

## 1.0 **POLICY**

MacEwan University (the “University”) shall be smoke-free except for expressly designated smoking areas.

## 2.0 **RATIONALE AND GUIDING PRINCIPLES**

### 2.1 **Purpose**

The purpose of this policy is to ensure a smoke-free environment in compliance with the *Alberta Tobacco Reduction Act and Regulations* and the City of Edmonton *Public Places Bylaw*.

### 2.2 **Rationale and Guiding Principles**

2.2.1 Smoking and exposure to second-hand smoke are recognized as major risk factors for lung cancer, respiratory diseases, and other health problems.

## 3.0 **SCOPE AND DEFINITIONS**

### 3.1 **Scope**

All members of the MacEwan University community are bound by this policy.

### 3.2 **Definitions**

3.2.1 **Electronic cigarette** means a battery-operated device used to heat a liquid solution, producing a visible, vapour emission that is inhaled by the user. The device may or may not contain nicotine.

3.2.2 **Executive Officer** means the president, vice-presidents, and equivalent positions.

3.2.3 **Members of the MacEwan University community** means those persons involved in conducting University affairs or using University property (all students, employees, contractors, and all visitors while they are on University property or are using University property).

3.2.4 **MacEwan University property** means any of the MacEwan University campuses including any building, structure, vessel, vehicle or conveyance, or part thereof, whether covered by a roof or not, to which any member of the MacEwan University community has access as of right or by invitation, expressed or implied, whether or not a fee is charged for entry.

3.2.5 **Officer** means associate vice-presidents, deans, directors, and equivalent positions.

3.2.6 **Smoke or smoking** means the carrying of a lighted cigar, cigarette, pipe or any other lighted smoking equipment as well as the use of electronic cigarettes. This does not include smoke or smoking where smoke or smoking is used in a stage production of a theatrical performance.

**4.0 REGULATIONS**

- 4.1 Whether or not no smoking signs are posted, no person shall smoke on MacEwan University property except for areas expressly designated for this purpose.
- 4.2 If a provision of this policy or any associated procedures conflicts with an Act, Regulation, or City Bylaw, the provision that is most restrictive of smoking shall prevail.
- 4.3 The Executive Officer responsible for Finance and Administration is accountable for executive oversight of this policy.
- 4.4 The Officer responsible for Security Services is responsible for development and maintenance of this policy and any associated procedures.
  - 4.4.1 The posting of signage relevant to this policy and any applicable codes and bylaws shall be the responsibility of the Officer responsible for University Facilities after consultation with appropriate university constituents.
- 4.5 Responsibility for compliance with MacEwan University policies and procedures extends to all members of the MacEwan University community. Non-compliance may create risk for MacEwan University and will be addressed accordingly (see clause 4.5.1 “Respect for the law and university governance” of the university’s policy [D1200 Code of Conduct](#)—Employees for further guidance).

---

**FACT SHEET**

**Relevant Dates**

Original Approval: 1981.11.19  
Current Approval: 2014.10  
Next Review: 2019.10

**Source**

Modification History: Replaces Policy D 4115 Smoking in University Facilities

References and Acknowledgements:

81.11.19 Approved by Board Motion 9-6-81/82. Replaces Policy 9.24 approved by Board Motions 6-16-75/76 and 18-20-75/76.  
88.06.16 Revised and approved by Board Motion 13-13-87/88.  
94.08.23 Revised and approved by Board Motion 2-01-94/95.  
2003.02.01 Format updated.  
2006.05.02 Revised regulations to establish designated smoking areas on each campus effective July 1, 2006 – approved by Executive Committee 06.05.02.  
2009.10.08 Terminology updated to reflect name change to Grant MacEwan University. Approved by Board motion 01-10-8-2009/10.  
2011.12.15 Replaces policy D4115 Smoking in University Facilities, Approved by board motion 01-12-15-2011/12.  
2014.10.29 Amended to include electronic cigarettes. Approved by Board Motion 01-10-29-2014/15.

**Accountability:**

Office of Accountability: Vice President, Finance and Administration

Office of Administrative Responsibility: Director, Security Services

Approved By: Board of Governors

Contact Area: Security Services

Authority: Province of Alberta Tobacco Reduction Act

[City of Edmonton Public Places Bylaws](#)

**Related and Associated Matters:**

**Associated Policies & Procedures:**

[D1200 Code of Conduct—Employees](#)

[E3102 Student Discipline](#)

[E3101 Students' Rights and Responsibilities](#)

Associated Guidelines/Manuals, Forms:

Related Topics:

Related Policies: