

MINUTES

For the Executive Committee Meeting of the British Columbia Federation of Students
Saturday, December 5 and Sunday, December 6, 2020 • Videoconference

10:04 the meeting was called to order by Chairperson Klassen. Attendance was as follows:

Executive Members Present

Chairperson.....	Tanysha Klassen
Indigenous Students' Representative	Cody Isaac
Representative–Local 04 Members	Harmanjit Singh
Representative–Local 06 Members	Eric Sundmark
Representative–Local 10 Members	Stephanie Schneider
Representative–Local 13 Members	Irma Khan
Representative–Local 17 Members	Quinn Cunningham
Representative–Local 20 Members	Abby Dooks
Representative–Local 22 Members	Haby Ka
Secretary-Treasurer	Michael Gauld
Women Students' Representative.....	Melissa Chirino

Executive Members Absent

Campaigns Coordinator	Ali Poostizadeh
Representative–Local 12 Members	Taylor Dotto
Representative–Local 15 Members	Mary Rickinson
Services Coordinator.....	McKenzie Hutchison

Executive Members Vacant

Representative–Local 01 Members
Representative–Local 02 Members
Representative–Local 05 Members
Representative–Local 14 Members
Representative–Local 16 Members
Representative–Local 21 Members

Staff Present

Executive Director.....	Michael Olson
Local Staff–Local 01.....	Brianne Berchowitz
Local Staff–Local 02.....	Dave Westmacott
Local Staff–Local 04.....	Amy Barry
Local Staff–Local 05.....	Nathan Lane
Local Staff–Local 06.....	Andrew Dalton
Local Staff–Local 10.....	Lori MacDonald
Local Staff–Local 14.....	Golnoosh Namazi
Local Staff–Local 16.....	Phoebe Lo Patigdas
Local Staff–Local 17.....	Michel Turcotte
Local Staff–Local 20.....	Alden Chow
Local Staff–Local 21.....	Brynn Joyce
Organiser	Jenelle Davies
Organiser–Services.....	Jill Adams

Others Present

Member–Local 01	Joseph Welton
Member–Local 02	Sam Braun
Member–Local 05	Kole Lawrence
Member–Local 14	Jaahljuu
Member–Local 16	Kayle Tabuzo
Member–Local 21	Praveen Sivakumar
Member–Local 22	Christian Gomes
Presenter – UTILE	Andrée-Anne Lefebvre

Klassen acknowledged that they were chairing the meeting on the unceded territory of the Qayqayt First Nation, and asked that participants think about and acknowledge the Nation on whose territory they work and live.

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1. ADOPTION OF THE AGENDA

2020/12:01 **MOTION**
Ka/Schneider

Be it resolved that the agenda be adopted.

CARRIED

2. LOGISTICAL ANNOUNCEMENTS

Klassen provided an overview of how to participate in the Zoom meeting, including the “raise hand” function for voting.

3. EXECUTIVE COMMITTEE COMPOSITION

a. Receipt of Resignations of Members

Klassen reported that they were not in receipt of any resignations.

b. Acceptance of New Executive Committee Members

Klassen reported that a letter had been received from Local 1 stating that Joseph Welton had been appointed by the Local as the Local Members’ Representative, and that the letter was in conformity with Bylaw 6.2 and Standing Resolution 1.

2020/12:02 **MOTION**
Sundmark/Singh

Be it resolved that Joseph Welton be accepted as the Local 1 Members’ Representative.

CARRIED

Klassen reported that a letter had been received from Local 2 stating that Sam Braun had been appointed by the Local as the Local Members’ Representative, and that the letter was in conformity with Bylaw 6.2 and Standing Resolution 1.

2020/12:03 **MOTION**
Singh/Isaac

Be it resolved that Sam Braun be accepted as the Local 2 Members’ Representative.

CARRIED

Klassen reported that a letter had been received from Local 14 stating that Jaahljuu had been appointed by the Local as the Local Members’ Representative, and that the letter was in conformity with Bylaw 6.2 and Standing Resolution 1.

2020/12:04 **MOTION**
Cunningham/Singh

Be it resolved that Jaahljuu be accepted as the Local 14 Members’ Representative.

CARRIED

Klassen reported that a letter had been received from Local 16 stating that Kayle Tabuzo had been appointed by the Local as the Local Members’ Representative, and that the letter was in conformity with Bylaw 6.2 and Standing Resolution 1.

2020/12:05 **MOTION**
Chirno/Cunningham

Be it resolved that Kayle Tabuzo be accepted as the Local 16 Members’ Representative.

CARRIED

Klassen reported that a letter had been received from Local 21 stating that Praveen Sivakumar had been appointed by the Local as the Local Members’ Representative, and that the letter was in conformity with Bylaw 6.2 and Standing Resolution 1.

2020/12:06 MOTION

Khan/Tabuzo

Be it resolved that Praveen Sivakumar be accepted as the Local 21 Members' Representative.

CARRIED

4. PRESENTATION: STUDENT HOUSING TASK FORCE

The Executive Committee received a presentation from UTILE, a non-profit student housing taskforce organisation.

10:50 Services Coordinator Hutchison joined the meeting.

10:57 Andrée-Anne Lefebvre left the meeting.

5. REVIEW OF CAMPAIGNS AND GOVERNMENT RELATIONS

a. Presentation of the 2020 BC Election Results and Political Landscape

Organiser Davies gave a presentation on the 2020 provincial election and the current political landscape.

2020/12:07 MOTION

Singh/Cunninham

Be it resolved that the meeting recess for 5 minutes.

CARRIED

11:32 the meeting recessed.

11:38 the meeting reconvened.

b. 2020-21 Campaigns and Government Relations Plan

i. Central Campaigns

Fund it. Fix it.

Davies provided an overview of the campaign's new outreach tool and local's discussed their plans to utilize the tool.

Knock Out Interest

Klassen reported on work undertaken to implement the campaign, including coalition outreach to non-member students' unions.

2020/12:08 MOTION

Sivakumar/Hutchison

Be it resolved that the meeting recess for 60 minutes.

CARRIED

12:18 the meeting recessed.

13:18 the meeting reconvened.

ii. Supporting Campaigns

Take It Over

Klassen reported on provincial implementation of the campaign, including materials, tactics, the campaign website, and endorsements.

A discussion was held on local implementation of the campaign including challenges and successes, as well as feedback on tactics for future campaigns of a similar nature.

14:32 Representative–Local 10 Members Schneider left the meeting.

14:47 Services Coordinator Hutchison left the meeting.

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Fairness for International Students

A discussion was held on local implementation of the campaign, as well as challenges being faced by international student members on campus.

2020/12:09 **MOTION**
Singh/Chirino

Be it resolved that the meeting recess for 10 minutes.

CARRIED

15:07 the meeting recessed.

15:17 the meeting reconvened.

iii. Coalition Campaigns

Moose Hide

A discussion was held on local implementation of the campaign.

Period Promise

A discussion was held on local implementation of the campaign.

15:27 Representative—Local 10 Members Schneider joined the meeting.

iv. Awareness Campaigns

Consent Culture

Klassen provided an update on materials and campaign agreements with the University of Victoria Students' Society.

c. General Relations with Governments and Opposition Parties

i. Relations with the Provincial Government

Klassen reported on work done with BCcampus, a variety of working groups, and the newly appointed Minister and Parliamentary Secretary.

ii. Relations with the Federal Government

Gauld reported on meetings had with a variety of federal MPs and staff including the Prime Minister's Office, and Minister Qualtrough's staff.

d. Update on Coalition and Solidarity Work

i. General Relations with Coalition Partners

Gauld and Klassen provided updates on coalition and solidarity work undertaken during the reporting period.

ii. Extra-Provincial Students' Union Relations

Klassen reported on work undertaken with students' union partners in Alberta and Saskatchewan.

15:53 Representative—Local 22 Members Ka left the meeting.

2020/12:10 **MOTION**
Sivakumar /Issac

Be it resolved that Chairperson Klassen and Secretary-Treasurer Gauld represent the Federation on the Cabinet of the Federal Student Advocacy Alliance.

CARRIED

e. Advocacy Week

Gauld provided a report on organising done to-date for Advocacy Week.

f. Adoption of Campaigns, Government Relations, and Solidarity Report

2020/12:11 MOTION
Sundmark/Chirino
Be it resolved that the Campaigns, Government Relations, and Solidarity Report be adopted.
CARRIED

6. COMMUNICATIONS

a. Presentation of Media Report and Press Review

Gauld provided an overview of the Media Report and Press Review.

2020/12:12 MOTION
Schneider/Braun
Be it resolved that the Media Report and Press Review be adopted.
CARRIED

b. Update on Federation Website

Organiser-Services Adams provided an overview of the Federation's newly-updated website, and reported on ongoing developments.

7. REVIEW OF INTERNAL AFFAIRS

a. Review of Legal Affairs*

16:21 the meeting moved in-camera.

b. Consideration of Staffing Issues*

16:32 the meeting moved ex-camera.

2020/12:13 MOTION
Singh/Chirino
Be it resolved that the hiring of Arielle Reid as a Replacement Employee for the position of Researcher for twelve months to cover a leave of absence be ratified.
CARRIED

2020/12:14 MOTION
Cunningham/Isaac
Be it resolved that the Office Collective be empowered to conduct a hiring process for the position of Executive Director.
CARRIED

c. Anti-Racism Plan Development

Davies provided an update regarding the upcoming anti-racism training and a potential internal anti-oppression audit for the Federation.

2020/12:15 MOTION
Dooks/Cunningham
Be it resolved that Cecily Blain Consulting be engaged to perform an internal audit of the Federation's structures at an estimated cost of \$5,000 plus tax.
CARRIED

2020/12:16 MOTION
Braun/Sivakumar
Be it resolved that the meeting recess until 10:00am on Sunday, December 6.
CARRIED

16:43 the meeting recessed.

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Executive Members Present

Chairperson.....	Tanysha Klassen
Representative–Local 01 Members	Joseph Welton
Representative–Local 02 Members	Sam Braun
Representative–Local 04 Members	Harmanjit Singh
Representative–Local 06 Members	Eric Sundmark
Representative–Local 13 Members	Irma Khan
Representative–Local 14 Members	Jaahljuu
Representative–Local 16 Members	Kayle Tabuzo
Representative–Local 17 Members	Quinn Cunningham
Representative–Local 20 Members	Abby Dooks
Representative–Local 21 Members	Praveen Sivakumar
Representative–Local 22 Members	Haby Ka
Secretary-Treasurer	Michael Gauld
Services Coordinator.....	McKenzie Hutchison
Women Students' Representative.....	Melissa Chirino

Executive Members Absent

Campaigns Coordinator	Ali Poostizadeh
Indigenous Students' Representative	Cody Isaac
Representative–Local 10 Members	Stephanie Schneider
Representative–Local 12 Members	Taylor Dotto
Representative–Local 15 Members	Mary Rickinson

Executive Members Vacant

Representative–Local 05 Members

Staff Present

Executive Director	Michael Olson
Local Staff–Local 01.....	Brianne Berchowitz
Local Staff–Local 02.....	Dave Westmacott
Local Staff–Local 04.....	Amy Barry
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Local Staff–Local 16.....	Phoebe Lo Patigdas
Local Staff–Local 17.....	Michel Turcotte
Local Staff–Local 20.....	Alden Chow
Local Staff–Local 21.....	Brynn Joyce
Organiser	Jenelle Davies
Organiser–Services.....	Jill Adams
Researcher (on leave).....	Steven Beasley

Others Present

Member–Local 05	Kole Lawrence
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A moment of silence was held to observe the anniversary of the École Polytechnique shooting and the National Day of Remembrance and Action on Violence Against Women.

8. REVIEW OF FEDERATION SERVICES (PART I)

Insurance Services*

10:07 the meeting moved in-camera.

10:29 the meeting moved ex-camera.

9. RECEIPT OF REPORTS FROM EXECUTIVE COMMITTEE MEMBERS

a. Report of Local Representatives

2020/12:17 MOTION

Chirino/Hutchison

Be it resolved that the report of Local 1 Members' Representative Welton, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Welton highlighted information in several sections of his report.

CARRIED

10:37 Researcher (on-leave) Beasley left the meeting.

2020/12:18 MOTION

Hutchison/Sundmark

Be it resolved that the report of Local 2 Members' Representative Braun, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Braun highlighted information in several sections of his report.

CARRIED

2020/12:19 MOTION

Welton/Tabuzo

Be it resolved that the report of Local 4 Members' Representative Singh, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Singh highlighted information in several sections of his report.

CARRIED

2020/12:20 MOTION

Hutchison/Sivakumar

Be it resolved that the report of Local 6 Members' Representative Sundmark, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Sundmark highlighted information in several sections of his report.

CARRIED

2020/12:21 MOTION

Chirino/Cunningham

Be it resolved that the report of Local 10 Members' Representative Schneider, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

CARRIED

2020/12:22 MOTION

Sundmark/Braun

Be it resolved that the report of Local 12 Members' Representative Dotto, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

CARRIED

2020/12:23 MOTION

Sivakumar/Hutchison

Be it resolved that the report of Local 13 Members' Representative Khan, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Khan highlighted information in several sections of her report.

CARRIED

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2020/12:24 MOTION

Tabuzo/Hutchison

Be it resolved that the report of Local 14 Members' Representative Jaahljuu, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Jaahljuu highlighted information in several sections of his report.

CARRIED

2020/12:25 MOTION

Hutchison/Welton

Be it resolved that the report of Local 16 Members' Representative Tabuzo, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Tabuzo highlighted information in several sections of their report.

CARRIED

2020/12:26 MOTION

Sivakumar/Hutchison

Be it resolved that the report of Local 17 Members' Representative Cunningham, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

CARRIED

2020/12:27 MOTION

Ka/Singh

Be it resolved that the report of Local 20 Members' Representative Dooks, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Dooks highlighted information in several sections of her report.

CARRIED

2020/12:28 MOTION

Hutchison/Sundmark

Be it resolved that the report of Local 21 Members' Representative Sivakumar, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Sivakumar highlighted information in several sections of his report.

CARRIED

2020/12:29 MOTION

Tabuzo/Sundmark

Be it resolved that the report of Local 22 Members' Representative Ka, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Ka highlighted information in several sections of her report.

CARRIED

b. Report of the Chairperson

2020/12:30 MOTION

Cunningham/Dooks

Be it resolved that the report of Chairperson Klassen, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Klassen highlighted information in several sections of their report.

CARRIED

c. Report of the Secretary-Treasurer

2020/12:31 MOTION
Sundmark/Hutchison

Be it resolved that the report of Secretary-Treasurer Gauld, for the period Saturday, September 19 to Friday, November 27, 2020, be adopted.

Gauld highlighted information in several sections of his report.

CARRIED

2020/12:32 MOTION
Welton/Sivakumar

Be it resolved that the meeting for 60 minutes.

CARRIED

12:23 the meeting recessed.

13:24 the meeting reconvened. Services Coordinator Hutchison left the meeting.

10. REVIEW OF FEDERATION SERVICES (PART II)

a. Student Discount Program

i. Promotion and Usage

Organiser–Services Adams reported on promotions efforts undertaken by the BC office. A discussion was held regarding local promotion of the service.

ii. Benefits Partner Relationships

A discussion was held regarding ongoing benefit partner management and discount solicitation.

iii. Development and Maintenance

An update on development and maintenance of the app was provided.

2020/12:33 MOTION
Sundmark/Chirino

Be it resolved that FreshWorks be engaged for an ongoing app maintenance contract at a cost of \$1,000 per month plus tax.

CARRIED

2020/12:34 MOTION
Sundmark/Sivakumar

Be it resolved that the Discount Program Report be adopted.

CARRIED

b. Membership Development Products

Adams reported on the Winter order.

2020/12:35 MOTION
Sundmark/Welton

Be it resolved that the Membership Development Products Report be adopted.

CARRIED

c. Handbook and Dayplanner Service

Adams reported on the production of the 2021-22 handbook program.

A discussion was held on distribution of handbooks in the Winter 2021 semester.

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2020/12:36 **MOTION**
Sivakumar/Cunningham

Be it resolved that the Members' Handbook and Dayplanner Service Report be adopted.

CARRIED

d. Digital Services

Ready Education Mobile App

Adams reported on support provided for local implementation of the campus app by participating member locals.

Election Buddy

Davies reported on the Federation's contract with Election Buddy, which includes a discount for member locals who use the service.

2020/12:37 **MOTION**
Ka/Tabuzo

Be it resolved that the Digital Services Report be adopted.

CARRIED

e. Skills Development Symposium

Gauld stated that the 2021 Skills Development Symposium has been scheduled for May 29 to 31, 2021 and provided an update on organizing to-date.

11. REVIEW OF RECENT AND FUTURE FEDERATION MEETINGS

a. 39th Annual General Meeting

Gauld reported that the 39th Annual General Meeting would be held January 15 to 17, 2021.

i. Review of Logistics

Gauld reviewed the logistics and organizing to date for the Meeting.

ii. Delegates' Preparatory Session

Olson discussed the delegates preparatory session occurring prior to the Meeting.

iii. Review of Workshops, Guest Speakers, and Panels

Gauld reviewed the numerous workshops, guest speakers, and panels happening at the Meeting.

2020/12:38 **MOTION**
Sundmark/Singh

Be it resolved that the Simka Marshall be recommended as Plenary Chair for the 39th Annual General Meeting.

CARRIED

b. Election Protocols

Davies provided an overview of the online election protocols for the Meeting and stated that the Chief Electoral Officer needed to be chosen. Klassen stated that the Election Search Committee needed to be chosen.

2020/12:39 **MOTION**
Chirino/Singh

Be it resolved that Organiser Davies be appointed as the Chief Electoral Officer for the 39th Annual General Meeting.

CARRIED

2020/12:40

MOTION

Sundmark/Sivakumar

Be it resolved that the Michael Olson, Tanysha Klassen, and McKenzie Hutchison be ratified as members of the Election Search Committee.

CARRIED

2020/12:41

MOTION

Braun/Welton

Be it resolved that the meeting recess for 5 minutes.

CARRIED

14:42 the meeting recessed.

14:47 the meeting reconvened.

12. REVIEW OF FEDERATION FINANCES

a. Review of 2020-21 Revenue and Expenditures

Gauld provided an overview of the 3-month actuals of the Federation's 2020-21 revenue and expenses.

b. Adoption of Finance Report

2020/12:42

MOTION

Cunningham/Sivakumar

Be it resolved that the Finance Report be adopted.

CARRIED

13. ADOPTION OF THE MINUTES

2020/12:43

MOTION

Cunningham/Ka

Be it resolved that the minutes of the Executive Committee meeting held September 26 and 27, 2020 be adopted.

CARRIED

14. REVIEW OF EXECUTIVE COMMITTEE MEETING DATES

Klassen reported that the schedule of Executive Committee meetings for the remainder of the 2020-21 year were as follows:

- March 13 and 14, 2021
- June 19 and 20, 2021

15. OTHER BUSINESS

16. ADJOURNMENT

2020/12:44

MOTION

Cunningham/Khan

Be it resolved that the meeting adjourn.

CARRIED

14:59 the meeting adjourned.

* Denotes in-camera