

Minutes of the
Beall PTA General Membership Meeting

June 3, 2014

DRAFT

Meeting was called to order at 7:02 p.m. by PTA Board President John McKirgan. Mr. McKirgan distributed copies of the minutes of the April 2014 General Membership Meeting, a financial report, and a meeting agenda.

- I. Approval of the April 2014 Minutes – A motion was entered to approve the minutes of the Beall PTA General Membership Meeting on April 1, 2014. Motion was seconded and approved unanimously.
- II. Reports of Officers and Standing Committees
 - A. Staff Report – Kathleen Cohan thanked the PTA on behalf of the staff for Staff Appreciation Week activities and gifts. She noted that the staff had a Volunteer Appreciation celebration this morning to thank volunteer parents.
 - B. School Update
 - i. School Principal Elliot Alter noted that Beall will be welcoming a new section of Pre-Kindergarten in the 2014-15 School Year.
 - ii. Mr. Alter noted that new carpeting is being installed in the School Office. The Media Center is scheduled to get new carpet next week.
 - iii. The projected date for installation of the new tables and benches funded via the PTA Capital Improvement Fund is June 26.
 - iv. Mr Alter informed the membership that Miss Reed will stand in for him at the year-end picnic.
 - C. Treasurer's Report
 - i. Treasurer Jon Walsh reviewed the PTA's most recent Financial Report, which was distributed to members. Our current balance is about \$29,000. He expects additional expenses of approximately \$1000 in expenses to be deducted from that amount to cover the balance due on the equipment to be allocated from the Capital Improvement Fund. The \$5000 allocation for technology approved at the April General PTA Membership Meeting will be allocated in the next fiscal year. Mr. Walsh expects that we will end the school year with a cash balance of approximately \$23,000;

- ii. During a discussion of money raised through "Dine Out" fundraisers, Tida Violante noted that the PTA needs two more Dine Out committee members for the 2014-15 School Year. She noted that the process for organizing Dine Out Nights is well established, so it is a very straight-forward way for parents to volunteer.

III. Election of The PTA Board of Directors for the 2014-15 School Year

- A. PTA Nominating Committee Chair Robin Ofner presented the slate of nominees for Positions on the PTA Board of Directors for the 2014-15 School Year, as follows:
 - i. President – Tida Violante;
 - ii. Vice President of Programs – Cathy Lease;
 - iii. Vice President of Communications – Sunny Hedgecock;
 - iv. Secretary – Susan Gorant;
 - v. Treasurer - Jon Walsh;
 - vi. Fundraising Chair - Meg Page;
 - vii. MCCPTA Delegate - Nicole Santiago;
 - viii. MCCPTA Delegate - Andrew Breychak
- B. A member asked if there had been any thought given to having a Special Ed Representative to the PTA. Mrs. Violate indicated that the PTA's Bylaws did not provide for an additional Board position for that purpose, but the membership could consider having someone serve in that role as a non-Board member.
- C. Since there is only one candidate for each Board position, the PTA's Bylaws allow the entire slate to be considered via a voice vote. A motion to approve the proposed slate of candidates was entered. Motion was seconded and passed unanimously via voice vote.

IV. MCPS Backpack Campaign

- A. Tida Violante informed members that Montgomery County Public Schools ("MCPS") has initiated a campaign to provide free backpacks and school supplies for students qualifying for free and reduced meals. There are approximately 5000 eligible kids in the school district, with about 200 qualifying students at Beall.
- B. This year, Montgomery County Council of Parent-Teacher Associations ("MCCPTA ") has asked PTAs to donate unallocated funds to this backpack campaign. Individual PTAs can designate which school(s) will receive their donations. Ms. Violate noted that the PTA sent out emails in English, Spanish, and Chinese to families in our A to Z database and to those

receiving weekend Smart Sacks. These families were offered free backpacks via the MCPS campaign. The PTA received 25 responses, and set aside funding for another 10 backpacks for incoming kindergartners, etc., for a total of 35 backpacks for Beall students.

- C. Ms. Violante proposed providing funds for 35 additional backpacks to another elementary school. A motion was entered to allocate an expense in this year's budget not to exceed \$1000 for the MCPS backpack program. Motion was seconded and passed unanimously.

- V. Unfinished Business and General Orders -John McKirgan reminded members that the PTA's End of the Year Picnic is scheduled for June 6. Several food vendors have been engaged for the event. Bella t-shirts have been preordered and will be sold at the picnic, so folks can wear them over the summer.

- VI. New Business - Treasurer Jon Walsh noted that the PTA needs to audit financial records each year. He asked for volunteers to be part of this effort. The audit probably will take place in late July or early August. Anyone interested in volunteering should contact Mr. Walsh. Accounting experience is not required.

A motion was entered to adjourn the meeting. Motion was seconded and approved unanimously. Meeting was adjourned at 7:30 p.m.

Respectfully submitted,

Susan Gorant

Secretary, Beall PTA Board of Directors