

ORDINANCE NO. 2010-4

**AN ORDINANCE OF THE TOWNSHIP OF BORDENTOWN
ESTABLISHING AN ECONOMIC DEVELOPMENT ADVISORY
COMMITTEE AND AMENDING THE TOWNSHIP CODE**

WHEREAS, the Township Committee of the Township of Bordentown believes that it is appropriate to establish an Economic Advisory Committee, in order to promote the development and maintenance of business opportunities in the Township of Bordentown;

WHEREAS, the Township Committee believes that establishing an Economic Advisory Committee, particularly during the difficult economic climate, is in the best interest of its residents and beneficial to the local economy;

WHEREAS, the Township Committee wishes to memorialize the terms and conditions by which an Economic Advisory Committee should be established in the Township of Bordentown;

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Bordentown as follows:

1. The Township Code of the Township of Bordentown be and is hereby amended to add the following:

§ _____. **Advisory Committee established.**

A. There is hereby established an advisory committee which shall be known as the "Bordentown Township Economic Advisory Committee."

§ _____. **Purpose; powers and duties.**

A. The Bordentown Township Economic Advisory Committee shall assist in the development and maintenance of a positive business environment in the Township by addressing the economic needs of the Township and advising the Township Committee of actions it may undertake to assist in opportunities for economic development. The Advisory Committee shall further serve as a liaison between the Township and local businesses and industries, as well as to prospective businesses and industries in the Township, and shall foster an appropriate mix of business types throughout the Township, and shall work to avoid a proliferation of vacant or underused commercial properties and the

nuisances inherited with such conditions. The Advisory Committee shall perform the following functions:

- (1) Monitor the current state of the Township economy.**
- (2) Develop and recommend ways to foster economic growth within the Township.**
- (3) Alert the Township Committee of potential positive and negative issues that could impact the local economy.**
- (4) Serve as a potential interface to prospective commercial entities interested in locating in the Township.**
- (5) Collaborate, when appropriate, with the City of Bordentown's Economic Development Advisory Committee.**
- (6) Market the attributes of doing business in the Township.**
- (7) Encourage reinvestment in existing but unused or underused commercial structures in the Township.**
- (8) Coordinate efforts with any federal, state, county regional and/or private economic development agencies to foster and perpetuate a successful and commercial environment in the Township and to give guidance and information to businesses which desire to start up or relocate to the Township.**
- (9) Monitor business closings and proposed redevelopment activities and their potential impact on the Township.**
- (10) Provide input to the Planning and Zoning Boards on potential projects planning to settle in the Township.**
- (11) Recommend updated zoning for its viability under current economic conditions.**

(12) Make recommendations to both the Township Committee and to local businesses and industries that will foster economic vitality within the Township.

(13) Perform those duties and recommendations assigned by the Township Committee involving economic development.

(14) Report semiannually to the Planning Board, the Zoning Board, and the Township Committee on the conditions of the Township's business community, with recommendations for improvement.

§ ____. **Members; alternate members.**

A. The Mayor, with the advice and consent of the Township Committee, shall appoint a minimum of nine (9) voting members to the Advisory Committee, with preference given to the prospective appointees who have training or experience in small business operation, commercial real estate, financing, banking, municipal planning or law, plus three (3) ex-officio and nonvoting members, which shall consist of a member of the Township Planning Board, member of the Township Zoning Board and a Township Committee liaison.

B. The nine (9) regular voting members of the Advisory Committee shall be comprised of as follows:

(1) An individual, who is a member in good standing, of a recognized local or county business association.

(2) An individual with training and experience in commercial real estate.

(3) An individual with training and experience in public financing.

(4) An individual with training and experience in banking.

(5) An individual with training and experience in the food industry services.

(6) An individual with training and experience in the hotel/motel industry.

(7) An individual with training and experience in municipal marketing.

(8) An individual representing a local business entity.

(9) A resident of Bordentown Township.

C. The Mayor, with advice and consent of the Township Committee, may supplement the basic Advisory Committee with individuals expressing interest in the objectives of the Advisory Committee, giving them participation rights but not voting rights. These members will be classified as "alternate" Advisory Committee members. Alternate members are capable of voting when a regular member is absent from a meeting. Alternate members shall be numbered to determine priority of voting in lieu of regular members who are absent from meetings.

D. No member may act on any matter in which the member has, either directly or indirectly, a personal or financial interest.

§ _____. Terms of office; vacancies; removal from office.

A. Terms of office shall be as follows:

(1) Voting members shall serve two-year terms and the ex-officio nonvoting members a one-year term.

(2) Reappointment. All voting members are limited to a maximum of three consecutive two-year terms.

B. Vacancies. If a vacancy occurs other than by expiration of term, it shall be filled by an appointment as provided for the unexpired term.

C. Removal from the Advisory Committee. Any member, other than an ex-officio nonvoting member, after a public hearing, if he/she shall request one, may be removed by the Township Committee for cause.

§ _____. Organizational structure.

A. The Advisory Committee shall, at its first organizational meeting, and at each annual meeting thereafter, select its own Chairperson, Vice-Chairperson, Secretary from among its members to conduct its meetings and maintain records in the form of minutes. The Advisory Committee shall determine when it shall meet and how often, and the Township Committee shall provide facilities for meetings and, upon request if needed and upon availability, staff or professional assistance.

§ _____. Budget allocation.

A. Allocation of budget for purposes of the Advisory Committee shall be that provided or supplemented by the Township Committee through its Township budget.

§ _____. Compensation; reimbursement of expenses.

A. The members of the Advisory Committee shall receive no compensation for their services but may be reimbursed for reasonable and necessary appropriations made available therefore, but only upon request to and approval by the Township Committee.

INTRODUCED: FEBRUARY 8, 2010
ADOPTED: FEBRUARY 22, 2010