



The BCGEU is committed to protecting the health and safety of all of our members, staff and the citizens of British Columbia throughout the pandemic. To that end, members must confirm that they have read, understood and will comply with the following enhanced safety protocols prior to attending any BCGEU office in order to protect everyone's health and safety:

Prior to visiting a BCGEU office, I confirm that:

- I do not currently have any cold or flu-like symptoms;
- I have not had any COVID-19 symptoms in the past 10 days [these include new or worsening cough, shortness of breath or difficulty breathing, temperature equal to or over 38°C, feeling feverish, chills, fatigue or weakness, muscle or body aches, new loss of smell or taste, headache, gastrointestinal symptoms (abdominal pain, diarrhea, vomiting) and feeling very unwell];
- I have not travelled internationally within the past 14 days;
- I do not live with or have not been in close contact with anyone with COVID-19 (presumed or confirmed) within the past 14 days;

When attending a BCGEU office, I agree that I will:

- Wear a face mask or covering while entering/leaving the building (face masks will be available at reception if you do not have your own mask);
- Wash my hands immediately upon entering the building with soap and water and as often as possible throughout the day;
- Wear a face mask or covering in all common areas of the building (including hallways, elevators, stair wells, reception areas, meeting rooms, washrooms, break rooms, etc.);
- Wear a face mask or covering in all meetings with BCGEU staff;
- Follow the general guidelines and all signage requiring physical distancing (2 m) at all times;
- Avoid touching my face with unwashed hands as much as possible;
- Obey the occupancy limits set for all meeting rooms/common work areas and elevators;
- Arrive at my appointment on time and leave immediately after my appointment is over to reduce the total amount of time in the office space;
- Limit bringing any unnecessary personal possessions or other people into the building with me.

Other considerations:

- If I develop any cold or flu-like symptoms prior to my appointment, I will contact the office and notify them that I will be unable to attend the office and will reschedule my appointment;
- If I develop any cold or flu-like symptoms within 10 days of having attended a BCGEU office, I will immediately notify the office of this;

Declaration:

I understand that failure to comply with any of these protocols may mean that I will be asked to leave the office immediately.

I acknowledge that I have read, understood and will comply with all of these protocols.

Name: _____

Current phone # / email address: _____

Signature: _____ **Date:** _____

To be completed by BCGEU Staff

Date of Meeting:

Time of Meeting (start/end time):

Location of Meeting (name of office):