

An employer who fails to comply with the Occupational Health & Safety Regulation or Board orders or directions is subject to sanctions as prescribed in the Workers Compensation Act.

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Date of Issue	Number	Number of Orders	Employer	Location	Classification Unit Number	Activity Time Recorded*	Travel Time Recorded*
2007-11-30	2007137290333	2	4000	028	841102	4.00	1.00

* The Time Recorded reflects only that time which has been charged to this inspection up until the document was printed for delivery. Subsequent time may be added for additional activity related to this inspection.

Number of Workers	Project Number	Site Visit Date	Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)
2-10		2007-11-28	N	N	N	

Head Office	Job Site
PROVINCIAL GOVERNMENT WORKERS' COMPENSATION PROGRAMS BC PUBLIC SERVICE AGENCY P O BOX 9404 STN PROV GOV'T VICTORIA BC V8W 9V1	Courtenay Courthouse 100-420 Cumberland Road Courtenay, BC

Portion Inspected	Safety Meetings, Workplace inspections UNKNOWN
Violations	REFER TO ORDERS ON FOLLOWING PAGE(S)

Employer Representative Name	Accompanied By Employer Representative
Debby Marsch	Rolph Krayenhoff
Employer Representative Position	Accompanied By Worker Representative
Management	Mike McGrath/Debby Masch
Phone Number	Organization
-	BCGEU
Signature	Officer of the Board / Signature
	SCHLOSSER, NORM

For Internal Use Only

Delivery Method: Email

Regulation(s) Referenced in Inspection Text

OHS 3.5, WCA 130

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Inspection Text

Comments issued on: Jan 03, 2008
A review of the order(s) cited in this inspection report has determined that further enforcement action is not necessary at this time. This decision relates only to this inspection date, location and order(s) noted on this inspection report. A follow-up inspection may occur and/or a Notice of Compliance document may be required to authenticate compliance with the order(s) noted.
Issued on: 2007/11/30

Officer Inspection Text
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This inspection was initiated on November 28, 2007.
The officer was informed that worker members of the safety committee were currently not available for they were involved in Safety Committee training.
The officer indicated that non safety committee member workers would be included in the inspection as the inspection progressed.
The officer received an important call and could not complete a thorough inspection of this workplace and did not have an opportunity to review the contents of the discussion with the employer representatives prior to leaving the workplace.
Therefore, if the worker members of the safety committee wish to contact this officer after reviewing this report, please phone (250) 334-8776 and ask for Officer Norman Schlosser.

The following was discussed:
The personnel indicated that they have not been holding regular monthly safety committee meetings. They also indicated that this workplace has workers from several ministries and the safety committee has representation from the various ministries. (Sheriffs, Ministry of Attorney General, Court Services, Probationary Services, etc.)

The joint safety committee has the duties as specified as follows:
(WCA130) A joint committee has the following duties and functions in relation to its workplace:
(a) to identify situations that may be unhealthy or unsafe for workers and advise on effective systems for responding to those situations;
(b) to consider and expeditiously deal with complaints relating to the health and safety of workers;
(c) to consult with workers and the employer on issues related to occupational health and safety and occupational environment;
(d) to make recommendations to the employer and the workers for the improvement of the occupational health and safety and occupational environment of workers;
(e) to make recommendations to the employer on educational programs promoting the health and safety of workers and compliance with this Part

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Debby Marsch	SCHLOSSER, NORM

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- and the regulations and to monitor their effectiveness;
- (f) to advise the employer on programs and policies required under the regulations for the workplace and to monitor their effectiveness;
 - (g) to advise the employer on proposed changes to the workplace or the work processes that may affect the health or safety of workers;
 - (h) to ensure that accident investigations and regular inspections are carried out as required by this Part and the regulations;
 - (i) to participate in inspections, investigations and inquiries as provided in this Part and the regulations;
 - (j) to carry out any other duties and functions prescribed by regulation

The employer should also ensure that monthly workplace inspections are conducted.

(OHS3.5) Every employer must ensure that regular inspections are made of all workplaces, including buildings, structures, grounds, excavations, tools, equipment, machinery and work methods and practices, at intervals that will prevent the development of unsafe working conditions.

As a part of a safety committees obligations, they are to be reviewing these inspections to determine their effectiveness.

Typical workplace inspections at this site must include the review of the Violence In the Workplace Procedures and the effectiveness of those procedures.

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WORKING TO MAKE A DIFFERENCE

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Order Number	1	Decision	DN	WCB Reference	WCA 131 (2)
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The personnel involved in this inspection indicated that they have not been holding regular monthly joint safety committee meetings as required.

This is in contravention of the Workers Compensation Act Section 131 (2).

A joint committee must meet regularly at least once each month, unless another schedule is permitted or required by regulation or order.

Employer's Compliance Action	Date	Decision	Initials

Order Number	2	Decision	AD	WCB Reference	WCA 194 (1)
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You are required to notify the board, in writing, of the steps to be taken to correct the contravention cited in order 1 noted in this inspection report. (Order(s) are coded with an "N")

The Notice of Compliance is to be delivered to the nearest board office attention Prevention Officer, Norm Schlosser by December 30, 2007.

This directive is issued pursuant to Section 194 of the Workers' Compensation Act.

The Notice of Compliance Report may be delivered by:

Fax: Attention Norm Schlosser, (250)334-8757

or

e-mail: norm.schlosser@worksafebc.com

or

Mail:

Norm Schlosser
WorkSafeBC
801 - 30th Street
Courtenay, BC
V9N 8G6

Employer Representative	Officer of the Board
Debby Marsch	SCHLOSSER, NORM

