

## We're recruiting a casual Monthly Donor Call-Outs Team Member

**Join AYCC as we empower young people to take action on climate change! This role is suited to someone passionate about Climate Justice, a confident communicator who is not afraid to ask for money.**

### Position Outline

To build stable and sustainable funding, the AYCC is looking to double our monthly donor program this year. Our Monthly Donor Callers will be phoning our database to give supporters updates on AYCC campaigns and ask for regular donations. This will include mostly evening hours with early afternoon hours on Fridays and would be perfectly suited to students or anyone that believes we need to take action on climate change.

We are looking for people who are comfortable talking to supporters and not afraid to ask for donations. Previous fundraising experience and/or experience volunteering within NGO's would be highly regarded but is not essential. Aboriginal and Torres Strait Islander young people are encouraged to apply.

**Type of Position:** Casual - 12-20 hours per week

**Hourly Wage:** \$25.15 including casual loading

**Shift Hours:** 4-8pm Monday-Thursday & 12-4pm Friday

**Location:** Victorian AYCC office, Carlton

**Applications Due:** ASAP - first in will be contacted first

### Key Responsibilities

1. Call AYCC's members and ask them for regular donations
2. Consistently meet minimum conversion rates
3. Maintain AYCC's monthly donor database
4. Stay up to date with AYCC campaigns and the climate movement
5. Attend weekly staff meetings with the opportunity to participate in quarterly AYCC events

### Experience and Competencies

The ideal candidate will be a passionate person committed to making a difference. You might be familiar with our organisation, or the environmental sector in Australia. We are looking for someone who ideally has experience in fundraising or in a call-centre.

- Strong interpersonal skills and ability to communicate in an engaging and friendly phone manner
- Fundraising experience or experience meeting targets within other positions
- Commitment to the mission and values of the AYCC and awareness on the issue of climate change

- Trustworthy, reliable, able to work independently and a quick learner
- Strong planning and data management skills, CRM or nationbuilder experience highly regarded
- Available to work a minimum of 3 shifts each week from 4-8pm Monday to Thursday and 12-4pm on Fridays.

Note: If you don't have all the skills listed above, but you are willing to learn and are passionate about working with young people and climate change - please apply. We know that the best people sometimes have no formal experience but are quick learners!

**Aboriginal and Torres Strait Islander young people are strongly encouraged to apply.**

## About the AYCC and Seed

The AYCC is Australia's largest youth-led organisation, with 750 volunteers nationally, and a network of more than 120,000 across Australia. The AYCC acts as an independent, non-profit organisation whose primary purpose is to benefit the Australian community by building a generation wide movement to solve climate change by educating, inspiring, empowering and mobilising young Australians around climate justice.

The AYCC provides accurate, accessible information about climate change, assisting young Australians and the wider community to understand the problem, its effects, and solutions. The AYCC aims to achieve short-term impact and long-term cultural change to assist Australia to reduce its greenhouse gas emissions.

We have four major areas of work:

- Seed Indigenous Youth Climate Network - led by Aboriginal and Torres Strait Islander youth, this growing network is giving Indigenous young people the opportunity to have a voice on this defining issue. Check out more at [seedmob.org.au](http://seedmob.org.au)
- Switched on Schools - each year we educate, inspire and empower tens of thousands of high school students to create change on climate change. We do this through presentations, two day summits and then mentor students to lead their own campaigns on [switchedonschools.org.au](http://switchedonschools.org.au)
- Climate Leaders Training program - we give young people the information, skills, inspiration and support they need to lead climate campaigns in their community. This year 400 young people will go through 2 day trainings with AYCC, and 100 youth are participating in a 9-month leadership stream.
- Campaigns to stop the climate crisis - we run campaigns to make sure Australia moves from fossil fuels to renewable energy as quickly as possible. Learn more at [www.aycc.org.au](http://www.aycc.org.au) before applying

**Application Process :** Candidates should submit via email:

- A 1 page cover letter addressing experience and competencies above.
- A CV of no more than 2 pages.

**The AYCC is a youth-led organisation with an exemption from the Anti-Discrimination Act. As such, all staff and core volunteers are under 30, and we seek applications only from those under 30.**

Applications should be addressed to Elle McDonald: [elle@aycc.org.au](mailto:elle@aycc.org.au), and use the subject line 'Application - Monthly Donor Caller [full name]'.

**Contact** for a confidential discussion regarding this position email our Program Manager, Elle McDonald: [elle@aycc.org.au](mailto:elle@aycc.org.au) or phone: 0487 171 971.