

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 4, 2020

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held in the Main Meeting Room in the Municipal Building.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eric Holliday
Committeeman Eugene Fuzy
Committeeman James Kostoplis
Committeeman Kenneth Mason
Administrator Michael Theokas
Township Clerk Maria Carrington

ABSENT: None

Township Clerk Carrington called the meeting to order at approximately 11:00 a.m.

Deacon Thomas Shea, Mary, Mother of the Church Parish, Bordentown, NJ, gave the Invocation.

The Bordentown Township Police Department Honor Guard led the Salute to the Flag.

Singing of the National Anthem and God Bless America was led by Retired Commander Master Chief, U.S. Navy, Joseph Eppolito.

Township Clerk Carrington asked for a Moment of Silence.

Township Clerk Carrington took roll call and declared a quorum. She then gave the Uniform Fire Code Announcement and read the Open Public Meeting Announcement & Fire Announcement.

This meeting is called pursuant to the provision of the Open Public Meeting Act. A notice of this meeting of January 4, 2020 was sent to the Burlington County Times and The Times on December 16, 2019, posted on the bulletin board in the Municipal Building on December 2, 2019 and has remained continuously posted as the required notice under the statute. In addition, a copy of this notice is and has been available to the public and is on file in the office of the Township Clerk.

Proper notice having been given, the Township Clerk is directed to include this statement in the minutes of the meeting. The proceedings of this meeting, which are open to the public, are being electronically recorded and will act as the minutes of the meeting in conjunction with the abbreviated written form of the minutes. Requisite minutes are kept for all meetings, whether open or closed to the public.

As the Burlington County Board of County Canvassers issued a Certificate of Election certified by the County Clerk stating that Eugene M. Fuzy has been duly elected to serve as a member of the Township Committee for a three year term, Assemblyman Herb Conaway, Jr., M.D. administered the Oath of Office to Eugene M. Fuzy as member of the Township Committee.

Township Clerk Carrington asked the Township Committee for a nomination and second for the office of Mayor for the year 2020. Committeeman Holliday nominated Stephen Benowitz for the Office of Mayor for the year 2020; seconded by Committeeman Kostoplis. There being no other nominations, a motion was made by Committee Holliday to close the nominations, seconded by Committeeman

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Kostoplis. A voice vote was taken which approved the motion. Township Clerk Carrington then took a Roll Call Vote for the nomination of Stephen Benowitz as mayor for the year 2020.

AYE: Committeeman Benowitz, Committeeman Fuzy, Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason

NAY: None

Senator Troy Singleton administered the Oath of Office to Stephen Benowitz as Mayor.

Mayor Benowitz asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2020.

Eugene Fuzy nominated Eric Holliday for the Office of Deputy Mayor for the year 2020; seconded by Eric Holliday.

AYE: Committeeman Fuzy, Committeeman Holliday, Committeeman Kostoplis, Committeeman Mason, Mayor Benowitz

NAY: None

Congressman Andy Kim administered the Oath of Office to Eric Holliday as Deputy Mayor of the Township Committee for the year 2020.

Mayor Benowitz recognized several dignitaries who were present at the meeting.

Deputy Mayor Holliday nominated Eileen Fahey, Esquire for Township Attorney for the year 2020; seconded by Committeeman Kostoplis.

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, Mayor Benowitz

NAY: None

Mayor Benowitz announced each Township Committee Members' assignment of departmental liaison responsibilities for 2020.

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STEPHEN BENOWITZ

- Office of Township Administrator
- Office of Township Clerk
- Professional Staff
- Municipal Court
- Office of the Chief Financial Officer
 - Treasurer
 - Tax Collector
 - Tax Assessor
- Economic Development Advisory Committee
- Senior Citizens Affairs
- Class I Member of Planning Board

ERIC HOLLIDAY

- Police Department
- Animal Control
- Veterans Advisory Committee
- Class III Member of Planning Board
- Affordable Housing Committee
- Office of Community Development
- Department of Public Works

EUGENE FUZY

- IT and Website Oversight/Social Media
- Environmental Commission
- Special Events
- United States Census Bureau

JAMES KOSTOPLIS

- Fire Districts
- Emergency Medical Services
- Office of Emergency Management
- Utilities: Bordentown Sewerage Authority/Bordentown City Water Department
- Construction Office/Code Enforcement

KENNETH MASON

- County Open Space Committee
- Board of Education
- Cable Television Oversight
- NJ Turnpike Authority
Parks and Recreation/Youth Sports Oversight

In accordance with N.J.S.A. 40:56A-1 et seq. and Section 2-18 of the Bordentown Township Municipal Code, Stephen Benowitz, as Mayor, made the following appointments to the Environmental Commission:

New 3 year term through December 31, 2022
Student Representative for 2020
Student Representative for 2020

Raquel Parker
Jessica Wilson
Calvin Leung

and Roger Plew as Chairman to the Environmental Commission.

In accordance with N.J.S.A. 40:55D-23 and Section 25:704 of the Bordentown Township Municipal, Stephen Benowitz, as Mayor, announced that he will serve as the Class I member of the Planning Board. He then made the following appointments to the Planning Board:

Class IV Member – 4 Year Term Expiring 12/31/23:

Kevin Hirschfeld

Class IV Member (Alt. #1) – 2 Year Term Expiring 12/31/21:

Nicholas D'Angelo

CONSENT AGENDA:

Resolution #2020-1
ADOPTING TEMPORARY BUDGET FOR 2020

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Resolution #2020-2
ADOPTING TEMPORARY BUDGET FOR 2020 DEBT SERVICE

Resolution #2020-3
RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES
AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE
HOLDER OF A TAX TITLE UPON REDEMPTION

Resolution #2020-4
RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX
REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN
TEN DOLLARS (\$10.00)

Resolution #2020-5
ESTABLISHING A CHARGE FOR RETURNED CHECKS

Resolution #2020-6
RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE
TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND
SCHOOL, COUNTY
AND SPECIAL DISTRICT TAXES AND TO DISBURSE FUNDS FOR THE PAYMENT
OF STATUTORY EXPENSES

Resolution #2020-7
ADOPTING A CASH MANAGEMENT PLAN

Resolution #2020-8
RESOLUTION AUTHORIZING THE ASSESSOR TO EXECUTE STIPULATIONS OF
SETTLEMENT FOR APPEALS AND ROLLBACKS

Resolution #2020-9
AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ALL BINGO AND RAFFLE
GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT TO
STATUTE FOR THE 2020 CALENDAR YEAR

Resolution #2020-10
ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE
DEPARTMENT

Resolution #2020-11
DESIGNATING OFFICIAL NEWSPAPERS

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Resolution #2020-12
DESIGNATING SCHEDULE OF DATES AND TIMES FOR THE REGULAR MEETINGS
OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH

Resolution #2020-13
ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2020

Resolution #2020-14
ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS

Resolution #2020-15
ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS
AT MEETINGS

Resolution #2020-16
RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC
COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE
DISCUSSING TOWNSHIP BUSINESS

Resolution #2020-17
RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN
TRAINING SEMINARS

Resolution #2020-18
APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE,
TREASURER, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC
AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA)
COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS

Resolution #2020-19
APPOINTING TOWNSHIP PROFESSIONALS FOR THE YEAR 2020

Resolution #2020-20
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON
COUNTY MUNICIPAL JOINT INSURANCE FUND

Resolution #2020-21
RESOLUTION APPOINTING CBIZ BENEFITS & INSURANCE SERVICES, INC. AS THE
BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE
BENEFITS FUND

Resolution #2020-22
APPOINTING CLASS III MEMBER OF PLANNING BOARD

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Resolution #2020-23
APPOINTMENT OF MEMBERS TO ZONING BOARD OF ADJUSTMENT

Resolution #2020-24
APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE

Resolution #2020-25
RESOLUTION APPOINTING MEMBERS TO THE ECONOMIC DEVELOPMENT
ADVISORY COMMITTEE

Resolution #2020-26
RESOLUTION APPOINTING MEMBER TO THE BORDENTOWN SEWERAGE
AUTHORITY

Resolution #2020-27
RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND
COMMISSIONER OF BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Resolution #2020-28
RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE
TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Deputy Mayor Holliday made a motion to move Resolutions #2020-01 through #2020-28; seconded by Committeeman Fuzy.

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, Mayor Benowitz

NAY: None

Mayor Benowitz acknowledged several appointed individuals.

PUBLIC PARTICIPATION: Deputy Mayor Holliday made a motion to open the meeting for public participation; seconded by Committeeman Kostoplis.

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, Mayor Benowitz

NAY: None

Seeing no comments, Committeeman Mason made a motion to close the public portion of the meeting; seconded by Committeeman Fuzy.

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, Mayor Benowitz

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NAY: None

TOWNSHIP COMMITTEE COMMENTS:

Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, and Mayor Benowitz each gave their comments.

BENEDICTION:

Benediction was given by Pastor Dan Sparling, Holy Cross Lutheran Church, Bordentown.

Mayor Benowitz invited everyone to a buffet at Jimmy's Firestone American Grill.

Deputy Mayor Holliday made the following motion:

BE IT RESOLVED by the Township Committee of the Township of Bordentown that it does hereby adjourn this Reorganization Meeting; seconded by Committeeman Kostoplis.

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeeman Mason, Deputy Mayor Holliday, Mayor Benowitz

NAY: None

The Reorganization Meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 11:55 a.m.

Respectfully submitted,

MARIA CARRINGTON, TWP. CLERK