



## BUSINESS LICENSE APPLICATION

License Term: July 1, 2020 to June 30, 2021

FEE WAIVED per Resolution #2020-100

### BUSINESS INFORMATION

COMMERCIAL BUSINESS

Submit copy of Fire Inspection Certificate

RESIDENTIAL BUSINESS

Complete and Submit Home Occupation Checklist

BUSINESS TRADE NAME:

LOCATION STREET ADDRESS:

BLOCK:

LOT:

MANAGER / ON-SITE CONTACT PERSON:

BUSINESS TELEPHONE:

MANAGER EMAIL:

MAILING / CORPORATE ADDRESS (where licensing renewal information to be sent, if different):

LICENSING CONTACT TELEPHONE:

LICENSING CONTACT EMAIL:

TYPE OF BUSINESS/DESCRIPTION OF SERVICES:

DAYS AND HOURS OF OPERATION:

NUMBER OF EMPLOYEES:

IS THE BUSINESS OWNER THE PROPERTY OWNER OR A TENANT?

PROPERTY OWNER

TENANT

### FOR OFFICE USE ONLY

DATE APPLICATION RECD:

AMOUNT RECVD:

CHECK #

FINGERPRINTING REQUIRED?

YES / NO

YEAR FINGERPRINTED

CONTROL #

BUILDING INSPECTOR

APPROVED / DENIED

DATE:

INITIALS:

REASON IF DENIED:

ZONING OFFICER:

APPROVED / DENIED

DATE:

INITIALS:

REASON IF DENIED:

TAX COLLECTOR:

APPROVED / DENIED

DATE:

INITIALS

REASON IF DENIED:



**BUSINESS OWNER / APPLICANT INFORMATION**

If more than one owner/applicant, submit this page of the application for each owner/applicant.  
If corporation, list names of President and Secretary. If partnership, complete this page for each partner.

BUSINESS OWNER NAME (NOT COMPANY NAME):

DATE OF BIRTH:

DRIVER'S LICENSE # AND STATE:

TELEPHONE:

EMAIL ADDRESS:

RESIDENCES FOR LAST FIVE (5) YEARS:

HAVE YOU EVER BEEN DENIED OR HAD A LICENSE REVOKED TO CONDUCT A BUSINESS:

**YES** /  **NO** IF YES, PLEASE EXPLAIN:

HAVE YOU EVER BEEN CONVICTED OF A CRIME OTHER THAN A MOTOR VEHICLE VIOLATION?

**YES** /  **NO** IF YES, PLEASE EXPLAIN:

Proof of false information on this application will revoke the license immediately. Signing this application attests that the applicant has made themselves aware of all codes, statutes, and restrictions applicable to the operation of the above-named business and agrees to comply with the same. Approval of this application for the issuance of a business license does not relieve the applicant of the responsibility to obtain all other approvals, licenses and permits necessary to operate.

SIGNATURE OF OWNER:

DATE:

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