
2. Written Notice of the date, time and place in Alberta of the Annual General Meeting shall be sent to all Members not less than Thirty (30) days prior to the date of the meeting. Written Notice shall include date, time and place of the meeting, as well as the Agenda for the Annual General Meeting.
3. Quorum at Annual General Meetings shall be thirty (30) voting Members present in person at the General Meeting.
4. The Treasurer shall present annual financial statements setting out the Party's income, disbursements, assets and liabilities, audited and signed by the Party's auditor.
5. The Table Officers of the Party shall be elected, as follows:
 - a. The positions of President, Vice-President, and Secretary, shall be elected in even-numbered years;
 - b. The positions of Policy Chair and Treasurer shall be elected in odd-numbered years.
6. Nominations for Table Officers shall be given by Written Notice in advance to the Party office with the names and signatures of the candidate, nominator, and seconder, and ten Members supporting the nomination. Such Written Notice shall be received by the Party no later than one (1) week before the call to order of the Annual General Meeting. Any person who has put their name forward for an elected position may be nominated from the floor for any other position
7. Election of Table Officers shall be held by secret ballot, and the candidate with a plurality of votes shall be declared the winner.
8. The Annual General Meeting shall consider any other matters that may be specified in the meeting notice.

5.2 - SPECIAL GENERAL MEETINGS

1. The Board of Directors may call Special General Meetings as they deem necessary to deal with specific matters.

2. Written Notice of the time and place of each Special General Meeting shall be sent to all Members not less than Thirty (30) days prior to the date of the meeting. Written Notice shall include date, time and place of the meeting, as well as the Agenda for the Special General Meeting.

3. Quorum at a General Meeting shall be thirty (30) voting Members present in person at the General Meeting.

ARTICLE 6 – LEADERSHIP

1. The Leader of the Party shall be elected at a Leadership Convention and shall remain as Leader of the Party until replaced according to this Article.

2. At the next Annual General Meeting of the Party following a Provincial Election, all Members present shall be asked by secret ballot: “Do you wish to have a Leadership Convention? YES/NO”.

3. The Returning Officer shall announce the results of the vote as taken. In the event that a simple majority, fifty percent plus one, (50% +1) of the votes cast indicate a desire for a Leadership Convention, the Board of Directors shall call a Leadership Convention at the earliest convenient date.

4. In the event the Leadership becomes vacant for any cause between Provincial Elections, the Board of Directors shall, in its discretion, either:

a. Call a Leadership Convention, or;

b. Appoint an interim Leader of the Party for a period of time not to exceed one (1) year.

The Board of Directors shall call a Leadership Convention to be held prior to the conclusion of the term of interim leadership.

6.1 LEADERSHIP CONVENTION

5. The Board of Directors shall call a Leadership Convention and shall set the date, time, and place of the Leadership Convention. In the event a Provincial General Election intervenes or may intervene in the Leadership campaign, the Board of Directors may reschedule or cancel a Leadership Convention until after election day.

6. The Board of Directors shall publicly announce the following:

a. The dates of the Leadership Convention and Nomination Day;

b. The Location of the Leadership Convention;

c. The names of the Co-Chairs of the Leadership Convention; and

d. The method, mode and style of voting.

7. The Board of Directors shall issue to each member Written Notice of the Leadership Convention.

8. Candidates for the position of Leader of the Party shall meet the following criteria:

a. Shall be a member in good standing of the Party on or before Nomination Day;

b. Must be eligible to vote in an Alberta election;

c. Shall be nominated in writing over the signatures of not less than one hundred (100) Members of the Party in good standing on Nomination Day. All nominations shall be in possession of the Secretary of the Party at the address of the Party not later than 5:00 p.m. on Nomination Day.

9. To be eligible to vote at the Leadership Convention, Members shall be in good standing on a date established by the Leadership Co-Chairs, with evidence of membership held by the office of the Party no later than that date.

10. Voting shall be as follows:

a. Each electoral district in the province of Alberta is allocated one point for each eligible vote cast, to a maximum as determined by the Board of Directors.

b. Should the number of eligible persons who cast secret ballots in the leadership vote in an electoral division exceed the number of points allocated, the points allocated to the electoral division are allocated to each leadership candidate on the basis of the ratio the number of the votes received by that leadership candidate to the total number of votes counted.

c. Should the number of eligible persons who cast secret ballots in the leadership election not exceed the number of points allocated to the electoral division each vote for a leadership candidate shall be one point awarded to the leadership candidate.

d. The total number of points allocated to each leadership candidate from all electoral divisions in Alberta are added to produce a total for the "provincial count".

11. In case of a conflict between any of the provisions of this article and any of the provisions of any other Article within these Bylaws, the provisions of this Article shall be deemed to take precedence.

ARTICLE 7 – CONSTITUENCY ASSOCIATIONS

1. Subject to Section 5 of this Article, in each Constituency there shall be a Constituency Association comprised of Members in good standing.

2. The Constituency Association shall be an independent entity separate and apart from the Alberta Liberal Party Association, and in particular, none of the liabilities or obligations of one shall be the liabilities or obligations of the other.

3. The bylaws of all Constituency Associations shall be determined by the individual Constituency

Association, but shall be consistent with the provisions of these bylaws and shall be subordinate to these bylaws and such rules and regulations as passed by the Board of Directors. The Schedule A attachment Constituency Association Bylaws shall be the default bylaws of Constituency Associations.

4. Attached hereto as Schedule A to these Bylaws are the Alberta Liberal Party Generic Constituency Association Bylaws. Changes made to the attached Bylaws by the Constituency Association shall be filed with the Party within 30 days.

5. Where there is no Constituency Association, the Executive Committee may appoint such representatives as may, in its opinion, carry on the affairs of the Party from time to time in the Constituency.

ARTICLE 8 – REGIONAL CHAIRS

1. Regional Chairs shall be in a number determined from time to time by the Board of Directors, and shall be responsible for a region of the province, the boundaries of which shall also be determined from time to time by the Board of Directors.

2. The Regional Chairs shall be elected by the Presidents of the Constituency Associations within the region at their first Regional Meeting following an Annual General Meeting of the Party. Candidates for the position of Regional Chair must be Members of the Party in good standing.

3. The Regional Chairs shall have responsibility for creating networking and collaboration opportunities among the Constituency Associations in the Region.

4. Regional Chairs shall assist Constituency Associations in the Region prepare for election readiness, including recruitment of candidates and organization of Nomination Meetings.

ARTICLE 9 – PROVINCIAL ELECTIONS

1. For the purpose of contesting a provincial election, each Constituency Association shall hold a nomination meeting for the purpose of electing a candidate to represent the Party, in accordance with the Bylaws of the Constituency Association.

2. Where no Constituency Association is in existence or where the Constituency Association has failed to hold a nomination meeting, the Leader of the Party may appoint a candidate for that Constituency.

3. Every person wishing to vote at a nomination meeting must be a member in good standing of the Alberta Liberal Party and a resident of the constituency for which the nomination is being held on the day of the nomination meeting, subject to any rules and regulations established by the Board of Directors of the Alberta Liberal Party.

4. Constituency Associations shall support, endorse, and promote their Alberta Liberal candidate in Provincial Elections.

ARTICLE 10 – PARTY POLICY

The life-cycle of policy for the party shall be governed, at minimum, as outlined below and in full as described in the most recent version of the Alberta Liberal Party Policies and Procedures, as amended from time to time by the Board.

1. Policy Resolutions may be passed by the Members of the Party at a General meeting called specifically for the discussion of policy (Policy Convention), or at an Annual General Meeting of the Alberta Liberal Party.

2. Policy Resolutions shall be passed by the Board of Directors of the Alberta Liberal Party. Any Policy Resolutions passed by the Board of Directors shall be ratified at the next General Meeting of the Party.

3. Policy ratified in accordance with this Article shall be deemed the policy of the Alberta Liberal Party and shall be considered in the development of any Party platforms or materials.

ARTICLE 11 – AMENDING THE BYLAWS

1. These Bylaws may be cancelled, altered, or added to by a Special Resolution at any Annual General Meeting or Special General Meeting. Special resolutions may be submitted by the Board of Directors, Constituency Associations or any ten members of the Alberta Liberal Party.

2. Notice of proposed bylaw changes must be sent to Members Thirty (30) days prior to the Annual General or Special General Meeting of the Party, and must include details of the proposed Special Resolution.

3. A majority of Seventy-five percent (75%) of the votes cast at a meeting is required for approval of a Special Resolution amending Bylaws.

4. The amended Bylaws take effect after approval of the Special Resolution and acceptance by Alberta Corporate Registry.

ARTICLE 12 – GENERAL PROVISIONS

1. The fiscal year of the Party ends on December 31 of each year.

2. In case of a conflict between the provisions of these Bylaws or the bylaws of any Provincial Constituency, the Alberta Young Liberals Commission, the bylaws of any other recognized Alberta Liberal Party entity, or any additional procedures or convention rules, these Bylaws shall be deemed to take precedence.

3. In any case not provided for herein, the most recent edition of Robert's Rules of Order shall

prevail.

4. The order of business of any meeting of the Party shall be as prescribed by the Board of Directors subject to the approval of the Party when assembled.

**SCHEDULE A:
CONSTITUTION OF THE _____ PROVINCIAL LIBERAL CON-
STITUENCY ASSOCIATION**

Generic Constituency Constitution for Alberta Liberal Party Constituency Associations

ARTICLE 1 – Role of this Constitution

1. This document comprises the Alberta Liberal Party Generic Constituency Constitution. It shall have full force and effect as the official Constituency Constitution of all Alberta Liberal Party Constituencies.

2. A Provincial Constituency Association may elect to file with the Secretary of the Party a superseding Constituency Association Constitution. The superseding Constituency Constitution shall be effective until any changes thereto are subsequently filed.

ARTICLE 2 – Name and Objectives

1. The name of the Association shall be The _____ Provincial Liberal Constituency Association.

2. The objectives of the Association shall be:

- a. To enunciate and promote Alberta Liberal political principles and policies;
- b. To provide for a uniform and democratic system of nomination of Alberta Liberal candidates;
- c. To maintain and carry on an effective organization in the Provincial Constituency, to assist the duly nominated Alberta Liberal Candidate during election campaigns and if he or she is elected, during his or her term of office in the Legislative Assembly of Alberta;
- d. To conduct Annual General Meetings for the purpose of electing officers and forming committees;
- e. To arrange and conduct meetings and such other activities as the Association may de-

side from time to time.

ARTICLE 3 – Membership

1. Membership in the Association shall consist of any person who:

a. Maintains his or her primary residence within the boundaries of the Provincial Constituency; and

b. Has made application to and has been accepted to join the Alberta Liberal Party.

2. Honourary Membership in the Association may also be granted from time to time by the Executive of the Association to such non-voting members as are not included in the foregoing.

3. Membership in the Association may be granted by the Executive of the Association to an individual who is a Member of the Alberta Liberal Party and resides outside the boundaries of the Provincial Constituency.

ARTICLE 4 – Executive of the Association

1. The Executive shall be members of the Association and shall consist of the following:

a. Elected Executive:

i. President;

ii. Vice-President;

iii. Secretary;

iv. Treasurer;

v. Directors, which shall number between one and twenty.

The President, Vice-President, Secretary, and Treasurer shall be referred to as “Table Officers”.

b. Non-elected Executive:

i. Immediate Past President;

ii. Liberal member of the Alberta Legislative Assembly for the Provincial Constituency; and

iii. Nominated Candidate for the Provincial Constituency or Past Candidate if no

nomination meeting has been held.

2. Each elected member of the Executive shall be elected at the Annual General Meeting of the Association and hold office until his or her successor is elected at the next Annual General Meeting, or until he or she resigns or is removed from office in accordance with Article 5.

ARTICLE 5 – Duties of the Executive

1. The Executive shall have charge of the administration of the affairs of the Association. It shall meet as often as may be required at the call of the President or any other two elected members of the Executive.

2. The Table Officers of the Association shall have the following duties:

a. The President shall:

- i. Be the Chief Executive Officer of the Association;
- ii. Ensure adherence to this Constitution at all times;
- iii. Ensure that the assigned duties and responsibilities of the Table Officers, Directors or other members are adequately discharged;
- iv. Prepare the agenda for Association meetings;
- v. Be an ex-officio member of all Association committees and be given due notice of the meetings of such committees;
- vi. Safeguard the records of the Association.

b. The Vice-President shall:

- i. Assist the President when requested to do so by the President;
- ii. Assume the duties of the President in the absence of the President.

c. The Secretary shall:

- i. Ensure the maintenance of all non-financial records of the Association;
- ii. Maintain the Register of Members of the Association;
- iii. Record and prepare Minutes of all meetings of the Association, the Executive of the Association, and maintain a Minute Book;
- iv. Prepare other communications under the direction of the President;
- v. Have custody of the official copy of the Constitution of the Association;
- vi. Notify the Association membership of all Annual General Meetings, other General Meetings, or Nomination Meetings
- vii. Notify the Executive of all Executive Meetings.

d. The Treasurer shall:

- i. Be the custodian of the financial records of the Association;
- ii. Oversee the preparation of the annual budget of the Association;
- iii. Be responsible to provide an Annual Financial Statement to the membership at the Annual General Meeting;
- iv. Be responsible for the annual registration of the Constituency Association with the Chief Electoral Officer of the Province of Alberta pursuant to the Elections Finances and Contribu-

tions Disclosure Act.

3. The Directors of the Association shall perform all duties as determined by the Executive of the Association.

4. The Executive shall have the power to:

a. Appoint committees and delegate to these committees such duties, responsibilities, rights and privileges as may be designated;

b. Call and make arrangements for all general meetings, Annual General Meetings, and other activities of the Association.

5. In the event of the resignation, inability or refusal of a Table Officer or Director of the Association to fulfill the duties of that office, the Executive may accept the resignation or remove from office the said person.

6. A two-thirds majority of the elected members of the Executive present at a duly constituted meeting is required for the removal of a Table Officer or Director.

7. The Executive may delegate all or any of the powers of such office to any other Table Officer, Director or member, or alternatively, may appoint a successor to the position. An appointed successor will hold office until the Next Annual General Meeting of the Association.

ARTICLE 6 – Executive Meetings

1. Notice of a meeting of the Executive shall be given at least two days prior to the time appointed for such meeting.

2. The quorum for any meeting of the Executive shall be four (4), of which at least two (2) must be Table Officers.

3. No proxies shall be allowed at any Executive meetings of the Association.

ARTICLE 7 – Annual General Meetings

1. An Annual General Meeting of the Association shall be held in each calendar year, not more than thirteen (13) months after the date of the last Annual General Meeting. for the election of Table Officers and Directors and the transaction of Association business.

2. Should the Executive fail to hold the Annual General Meeting within the period prescribed, any ten members of the Association may, by written notice to the Association President and the Secretary of the Alberta Liberal Party, require the Executive to call the Annual General Meeting. If the Executive does not call the Annual General Meeting within fourteen (14) days of the said written notice, the Annual General Meeting shall be called by the Secretary of the Alberta Liberal Party.

NOTICE

3. Notice of the Annual General Meeting shall be given to all individuals whose names appear on the current and immediate past Register of Members as located at the Alberta Liberal Party office, as well as to the Secretary of the Alberta Liberal Party.

4. Notice of the Annual General Meeting shall be given at least fourteen (14) days prior to the date of the meeting by mail, email, or hand delivered. Notice may be advertised in the newspapers of general circulation within the Provincial Constituency.

MEETING OFFICERS

5. The chairperson of the Annual General Meeting shall be appointed by the Executive at the time of the call of the meeting. A returning officer shall be appointed by the Chairperson of the meeting and shall be an individual who is not contesting a position on the Executive.

ELIGIBILITY TO VOTE

6. Only members of the Association in good standing who appear in the Register of Members on the day immediately preceding the Annual General Meeting shall be permitted to vote.

7. However, any former member of the Association may renew his or her membership at any time prior to commencement of the Annual General Meeting and shall be permitted to vote. Proof of former membership must be produced to the satisfaction of the presiding Chairperson, who shall have the complete and sole discretion to accept or reject such proof.

NOMINATIONS

8. Nominations for election of Table Officers and Directors shall be accepted from the floor.

9. Each nominator and seconder shall be a member of the Association in good standing.

10. Each nominee must be a member of the Association in good standing and must be present in person, or shall have provided his or her signed consent in writing to the meeting Chairperson.

VOTING

11. All voting for election of Table Officers and Directors shall take place by secret ballot.

12. Where there is more than one nomination for the office of President, the successful candidate must obtain 50% plus 1 of the popular vote. Where there are more than two candidates the one obtaining the least number of votes will be dropped on the second and/or consecutive ballots.

13. Each Table Officer position shall be filled by separate election. Where there is more than one nomination for a position on the Executive, other than the position of Director or President, the nominee receiving the most votes shall be successful.

14. The election of all Directors shall be conducted by polling all votes for all nominees at one

time. Where there are more nominations than director positions, the nominees receiving the most votes to the number of available director positions shall be elected.

15. No proxy voting shall be allowed at the Annual General Meeting of the Association.

APPEALS

16. Any member of the Association claiming to be aggrieved by a decision of a meeting officer shall be eligible to appeal any aspect of the meeting by informing the Secretary of the Alberta Liberal Party in writing of the particulars, including the date of the meeting and the grounds of the appeal, within seventy-two (72) hours after the meeting.

17. After receiving such an appeal, the Secretary of the Alberta Liberal Party shall cause an appeal to be reviewed by an individual or individuals appointed by the Executive of the Party for that purpose ("Appeal Officer").

18. The Appeal Officer shall have the power to dismiss an appeal, uphold an appeal, revise results of the meeting, order that a new meeting be held, or make any other decisions relating to the meeting as the Appeal Officer deems appropriate.

19. The Appeal Officer shall inform the Secretary of the Alberta Liberal Party in writing of the decision. The Secretary of the Alberta Liberal Party will inform the Association and the appellant.

20. The decision of the Appeal Officer shall be final.

ARTICLE 8 – Nomination Meetings

1. Nomination meetings shall be held in accordance with the rules and regulations established by the Board of Directors of the Alberta Liberal Party.

ARTICLE 9 – Authority of Constitution

1. In the event of a conflict between this Constitution and the Alberta Liberal Party Bylaws or any rules made thereunder, the Alberta Liberal Party Bylaws shall take precedence over this Constitution.

2. Where the Alberta Liberal Party Bylaws, the Provincial Rules, and this Constitution are silent, Bourinot's Rules of Order in the current edition shall prevail.

ARTICLE 10 – Amendments

1. This Constitution may be cancelled, altered, or added to by a Special Resolution at any Annual General Meeting or Special General Meeting.

2. Notice of proposed changes must be sent to Members fourteen (14) days prior to the Annual General or Special General Meeting of the Party, and must include details of the proposed Special Resolution.

3. A majority of Seventy-five percent (75%) of the votes cast at a meeting is required for approval of a Special Resolution amending Bylaws.