

Responsibilities of a Bike Walk Tennessee Board Member:

- **Be committed to the mission and strategy of BWTN.** This includes:
 - Having available time to work to advance the goals and programs of BWTN.
 - Having experience, knowledge, or interest in one or more of the following:
 - Promotion of active lifestyles or alternative transportation
 - Bike/pedestrian facility design or advocacy
 - Traffic safety education
 - Personal enjoyment of walking and/or bicycling
- **Fundraising** - All board members are expected to be involved in fundraising activities.
 - Making a financial donation to BWTN that is generous for you
 - Actively participating in the annual appeal campaign
 - Actively recruiting sponsors for the annual Tennessee Bike Walk Summit
- **Time Commitment** - Board members are expected to attend board meetings, which are held via web conference bi-monthly on the 2nd Tuesday from 1:00 to 2:00 pm EST. Board members are also expected to attend, in person, the annual Tennessee Bike Walk Summit and BWTN's Annual Planning Meeting (January). Each board member is expected to contribute up to four hours per month on small committee projects when committee work is needed. These projects vary and consist of collaborative efforts to move the mission of Bike Walk Tennessee forward.
 - **Ambassador Role** - Board members shall serve as ambassadors of Bike Walk Tennessee. Some examples of this role might include, but are not limited to, the following:
 - Suggest new members and board members
 - Be a spokesperson for the organization in the board member's network of friends and colleagues
 - Stay in touch with local citizen groups, bicycle-pedestrian committees or other transportation/recreation issues in their local area
 - Be an ambassador for Bike Walk Tennessee at related events
- **Accountability** - Each board member must work to ensure that all actions of Bike Walk Tennessee are legal and in accordance with its established bylaws.
- **Financial Oversight** - The Board will provide financial oversight for Bike Walk Tennessee and ensure the continuity of its operations.
- **Non-Profit Oversight** - The Board must ensure that no policies or activities will jeopardize the basic not-for-profit status of the corporation or reflect unfavorably upon Bike Walk Tennessee as an organization devoted to public service.
- **Self-Reliance** - Board members must take collective responsibility for making sure the Board of Directors manages its own affairs and does not rely on staff to manage its affairs.

If you or someone you know would be interested in joining our Board, please reach out to our Chief Administrative Officer Lindsey Kimble at lindsey.kimble@bikewalktn.org.