

TOWNSHIP OF BORDENTOWN
TOWNSHIP COMMITTEE REGULAR MEETING AGENDA

DATE: MAY 20, 2019 TIME: 6:30 P.M. MEETING ROOM, MUNICIPAL BUILDING

ATTENDANCE:	PRESENT	ABSENT	
	_____	_____	Mayor Benowitz
	_____	_____	Deputy Mayor Fuzy
	_____	_____	Committeeman Holliday
	_____	_____	Committeeman Kostoplis
	_____	_____	Committeeman Mason
	_____	_____	Michael Theokas, Administrator
	_____	_____	Clerk Carrington
	_____	_____	Attorney Fahey
	_____	_____	Chief Financial Officer Elsasser

1. Salute to the flag and moment of silence
2. Roll Call
3. Open Public Meeting Announcement

In compliance with the Open Public Meetings Act, adequate notice of this meeting was provided in the following manner:

On January 7, 2019, advance written notice of this meeting was posted on the bulletin board opposite the main entrance to the meeting room in the Municipal Building; was emailed to the BURLINGTON COUNTY TIMES and THE TIMES; was filed with the Clerk of Bordentown Township; and was mailed to all persons who requested and paid for such notice.

The proceedings of this meeting, which are open to the public, are being electronically recorded and will act as the minutes of the meeting in conjunction with the abbreviated form of the minutes. Requisite minutes are kept for all meetings, whether open or closed to the public.

4. Resolution to meet in closed session

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby recess this Regular Meeting to meet in Closed Session for the purpose of discussing:

- Environmental Litigation: Transco Appeal
- Finance: Banking Matters
- Personnel: Salary Adjustments
 Municipal Prosecutor
 Administrator's Performance Review
 Community Development Director Position

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

5. Mayoral presentation to Juliana Stahl for being selected a Semi-Finalists for the Louis Bay 2nd Scholarship Competition
6. Mayor's Proclamation proclaiming and recognizing May as National Foster Parent Appreciation Month, National Foster Care Month and Mental Health Awareness Month
7. Administrative Review
 - a. Review of agenda
 - b. Review of correspondence

CONSENT AGENDA ITEMS:

- a. Township Committee review and discussion of Consent Agenda Items.
 - b. Questions or comments from the audience on consent agenda items.
 - c. Motion, Second and Roll Call to adopt Resolutions #2019-151 through #2019-161.
8. Resolution #2019-151 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS
 9. Resolution #2019-152 entitled APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS
 10. Resolution #2019-153 entitled A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) BLEACHERS FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN
 11. Resolution #2019-154 entitled A RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY-TWO (22) PICNIC TABLES FOR THE JOSEPH LAWRENCE PARK IN THE TOWNSHIP OF BORDENTOWN
 12. Resolution #2019-155 entitled A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) REFRIGERATOR FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN
 13. Resolution #2019-156 entitled A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FREEZER FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN
 14. Resolution #2019-157 entitled AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE
 15. Resolution #2019-158 entitled APPROVING AND AUTHORIZING PERSON-TO-PERSON TRANSFER OF ALCOHOLIC BEVERAGE PLENARY RETAIL CONSUMPTION LICENSE
 16. Resolution #2019-159 entitled AUTHORIZING REFUND OF OVERPAYMENT OF CERTIFICATE OF OCCUPANCY FEES
 17. Resolution #2019-160 entitled RESOLUTION TO AWARD EMERGENCY CONTRACT TO BELFOR ENVIRONMENTAL IN THE AMOUNT OF \$ 64,753.63

18. Resolution #2019-261 entitled RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF BORDENTOWN POLICE DEPARTMENT AND THE BORDENTOWN REGIONAL SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER
19. Administrator and Staff Reports
20. Township Committee Reports
21. Public Participation: Questions, comments or statements from members of the public in attendance
22. Any additional matters or correspondence to be reviewed, discussed or acted upon at the discretion of the Township Committee
23. Motion to Adjourn – Next Township Committee Meeting scheduled for Monday, June 10, 2019.

ALL PROPOSED LEGISLATION LISTED BELOW IS SUBJECT TO CHANGE AND IS CONSIDERED TO BE A DRAFT UNTIL IT IS OFFICIALLY ADOPTED BY THE GOVERNING BODY.

*Office of the Mayor
Township of Bordentown*

Proclamation

WHEREAS, every year millions of Americans face living with mental illness and in 1949 May became the Mental Health Awareness Month; and

WHEREAS, many national organizations such as NAMI,(National Alliance on Mental Illness), Mental Health America and other groups highlight May as Mental Health Month to raise awareness about the importance of mental health and to stop the stigma associated with Mental health; and

WHEREAS, mental health Awareness Month encourages the color green to represent this awareness; it also reminds us that in the 1800's green was the color used to label people who were considered insane; and

WHEREAS, it is important to let those we know who experience mental health issues, that they are loved and cared about, to spend time with them to reduce their anxiety and to engage in healthy conversations with them, both listening to them and showing support to anyone struggling with any difficult situation; and

WHEREAS, May is also the National Foster Parent Care/National Foster Parent Appreciation Month and it is time to recognize how each of us can play a part in enhancing the lives of children and youth in foster which is a system when a minor has been placed into a ward, group home, or private home of a state-certified caregiver, referred to as a "foster parent"; and

WHEREAS, in 1972, President Nixon proclaimed National Action for Foster Children Week to raise awareness of the needs of children in foster care and recruit more foster parents and in 1988 President Reagan issued the first presidential proclamation that established May as National Foster Care Month.

NOW, THEREFORE, LET IT BE RESOLVED, I, Steve Benowitz, Mayor, of the Township of Bordentown, County of Burlington and State of New Jersey, do hereby recognize the need for kindness and compassion to be showed to all ages who struggle with mental illness issues and encouraging others to continue to foster children and to establish this month as **National Foster Parent Appreciation Month/National Foster Care Month and Mental Health Awareness Month**.




STEVE BENOWITZ
MAYOR

RESOLUTION #2019-151

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: PAYMENT OF BILLS

BE IT RESOLVED by the Township Committee of the Township of Bordentown that all of the bills listed to be paid on the list dated May 20, 2019, as submitted by the Office of Treasurer are hereby approved for payment and the Office of the Treasurer is directed to pay the same.

CERTIFICATION

I, MARIA CARRINGTON, Acting Township Clerk of the Township of Bordentown, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on the 20th day of May 2019.

MARIA CARRINGTON
Acting Township Clerk

RESOLUTION #2019-152

APPROVING THE TRANSACTION OF ITEMS OF ROUTINE BUSINESS: MINUTES OF MEETINGS AND FILING OF REPORTS.

BE IT RESOLVED by the Township Committee of the Township of Bordentown that the Regular and Closed Session Meeting Minutes of May 6, 2019; as submitted by the Clerk and posted on the bulletin board, be and are hereby approved as (____ submitted) (____ corrected).

BE IT RESOLVED that the following reports for the month of April 2019 as submitted by the Township Officials are hereby received and filed: Finance/Tax Collector, Township Clerk, Community Development, Construction and Municipal Court.

CERTIFICATION

I, MARIA CARRINGTON, Acting Township Clerk of the Township of Bordentown, County of Burlington, State of New Jersey, do hereby certify the foregoing to be a true and accurate copy of the resolution adopted by the Township Committee of the Township Committee of the Township of Bordentown at a meeting held on the 20th day of May 2019.

MARIA CARRINGTON
Acting Township Clerk

RESOLUTION #2019-153

A RESOLUTION AUTHORIZING THE PURCHASE OF FOUR (4) BLEACHERS FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN

WHEREAS, there is a need to purchase four (4) new Bleachers for the Northern Community Park in the Township of Bordentown; and

WHEREAS, the Township of Bordentown collected three (3) quotes from vendors for comparable bleachers; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that Global Industrial will best fulfill the needs of the Township at a price of \$3,623.95 each; and

WHEREAS, funds are available as evidenced by the attached Chief Financial Officer's Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown as follows:

1. The Township Administrator is hereby authorized to approve and forward a purchase order to Global Industrial of 11 Harbor Park Drive, Port Washington NY 11050, for the purchase of four (4) new Bleachers in the amount of \$14,495.80.

RESOLUTION #2019-154

A RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY-TWO (22) PICNIC TABLES FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN

WHEREAS, there is a need to purchase twenty-two (22) new Picnic Tables for the Northern Community Park in the Township of Bordentown; and

WHEREAS, the Township of Bordentown collected three (3) quotes from vendors for comparable tables; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that Global Industrial will best fulfill the needs of the Township at a price of \$11,912.90; and

WHEREAS, funds are available as evidenced by the attached Chief Financial Officer's Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown as follows:

1. The Township Administrator is hereby authorized to approve and forward a purchase order to Global Industrial of 11 Harbor Park Drive, Port Washington NY 11050, for the purchase of twenty-two (22) new Picnic Tables in the amount of \$11,912.90.

RESOLUTION #2019-155

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) REFRIGERATOR FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN

WHEREAS, there is a need to purchase one (1) new refrigerator for the Northern Community Park in the Township of Bordentown; and

WHEREAS, the Township of Bordentown collected three (3) quotes from vendors for comparable tables; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that NJ Restaurant Equipment will best fulfill the needs of the Township at a price of \$2,015.00; and

WHEREAS, funds are available as evidenced by the attached Chief Financial Officer's Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown as follows:

1. The Township Administrator is hereby authorized to approve and forward a purchase order to NJ Restaurant Equipment of 4200 West Side Ave. North Bergen NJ 07047, for the purchase of one (1) new refrigerator in the amount of \$2,015.00.

RESOLUTION #2019-156

A RESOLUTION AUTHORIZING THE PURCHASE OF ONE (1) FREEZER FOR THE NORTHERN COMMUNITY PARK IN THE TOWNSHIP OF BORDENTOWN

WHEREAS, there is a need to purchase one (1) new freezer for the Northern Community Park in the Township of Bordentown; and

WHEREAS, the Township of Bordentown collected three (3) quotes from vendors for comparable tables; and

WHEREAS, the Township Committee of the Township of Bordentown has determined that NJ Restaurant Equipment will best fulfill the needs of the Township at a price of \$2,253.00; and

WHEREAS, funds are available as evidenced by the attached Chief Financial Officer's Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown as follows:

1. The Township Administrator is hereby authorized to approve and forward a purchase order to NJ Restaurant Equipment of 4200 West Side Ave. North Bergen NJ 07047, for the purchase of one (1) new freezer in the amount of \$2,253.00.

RESOLUTION #2019-157

AUTHORIZING CANCELLATION OF MUNICIPAL CERTIFICATE OF SALE

WHEREAS, Tax Sale Certificate #17-0001 was issued to Bordentown Township, for delinquent taxes on Block 24, Lot 2, assessed to O'HAGAN, DONALD A, at a tax sale held on August 29, 2018; and,

WHEREAS, the assessed owner, O'HAGA, DONALD A, has redeemed certificate 17-00015 by paying the full amount of the delinquency.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Municipal Clerk of Township of Bordentown are hereby authorized to endorse Certificate of Sale 17-00015 for cancellation.

RESOLUTION #2019-158

APPROVING AND AUTHORIZING PERSON-TO-PERSON TRANSFER OF ALCOHOLIC BEVERAGE PLENARY RETAIL CONSUMPTION LICENSE

WHEREAS, the Township Committee of the Township of Bordentown has received an application for a person-to-person transfer of Plenary Retail Consumption License #0304-33-013-008 from Town & Country Diner Inc. to Emin Restaurant Inc., for the premises located at 177 Route 130; and

WHEREAS, a review and investigation by the various responsible officials of the Township with reference to the application has produced the following findings:

1. The submitted application form is complete in all respects and required transfer fees have been received.
2. A statement of consent to the transfer has been filed with the application.
3. Notice of said application was duly published according to law.
4. The applicant is qualified to be licensed according to all statutory, regulatory and local governmental Alcoholic Beverage Control laws and regulations.
5. No written objection to the transfer of license has been filed with the Township.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby approve the person-to-person transfer of Plenary Retail Consumption #0304-33-013-008 from Town & Country Diner Inc. to Emin Restaurant Inc., for the premises located at 177 Route 130, and

BE IT FURTHER RESOLVED that said person-to-person transfer shall be effective as of _____, 2019.

It is hereby certified that the foregoing is a true and correct copy of a resolution adopted by the Township Committee of the Township of Bordentown at a meeting held on May 20, 2019.

MARIA CARRINGTON, RMC, TWP. CLERK

RESOLUTION #2019-159

AUTHORIZING REFUND OF OVERPAYMENT OF CERTIFICATE OF OCCUPANCY FEES

BE IT RESOLVED, by the Township Committee of the Township of Bordentown that, as requested by the Chief Financial Officer, it hereby authorizes a refund of overpayment of certificate of occupancy fees in the amount of \$100.00 to Miriam Geller c/o Deb Delahant.

RESOLUTION TO AWARD EMERGENCY CONTRACT TO BELFOR ENVIRONMENTAL IN THE AMOUNT OF \$ 64,753.63

WHEREAS, the Township Construction Official issued an unsafe structure notice on September 27, 2018; and

WHEREAS, the property lienholder advised that it would take no action to address the notice; and

WHEREAS, since the time his notice was issued, the Bordentown Township Administrator was notified that the conditions in the property had worsened and now posed an imminent threat to public health and safety for the reasons set forth in his memorandum to the Chief Financial Officer, a copy of which is attached hereto; and

WHEREAS, N.J.S.A. 40A:11-6 allows a contracting unit to award contracts without public advertising for bids for the immediate delivery of services under said emergency conditions; and

WHEREAS, the Township of Bordentown seeks to award an emergency contract for the pump-out of accumulated heating oil in the basement of 97 Dunns Mill Road, which services were necessitated by the emergency conditions described above.

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of Bordentown, in the County of Burlington and State of New Jersey, as follows:

1. That an emergency contract in the amount of \$ 64,753.63 is hereby awarded to BELFOR ENVIRONMENTAL, 5075 KALAMTH STREET, DENVER CO 80221 for the basement pump-out of 97 Dunns Mill Road.
2. That said emergency contract shall be charged to:
9-01-42-500-100 entitled: "Deferred Charges – Emergency Pump-Out"
3. That documentation regarding this emergency contract award shall be forwarded to the Director of the Division of Local Government Services.
4. That the Mayor and Clerk are hereby authorized and directed to execute the contract hereby awarded.

RESOLUTION #2019-161

RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE TOWNSHIP OF BORDENTOWN POLICE DEPARTMENT AND THE BORDENTOWN REGIONAL SCHOOL DISTRICT FOR THE SCHOOL RESOURCE OFFICER

WHEREAS, a Memorandum of Understanding has been agreed upon between the Bordentown Township Police Department and the Bordentown Regional School District for a School Resource Office for the 2019-2020 school year; and

WHEREAS, the Memorandum of Understanding provides details relating to the duties, responsibilities, and hours of the School Resource Office, along with funding in the amount of \$50,000 payable to the Township of Bordentown by the Bordentown Regional School District;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby accept and approve the Memorandum of Understanding, as written, between the Bordentown Township Police Department and the Bordentown Regional School District for the 2019-2020 school year.