

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 5, 2019

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eugene Fuzy
Committeeman Eric Holliday
Committeeman James Kostoplis
Committeeman Kenneth Mason
Administrator Michael Theokas
Deputy Township Clerk Cindy Dziura

ABSENT: Township Clerk Colleen M. Eckert

Deputy Clerk Dziura called the meeting to order at approximately 12:00 p.m.

Deacon Thomas Shea, St. Mary's Catholic Church, Bordentown, NJ, gave the Invocation.

The Bordentown Township Police Department Honor Guard led the Salute to the Flag.

Singing of the National Anthem and God Bless America was led by Retired Commander Master Chief, U.S. Navy, Joseph Eppolito.

Deputy Clerk Dziura asked for a Moment of Silence.

Deputy Clerk Dziura took roll call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement.

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On December 19, 2018, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building, was emailed to the BURLINGTON COUNTY TIMES and THE TIMES, was filed with the Clerk of Bordentown Township, and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Assemblyman Herb Conaway administered the Ceremonial Oath of Office to Stephen Benowitz as Member of the Township Committee.

At this time, Assemblyman Herb Conaway administered the Ceremonial Oath of Office to Eric Holliday as Member of the Township Committee.

Deputy Clerk Dziura asked the Township Committee for a nomination and second for the office of Mayor for the year 2019.

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At this time, Committeeman Holliday nominated Stephen Benowitz for the Office of Mayor for the year 2019; seconded by Committeeman Kostoplis.

AYE: Committeeman Benowitz, Committeeman Fuzy, Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason

NAY: None

At this time, Assemblyman Herb Conaway administered the Oath of Office to Stephen Benowitz as Mayor.

Mayor Benowitz asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2019.

At this time, Committeeman Kostoplis nominated Eugene Fuzy for the Office of Deputy Mayor for the year 2019; seconded by Committeeman Mason.

AYE: Committeeman Fuzy, Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

At this time, Assemblyman Herb Conaway administered the Oath of Office to Eugene Fuzy as Deputy Mayor of the Township Committee for the year 2019.

Mayor Benowitz recognized several dignitaries who were present at the meeting.

At this time, Committeeman Holliday nominated Eileen Fahey, Esquire for Township Attorney for the year 2019; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Mayor Benowitz announced each Township Committee Members' assignment of departmental liaison responsibilities for 2019.

Mayor Benowitz announced the appointments of the Environmental Commission, Planning Board Members, Zoning Board Members, Veteran's Advisory Committee, and Economic Development Advisory Committee.

CONSENT AGENDA:

Resolution #2019-01 -- ADOPTING TEMPORARY BUDGET FOR 2019.

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Resolution #2019-02 -- ADOPTING TEMPORARY BUDGET FOR 2019 DEBT SERVICE.

Resolution #2019-03 -- A RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION.

Resolution #2019-04 -- RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00).

Resolution #2019-05 -- ESTABLISHING A CHARGE FOR RETURNED CHECKS.

Resolution #2019-06 -- DESIGNATING OFFICIAL NEWSPAPERS.

Resolution #2019-07 -- DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH.

Resolution #2019-08 -- ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS.

Resolution #2019-09 -- RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS.

Resolution #2019-10 -- ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS.

Resolution #2019-11 -- ESTABLISHING A PROCEDURAL RULE ON THE COUNTING OF ABSTENTIONS FOR PURPOSES OF DETERMINING THE OUTCOME OF VOTES AND DETERMINING THE EXISTENCE OF A QUORUM.

Resolution #2019-12 -- ADOPTING A RULE FOR TRANSACTION OF ROUTINE BUSINESS ITEMS.

Resolution #2019-13 -- APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS.

Resolution #2019-14 -- ADOPTING A CASH MANAGEMENT PLAN.

Resolution #2019-15 -- APPOINTING TOWNSHIP PROFESSIONAL STAFF MEMBERS.

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Resolution #2019-16 -- RESOLUTION AUTHORIZING EXTENSION OF PROFESSIONAL SERVICES AGREEMENT BETWEEN A-1 COLLECTION SERVICES AND THE TOWNSHIP OF BORDENTOWN.

Resolution #2019-17 -- DESIGNATING REPRESENTATIVES TO SERVE AS LIAISONS DURING CONSENSUS PLANNING PROCESS AND IMPLEMENTATION OF THE STATE DEVELOPMENT AND REDEVELOPMENT PLAN.

Resolution #2019-18 -- DESIGNATING AND ACKNOWLEDGING THE PURCHASE OF CERTAIN COMMODITIES THROUGH COOPERATIVE PURCHASING WITH THE STATE OF NEW JERSEY OR THROUGH A COOPERATIVE PRICING PROGRAM WITH THE COUNTY OF BURLINGTON.

Resolution #2019-19 -- ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2019.

Resolution #2019-20 -- APPOINTING CLASS III MEMBER OF PLANNING BOARD.

Resolution #2019-21 -- APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT.

Resolution #2019-22 -- APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE.

Resolution #2019-23 -- ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT.

Resolution #2019-24 -- RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT,

Resolution #2019-25 -- RESOLUTION APPOINTING FUND COMMISSIONER, MUNICIPAL JOINT INSURANCE FUND.

Resolution #2019-26 -- RESOLUTION APPOINTING ALTERNATE FUND COMMISSIONER.

Resolution #2019-27 -- RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLBACKS.

Resolution #2019-28 -- RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES.

Resolution #2019-29 -- RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES.

Resolution #2019-30 -- A RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE TOWNSHIP AND DM MEDICAL BILLINGS, INC.

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Resolution #2019-31 -- RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS.

Resolution #2019-32 -- A RESOLUTION OF THE TOWNSHIP OF BORDENTOWN ADOPTING A FORM REQUIRED TO BE USED FOR THE FILING OF NOTICES OF TORT CLAIM AGAINST THE TOWNSHIP OF BORDENTOWN IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY TORT CLAIMS ACT, N.J.S.A. 59:8-6.

Resolution #2019-33 -- RESOLUTION APPOINTING CBIZ MODEL AS THE BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND.

Resolution #2019-34 -- RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY COMMITTEE.

Resolution #2019-35 -- RESOLUTION ESTABLISHING A GREEN TEAM ADVISORY COMMITTEE.

Resolution #2019-36 -- AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ALL BINGO AND RAFFLE GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT TO STATUTE FOR THE 2019 CALENDAR YEAR.

At this time, Deputy Mayor Fuzy made a motion to move Resolutions #2019-01 through #2019-36; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

PUBLIC PARTICIPATION: At this time, Committeeman Holliday made a motion to open the meeting for public participation; seconded by Committeeman Mason.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ASSEMBLYMAN HERB CONAWAY: Assemblyman Conaway congratulated the Township Committee on taking leadership and willingness to serve the community.

BALVIR SINGH, New Freeholder for Burlington County: Mr. Singh said he values the Township Committee's friendship and looks forward to working with them. He extended his help on behalf of the County.

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Seeing no further comments, Committeeman Mason made a motion to close the public portion of the meeting; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Kostoplis, Committeeman Holliday, Committeeman Mason, Deputy Mayor Fuzy, and Mayor Benowitz each gave their comments.

BENEDICTION:

Benediction was given by Father Matt Tucker, Christ Church, Bordentown City, NJ.

Mayor Benowitz invited everyone to a buffet at Jimmy's Firestone American Grill.

At this time, Deputy Mayor Fuzy made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this Reorganization Meeting; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Reorganization Meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 1:10 p.m.

Respectfully submitted,

CYNTHIA DZIURA, DEPUTY TWP. CLERK