

# JOB DESCRIPTION

Benchmark Job #206

Ministry: Children and Families  
Branch: Mental Health  
Location: Vernon

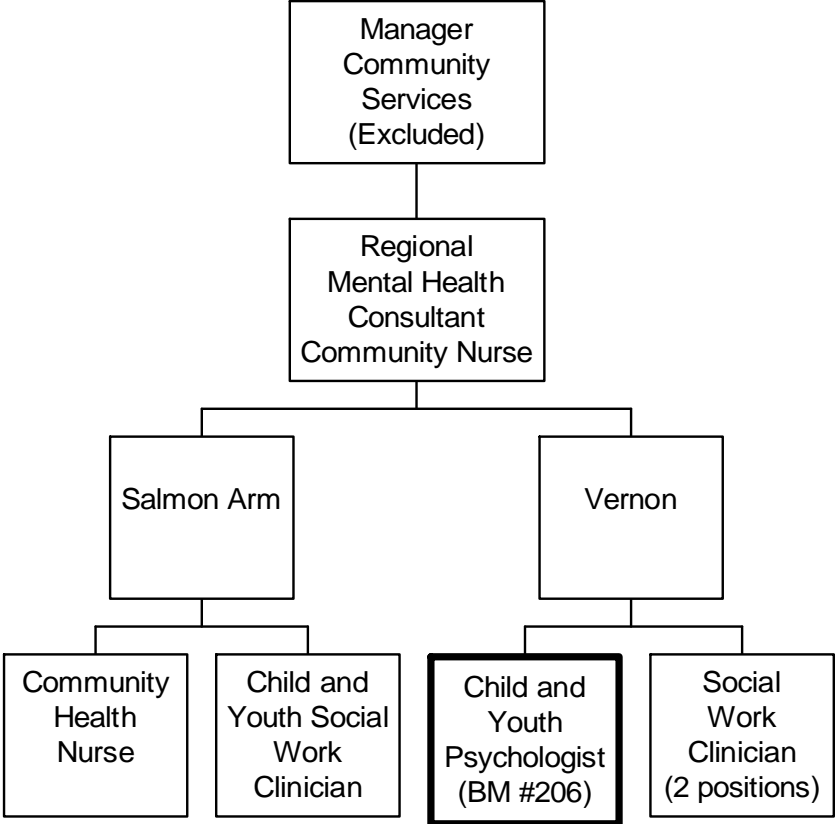
Working Title: **Child and Youth Psychologist**  
Level: Range 24  
Classification: Psychologist

## PRIMARY FUNCTION

To provide mental health services to children and youth who have mental disorders or who are at risk for developing mental disorders.

## JOB DUTIES AND TASKS

1. Provides mental health services to children and youth who have mental disorders
  - a. receives intake calls from agencies, teachers and family regarding children/youth and determines whether client should be assessed internally or whether other resources such as child care counsellors and school counsellors would be more appropriate
  - b. conducts interviews with child/youth client and family members to discuss and determine the nature of mental disorder and to plan treatment goals
  - c. conducts interviews, standardized tests, play therapy and projective testing to assess client
  - d. exchanges information with teachers, social workers and child care workers regarding the condition of the child/youth
  - e. prepares an assessment report detailing the client's problems, family and developmental history, cognitive abilities, behavioural and personality characteristics, diagnosis and treatment plans
  - f. assesses whether client is at risk for abuse, suicide, requires emergency hospitalization or psychiatric assessment
  - g. develops and implements a treatment plan using family therapy, group therapy or individual therapy
  - h. evaluates effectiveness of therapeutic plan and makes revisions as required
  - i. provides support and training to parents, schools and others involved with the child to provide secondary and tertiary prevention
  - j. maintains progress notes and prepares termination summaries
  - k. conducts research to identify children at risk for mental disorders
2. Participates in team meetings and provides information services to the community
  - a. conducts parenting classes for clients' parents
  - b. leads and participates in team meetings to plan program development and discuss client cases
  - c. drives vehicle to conduct presentations and seminars to community groups on child/youth mental health and those at risk
  - d. provides information to other ministries, agencies, school boards and care programs regarding child/youth mental disorders
3. Performs other related duties
  - a. sets up, maintains and updates patient records, files, videos, tapes and journal articles
  - b. purchases gas for vehicle through expense form
  - c. provides formal instruction to new employees, auxiliaries, students and therapeutic counsellors on child and youth services



## REASON FOR CLASSIFICATION

Benchmark Job #206

Job Title: Child and Youth Psychologist

FACTOR NO.	REASON FOR CLASSIFICATION	DEGREE	CLASS. POINTS
1	<p><b>JOB KNOWLEDGE</b> Understand all related issues of a significant child and youth mental health program to provide authoritative psychological advice on the development, research and review of client case plans; diagnose clients and develop treatment plans and goals; develop and implement family, group or individual therapy; adapt treatment plan in response to client progress.</p>	I	305
2	<p><b>MENTAL DEMANDS</b> Judgement to modify child psychology treatment methods and approaches in working with individual children's mental health problems to provide therapy, counselling and clinical services to children and their families; develop, implement and adapt treatment plans and goals.</p>	G	200
3	<p><b>INTERPERSONAL COMMUNICATION SKILLS</b> Influence and formal counselling skills required to provide therapy to initiate behavioural change with emotionally disturbed children and their parents and families.</p>	E	60
4	<p><b>PHYSICAL COORDINATION AND DEXTERITY</b> Moderate coordination and dexterity required to drive vehicle to visit homes or schools while providing mental health services to children.</p>	C	15
5	<p><b>RESPONSIBILITY FOR WORK ASSIGNMENTS</b> Guided by general ministry policies and child psychology therapy standards, plan and deliver mental health services to children and their families, assess, diagnose and counsel clients or refer to outside resources, design therapeutic treatment plans and review client progress and adapt plans.</p>	F	160
6	<p><b>RESPONSIBILITY FOR FINANCIAL RESOURCES</b> Limited financial responsibility to purchase gas for vehicle through expense form.</p>	B	10
7	<p><b>RESPONSIBILITY FOR PHYSICAL ASSETS/INFORMATION</b> Moderate responsibility to organize a project information system by setting up and maintaining patient records, files, journal articles, videos and tapes.</p>	C	15

## REASON FOR CLASSIFICATION

Benchmark Job #206

Job Title: Child and Youth Psychologist

FACTOR NO.	REASON FOR CLASSIFICATION	DEGREE	CLASS. POINTS
8	<b>RESPONSIBILITY FOR HUMAN RESOURCES</b> Responsibility to provide formal instruction to other counsellors, new employees and auxiliaries.	B	9
9	<b>RESPONSIBILITY FOR WELL BEING/SAFETY OF OTHERS</b> High level of care and attention to provide psychological assessment, treatment planning, and counselling to emotionally disturbed children and youth and intervene if client is at risk for abuse, suicide or requires emergency hospitalization or psychiatric assessment.	F	50
10	<b>SENSORY EFFORT/MULTIPLE DEMANDS</b> Focused sensory concentration to frequently observe and listen to clients while conducting interviews and counselling.	C	12
11	<b>PHYSICAL EFFORT</b> Light physical effort to regularly bend, kneel and crouch while conducting play therapy with children.	B	6
12	<b>SURROUNDINGS</b> Exposure to frequent involvement with unstable emotionally disturbed clients.	C	6
13	<b>HAZARDS</b> Moderate exposure to hazards from regular possibility of physical violence from emotionally disturbed clients.	C	6

**Total Points: 854**

**Level: Range 24**