

1st and 2nd vice-chairperson(s):

- upon delegation, performs the chairperson's duties; if the 1st vice is not able, the 2nd vice steps in;
- assists chairperson;
- usually chairs a committee;
- assists in ensuring policies and procedures are followed in the local;
- assists in ensuring the local is supportive during local strikes, union campaigns and broader labour movement activities;
- assists and leads (as directed by the chair) in local leadership activities;
- attends all meetings;
- leads and/or assists with M2M campaigns;
- is responsible for Occupational Health and Safety (OHS) committee tracking for worksites; ensures an up-to-date list of OHS committees and whether they have had training, and are meeting regularly;
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- may be a signing officer for the local accounts.

Members at large:

- the number of positions is determined by the local bylaws;
- supports the local table officers as necessary;
- is assigned to tasks, committees as required by chair;
- this is a good "apprenticeship" position to learn more about the local and its activities and the union as a whole, for the possible future in running for other local positions;
- are often members representing different sectors within a local and ensure each sector has a voice at the local executive level;
- attends all meetings;
- leads and/or assists with M2M campaigns;
- leads and/or assists with Workplace Leadership objectives/initiatives.