

# JOB DESCRIPTION

## Benchmark Job #172

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Ministry: Health  
Branch: Mental Health Services  
Location: Kamloops

Working Title: **Occupational Therapist (Community)**  
Level: Range 24  
Classification: Occupational Therapist

### PRIMARY FUNCTION

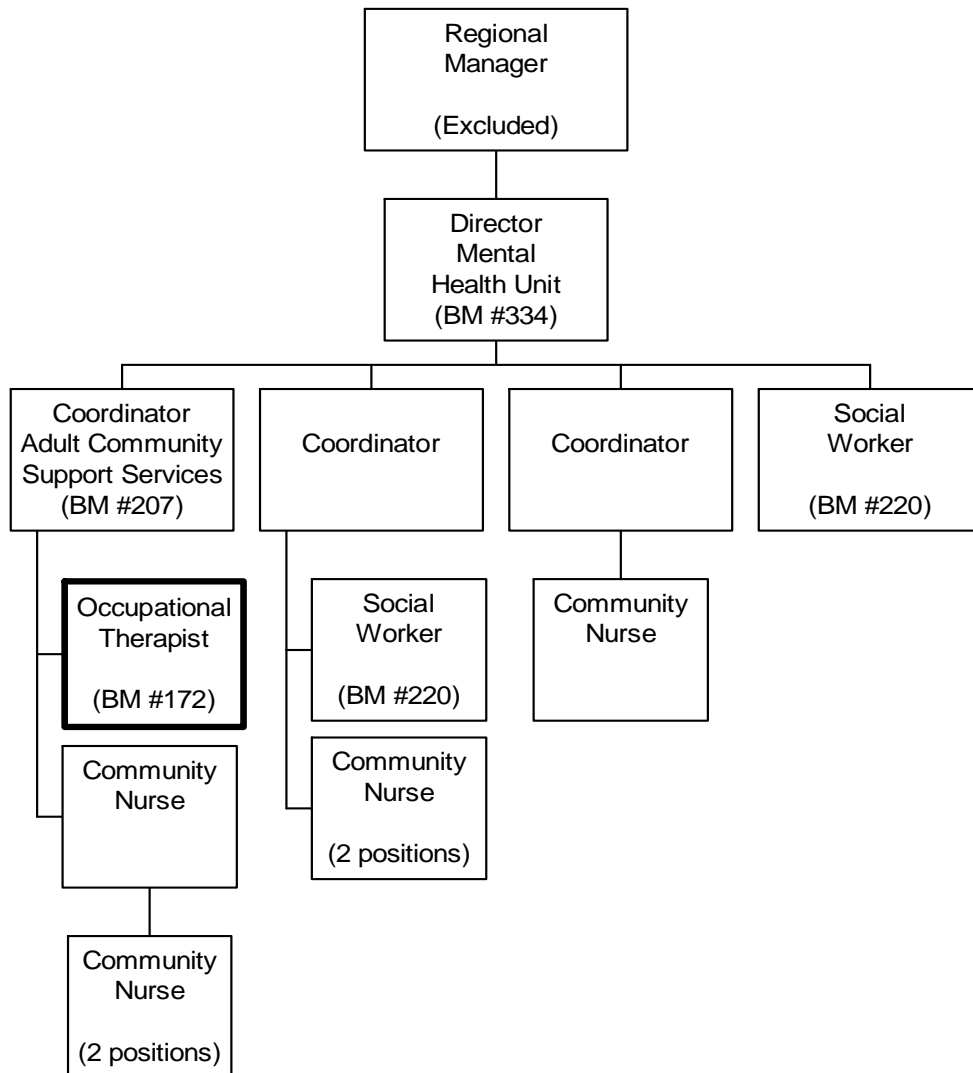
To plan, develop, provide and assess community occupational therapy services to mentally ill clients.

### JOB DUTIES AND TASKS

1. Plans, develops and provides occupational therapy and rehabilitation services to a client caseload
  - a. assesses individual clients in areas of vocational, educational, leisure, sensory-motor, perceptual and functional capacities
  - b. develops a treatment plan and arranges for placement of clients in appropriate community programs including therapeutic volunteer, vocational and recreational programs and special education programs
  - c. counsels mentally ill clients in rehabilitative occupational therapy
  - d. arranges for the provision of home support services to clients
  - e. adjusts treatment plans based on assessments and monitoring of clients
  - f. writes assessments and progress notes onto client files
  - g. attends case review meetings in residential care facilities to examine care plans and make recommendations regarding care when appropriate
  - h. exchanges information and coordinates with other mental health centre staff regarding occupational therapy programs for individual clients
2. Provides advice, training and information to residential care staff, long term care staff, therapeutic and work program coordinators and other community service providers and agencies
  - a. provides guidance and direction in developing therapeutic programming for clients
  - b. develops policies and procedures for residential care facilities and community programs and services
  - c. provides training and instruction to mental health centre staff, home support workers and various community agencies in therapeutic skills for use on clients
  - d. provides guidance, support and explanation of the scope and purpose of therapeutic programs to client support groups such as the BC Schizophrenia Society
  - e. implements occupational therapy and rehabilitation programs through community agencies including the Canadian Mental Health Association, recreation centres and Human Resource Development Canada
  - f. assesses community occupational therapy and rehabilitation programs
  - g. adapts pre-approved language to prepare contract specifications, determines requirements of and administers therapeutic contracts with clients and community agencies
3. Performs other related duties
  - a. provides formal instruction to practicum students
  - b. drives vehicle to hospitals and other facilities
  - c. sets up, updates and maintains files for applications, assessments, clients and contracts

ORGANIZATION CHART  
Benchmark Job #172

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## REASON FOR CLASSIFICATION

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Job Title: Occupational Therapist (Community)

FACTOR NO.	REASON FOR CLASSIFICATION	DEGREE	CLASS. POINTS
1	<p><b>JOB KNOWLEDGE</b> Understand the theory of occupational therapy and rehabilitation to plan, deliver and review a community occupational therapy program for mentally ill clients, develop treatment plans and support systems for clients.</p>	H	280
2	<p><b>MENTAL DEMANDS</b> Judgement to modify occupational therapy techniques in working with the requirements of mentally ill patients to determine patient needs and develop treatment plans; provide guidance to various agencies in developing therapeutic programming for clients, and assess community occupational therapy and rehabilitation programs.</p>	G	200
3	<p><b>INTERPERSONAL COMMUNICATION SKILLS</b> Persuasion required to use basic counselling skills to encourage mentally ill adults and children to participate in occupational therapy sessions.</p>	D	45
4	<p><b>PHYSICAL COORDINATION AND DEXTERITY</b> Moderate coordination and dexterity required to drive vehicle to homes, hospitals and other facilities while providing occupational therapy services in the community.</p>	C	15
5	<p><b>RESPONSIBILITY FOR WORK ASSIGNMENTS</b> Guided by general ministry policies and occupational therapy standards, plan and deliver community rehabilitation and occupational therapy services, develop treatment plans that include community support resources, provide consultation to community agencies, develop policies for care facilities and community programs and assess community occupational therapy and rehabilitation programs.</p>	F	160
6	<p><b>RESPONSIBILITY FOR FINANCIAL RESOURCES</b> Significant financial responsibility to adapt pre-approved language to prepare contract specifications and determine requirements of therapeutic contracts with clients and community agencies.</p>	E	33
7	<p><b>RESPONSIBILITY FOR PHYSICAL ASSETS/INFORMATION</b> Moderate responsibility to set up and maintain a project information system of assessment and applicant files.</p>	C	15

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FACTOR NO.	REASON FOR CLASSIFICATION	DEGREE	CLASS. POINTS
8	<b>RESPONSIBILITY FOR HUMAN RESOURCES</b> Responsibility to provide formal instruction to practicum students.	B	9
9	<b>RESPONSIBILITY FOR WELL BEING/SAFETY OF OTHERS</b> Considerable care and attention to provide rehabilitative therapy and occupational therapy, assessment and treatment programs to mentally ill clients in the community.	E	40
10	<b>SENSORY EFFORT/MULTIPLE DEMANDS</b> Focused awareness of others to frequently observe clients to determine needs and develop and monitor therapy plans.	C	12
11	<b>PHYSICAL EFFORT</b> Moderate physical effort to frequently bend, crouch, reach or stretch while conducting occupational therapy sessions.	C	12
12	<b>SURROUNDINGS</b> Exposure to frequent unpleasant dealing with upset mentally ill clients during occupational therapy sessions.	C	6
13	<b>HAZARDS</b> Significant exposure to hazards from frequently working around mentally ill clients who may react violently.	D	9

**Total Points: 836**

**Level: Range 24**