DEVELOPING SHARED GROUP NORMS

Review the sample team norms or ground rules below and on the following page. Add, subtract or modify to create your own shared expectations for your team. Be sure to include expectations on each theme below and how you will self-correct if the expectation is broken. (If you don't self correct the new behaviors will be not honouring your shared ground rules.)

*The examples below are just a starting point for discussion; feel free to come up with your own for your group

Team Name:	
ACF Community Organiser:	
Team meeting frequency, dates and locations:	
Discussion and Decision-making: How we will discuss options and reach decisions as a team to ensure vigorous input and debate?	
Always Do	**Never Do**
Engage in open, honest debate	Engage in personal attacks
Ask clarifying questions	Fail to listen to what others say
Balance advocacy with inquiry	Jump to conclusions
Debate until time is up and then take a vote	
Meeting Management: How will we manage meetings to respect each other's time?	

Always Do	Never Do
Start on time; stay on time Be fully present throughout the meeting	Come to meetings unprepared Answer mobile phones or do email

How will we communicate between meetings and events and share resources with one another? (Email, Facebook Group, Slack Channel, Google Group, etc)

How will you "self correct" if your shared ground rules are not followed? (Try something fun, not just punitive.)

Any other shared agreements?