

## Position Description

### WA State Coordinator



**LOCATION:** Perth

**RESPONSIBLE TO:** Daniel Spencer (AYCC WA State Mentor)

**TIME COMMITMENT:** Part time, 3 days a week.

**SALARY:** This is a volunteer role. Reimbursement is available for associated expenses.

#### **ABOUT THE AYCC**

Founded in 2006, The Australian Youth Climate Coalition ([aycc.org.au](http://aycc.org.au)) unites over 100,000 young Australians to build a generation wide movement to solve the climate crisis. We need passionate and enthusiastic volunteers to make this happen. We educate, empower, inspire and mobilise young Australians to solve climate change, through short-term political impact and long-term cultural change. AYCC has become one of Australia's most effective and efficient social change organisations, giving a voice to Australian youth on climate change issues. The AYCC leadership and members regularly meet with decision-makers including federal Ministers, MPs, senior business people and the heads of environment and other social organisations.

#### **ABOUT AYCC WA**

The WA branch of the AYCC brings together dozens of volunteers from across Western Australia, with a strong presence at universities. The WA branch implements national campaigns on the ground across the state. In 2011 We held a Powershift youth climate summit empowering hundred of young west Australians to take action on climate change in their communities. In 2012 We held huge repower events at iconic locations around the city to show our leaders if they won't get started transitioning Australia to renewable energy, we will. In 2013 we were out in force on election day asking people to vote for candidates who will stand up for the climate and protect our future.

#### **ABOUT THE ROLE**

AYCC State Coordinators need to have a deep passion and commitment to solving the climate crisis through building and mobilising a generation-wide movement. State Coordinators are inspiring and empowering team leaders, responsible for building a team of volunteers ready to reach out to their communities, speak up on climate change, and take action to promote solutions to climate change in their region. The State Coordinators manage and work with a small core volunteer team, which can involve working in media and communications, fundraising, welfare and training, and/or outreach to schools. This requires initiative, experience in working with volunteers, strong communication skills and the ability to create and implement campaign and grassroots strategy. This is a challenging and exciting role, and a fantastic opportunity to develop many, varied skills and contribute meaningfully to the youth climate movement. You will work to strengthen democracy and diversity within the WA branch, and represent the territory in national strategy discussions, as part of the National Leadership Team. This is a shared role, you will be working with one other state coordinator.

#### **RESPONSIBILITIES**

## Position Description

### WA State Coordinator



- Build and mobilise a grassroots movement, and empower WA volunteers to take action.
- Develop and implement local projects such as the schools program, and actions within national campaigns.
- Manage basic fundraising plans and budgets.
- Develop national AYCC campaigns and strategy as part of the National Leadership Team.
- Manage communication within the WA AYCC group, both online and offline.
- Manage WA internal processes and training.
- Represent the WA AYCC group in the media as required.
- Grow a strong network, partnerships, and opportunities to work together with community organisations across WA on climate change.

#### ESSENTIAL SKILLS AND CHARACTERISTICS

- Passionate and committed to finding solutions to solve the climate crisis, committed to building a youth climate movement. Embraces AYCC purpose, theory of change, and culture.
- Efficient and highly effective. Confident in working independently, creatively and with strong initiative.
- Project management skills.
- Outstanding communication skills, with the ability to facilitate others and build networks.
- Experience in managing volunteers, committed to teamwork, and empathetic.
- Resourceful and innovative, with the ability to think strategically.
- Experience in inspiring and motivating others.

If you don't have some of the skills and competencies listed above, and are willing to learn and are passionate about this role, please apply. We know that the best people sometimes have no formal experience but are quick learners.

#### START DATE

We are excited for our new state coordinators to start as soon as possible after interviews are complete. Interviews are expected to be started by the 21st of November. Ideally you will be available to attend a national leadership team retreat with all state coordinators and staff in Melbourne on Dec 9-11th.

#### HOW TO APPLY

Please submit a short resume (2 pages max), the phone numbers of 2 referees, and a cover letter (1 page max) detailing your relevant experience and interest in the role. Please address the essential skills and characteristics from above in your cover letter. **The closing date for applications is 5pm, Friday November 21, 2014.** If you are interested in this position, please apply now. Email your application to Daniel Spencer National Campaigner and WA AYCC mentor, at [daniel.spencer@aycc.org.au](mailto:daniel.spencer@aycc.org.au). Include the subject line "Application for WA State Coordinator: NAME". For a confidential discussion about this position please contact Daniel on 0423 865 632.