



**Need a job  
now?**



CEO has **immediate job openings** for people on parole or probation in the Columbus.



Center for  
Employment  
Opportunities

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# Getting started

**Are you currently on parole or probation?**

**CEO can help you get and keep a job.**

## **Connect with your parole or probation officer**

If you are on community supervision, ask your parole or probation officer for a referral form to CEO. Once you are referred, please call us at (614) 706-0888 to schedule yourself for the next available orientation at our office.

## **Attend orientation and get to work**

You will enroll in our interactive job-readiness training class (4-5 days long), led by seasoned instructors. Upon completion of the class, you will begin your new job on CEO's transitional work crews. This is a part-time job that is paid daily—not many employers offer that perk!

## **Find a full-time job**

While working for CEO, you'll have access to a variety of free training opportunities and be assigned a job coach who will help prepare you for full-time work. CEO will also conduct outreach to local businesses on your behalf with the goal of finding you a full-time job. If hired, CEO will provide continued support for up to a year of your full-time employment.

### **Bring these forms and documents with you:**

- Referral form—from your parole, probation officer or case worker
- Social Security card and/or birth certificate (both, if you have them)
- A government-issued photo ID



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