

TOWNSHIP COMMITTEE MINUTES
REGULAR MEETING
March 25, 2019

The Regular meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eugene Fuzy
Committeeman Eric Holliday
Committeeman James Kostoplis
Committeeman Ken Mason
Administrator Michael Theokas
Attorney Eileen Fahey
Chief Financial Officer Jeffrey Elsasser
Deputy Township Clerk Cindy Dziura

ABSENT: None

Mayor Benowitz called the meeting to order at approximately 6:30 p.m. and led a salute to the flag and a moment of silence. The moment of silence was dedicated to 50 people who lost their lives in the terrorist attack on two Mosques in New Zealand.

Deputy Township Clerk Dziura read the following Open Public Meeting Announcement:

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 7, 2019, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was emailed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded and will act as the minutes of the meeting in conjunction with the abbreviated form of the minutes. Requisite minutes are kept for all meetings, whether open or closed to the public.

At this time, Deputy Mayor Fuzy made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

-- Personnel Matter: Municipal Clerk
Building Inspector

-- Contract Matters

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality; seconded by Committeeman Holliday.

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AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Township Committee of the Township of Bordentown recessed their regular meeting at approximately 6:34 pm and reconvened the regular meeting at approximately 7:30 pm.

Mayor's Proclamation Proclaiming and Recognizing Cynthia Lynne Grayson as an outstanding citizen, teacher, and role model. At this time, Mayor Benowitz presented the proclamation to Cynthia's husband, William Grayson, and her family and read the Proclamation into the record.

Mayor's Proclamation Proclaiming the Month of March as International Women's Month. Mayor Benowitz read the Proclamation into the record.

Presentation of 2019 Budget by Bowman & Company, Township Accountant & Auditors. Michael Cragin of Bowman & Company gave a presentation on the 2019 Budget. April 8, 2019 is the tentative date for the budget adoption.

ADMINISTRATIVE REVIEW

Deputy Clerk Dziura stated that an amended copy of Resolution #2019-100 was at their places. CFO Elsasser said that \$10,000 was added to the Municipal Court's Temporary Budget due to the Shared Service with Chesterfield Township.

As a result of Closed Session, Resolution #2019-102 is being added to the Consent Agenda.

CONSENT AGENDA

Resolution #2019-93 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS.

Resolution #2019-94 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.

Resolution #2019-95 entitled GOVERNING BODY CERTIFICATION OF COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "ENFORCEMENT GUIDANCE ON THE CONSIDERATION OF ARREST AND CONVICTION RECORDS IN EMPLOYMENT DECISIONS UNDER TITLE VII OF THE CIVIL RIGHTS ACT OF 1964".

Resolution #2019-96 entitled RESOLUTION APPOINTING JONPAUL LaMONT AS FULL-TIME BUILDING INSPECTOR.

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Resolution #2019-97 entitled RESOLUTION ACCEPTING THE PROPOSAL FROM TUREK CONSULTING, LLC, FOR ENGINEERING SERVICES (INSPECTION SERVICES AND CONTRACT ADMINISTRATION) FOR THE 2018 ROAD IMPROVEMENT PROGRAM.

Resolution #2019-98 entitled AUTHORIZING PURCHASE OF ONE (1) 2019 DODGE CHARGER RWD AND EQUIPMENT OPTIONS FOR THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT PATROL UNIT.

Resolution #2019-99 entitled AUTHORIZING PURCHASE OF THREE (3) FORD POLICE VEHICLES AND EQUIPMENT OPTIONS FOR THE BORDENTOWN TOWNSHIP POLICE DEPARTMENT.

Resolution #2019-100 entitled RESOLUTION APPROVING A TEMPORARY BUDGET AMENDMENT.

Resolution #2019-101 entitled A RESOLUTION TO AWARD A CONTRACT TO GOWER'S, INC., FOR WORK PERFORMED FOR THE COMPLETION OF THE 2017 CDBG PROJECT.

Resolution #2019-102 entitled AWARD EMERGENCY CONTRACT IN THE AMOUNT OF \$10,090.60 PURSUANT TO N.J.S.A. 40A:11-6 FOR STORM SEWER CLEANING BETWEEN ROUTE 130 AND OLD AMBOY ROAD.

Township Committee review and discussion of Consent Agenda Items Resolutions #2019-93 through #2019-102. There were no questions/comments on the Consent Agenda.

At this time, Deputy Mayor Fuzy made a motion to open to the public the consent agenda items; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no comments, Committeeman Holliday made a motion to close to the public; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

At this time, Committeeman Holliday made a motion to adopt the Consent Agenda; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy with abstention to Resolution #2019-94 Open and Closed Minutes, Mayor Benowitz

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NAY: None

Resolution #2019-103 entitled RESOLUTION TO APPOINT MUNICIPAL CLERK.

At this time, Committeeman Holliday made a motion to adopt Resolution #2019-103; seconded by Committeeman Kostoplis.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Township Committee Discussion on Path to Progress.

The Township Committee and Administrator Theokas discussed the Path to Progress received from Senate President Steve Sweeney's Office and decided to discuss it further at the next meeting on April 8, 2019.

ADMINISTRATOR AND STAFF REPORTS

Administrator Theokas stated that the 2019 salary ordinance will be introduced on April 8, 2019, with the adoption of the ordinance and the salary resolution.

On Thursday, March 21, 2019 he attended a meeting where the Township was awarded a CDBG Grant in the amount of \$75,000 for 2019 ADA Ramps and Crosswalks on Holloway and Williamsburg Drive.

There are four new police vehicles for purchase on the Agenda. Some vehicles will be taken out of service. Our fleet is continually being upgraded.

Township Engineer Turek and he met with the County regarding a transfer of Grant Funds from the (former) Dix Drive-In to the soccer fields off Hogback Road adjacent to Joseph Lawrence Park.

The Township is beginning to work with the Little League field getting their fields prepped for their season.

He thanked the Township Committee for attending the JIF training session last week. The Township received \$1,500 credit toward our JIF bills for this year.

The 2018 Road Program has begun with a lot of concrete work. The roads being paved are Eaton Road, Hinkle Drive and Court, Independence Drive, West Point Drive, Taft Avenue, and New Jersey Avenue. New Jersey Avenue was the last dirt road in the Township that had never been paved. Milling and paving will begin on March 28, 2019.

Our part-time Tax Assessor has adjusted her hours. Her new hours will be Monday and Friday evening 3:30 pm to 7:30 pm and Saturday 7:30 am to 12:00 noon.

Administrator Theokas said he has had some discussion about introducing summer hours for Township Hall. He will write it up in a formal memorandum and present it to the Township Committee. It would be 8:00 am to 5:00 pm Monday to Thursday and 9:00 am to 12:00 noon on Friday. It will remain a 35 hour work week.

TOWNSHIP COMMITTEE REPORTS

Committeeman Kostoplis, Committeeman Holliday, Committeeman Mason, Deputy Mayor Fuzy, and Mayor Benowitz each gave their report.

PUBLIC PARTICIPATION: At this time, Deputy Mayor Fuzy made a motion to open the meeting for public participation; seconded by Committeeman Holliday.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

Seeing no comments, Committeeman Holliday made a motion to close the meeting to the public; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

ADDITIONAL MATTERS: None

At this time, Committeeman Holliday made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn the regular meeting; seconded by Deputy Mayor Fuzy.

AYE: Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Fuzy, Mayor Benowitz

NAY: None

The Regular meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 8:25 p.m.

Respectfully Submitted,

CYNTHIA DZIURA, RMC, DEP. TOWNSHIP CLERK