

THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF BORDENTOWN

REORGANIZATION MEETING
JANUARY 2, 2021
11:00 A.M.



TOWNSHIP COMMITTEE
STEPHEN BENOWITZ
EUGENE FUZY
ERIC HOLLIDAY
JAMES KOSTOPLIS
ANEKA MILLER

The 2021 Reorganization Meeting is being held exclusively by remote means due to the declared public health emergency.
The Zoom platform will be used to conduct the meeting.

Meeting Access information

Join Zoom Meeting

<https://us02web.zoom.us/j/86954260759?pwd=YUVxbFRPYTVNNFpiVFVoK3ZOmdDdz09>

Meeting ID: 869 5426 0759

Passcode: 203231

One tap mobile

+16468769923,,86954260759#,,,,,0#,,203231# US (New York)

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Dial by your location

+1 646 876 9923 US (New York)

1. The REORGANIZATION MEETING of the Township Committee of the Township of Bordentown for the year 2021 is called to order by Maria Santucci Carrington, Township Clerk
2. INVOCATION by Deacon Thomas Shea of Mary, Mother of the Church in Bordentown City
3. SALUTE TO THE FLAG
4. MOMENT OF SILENCE
5. ROLL CALL by Township Clerk and DECLARATION OF A QUORUM
6. OPEN PUBLIC MEETING ANNOUNCEMENT by Township Clerk

This meeting is called pursuant to the provision of the Open Public Meeting Act. On December 10, 2020, a notice of this meeting was sent to the Burlington County Times and The Times, posted on the Township website and posted on the bulletin boards and in the lobby of the Municipal Building. The notices have remained continuously posted as required under the statute. In addition, a copy of this notice has been available to the public from the Office of the Township Clerk.

7. CERTIFICATE OF ELECTION

James Kostoplis was duly elected to the Township Committee for a new three-year term expiring December 31, 2023.

Administration of Oath of Office by Senator Troy Singleton

8. CERTIFICATE OF ELECTION

Aneka Miller was duly elected to the Township Committee for a three-year term expiring December 31, 2023.

Administration of Oath of Office by Senator Troy Singleton

9. NOMINATION FOR MAYOR: Motion, second and roll call

Administration of Oath of Office by Senator Troy Singleton

Passing of the Mayor's Gavel

10. NOMINATION FOR DEPUTY MAYOR: Motion, second and roll call

Administration of Oath of Office by Senator Troy Singleton

11. NOMINATION AND APPOINTMENT OF TOWNSHIP ATTORNEY: Eileen Fahey, Esquire

12. ANNOUNCEMENTS BY MAYOR:

ASSIGNMENT OF DEPARTMENTAL LIAISONS FOR 2021

STEPHEN BENOWITZ

- Office of Township Administrator
- Office of Township Clerk
- Professional Staff
- Municipal Court
- Office of the Chief Financial Officer
 - Treasurer
 - Tax Collector
 - Tax Assessor
- Senior Citizens Affairs
- Class I Member of Planning Board

ERIC HOLLIDAY

- Police Department
- Office of Emergency Management
- Veterans Advisory Committee
- Class III Member of Planning Board
- Affordable Housing Committee
- Office of Community Development
- Parks and Recreation/Youth Sports Oversight

EUGENE FUZY

- Department of Public Works
- IT and Website Oversight/Social Media
- Environmental Commission
- Special Events
- United States Census Bureau

JAMES KOSTOPLIS

- Animal Control
- Fire Districts
- Emergency Medical Services
- Construction Office/Code Enforcement

ANEKA MILLER

- County Open Space Committee
- Board of Education
- Cable Television Oversight
- NJ Turnpike Authority
- Utilities: Bordentown Sewerage Authority/Bordentown City Water Department

APPOINTMENT OF MEMBERS TO ENVIRONMENTAL COMMISSION

In accordance with N.J.S.A. 40:56A-1 *et seq.* and Section 2.96.020 of the Bordentown Township Municipal Code, the Mayor hereby makes the following appointments to the Environmental Commission:

3-year term through December 31, 2023	William Grayson
Student Representative for 2021	Jessica Wilson
Student Representative for 2021	Calvin Leung

In accordance with N.J.S.A. 40:56 A-1, *et seq.* and Section 2.96.020 of the Bordentown Township Municipal Code, the Mayor hereby appoints Roger Plew as Chairman to the Environmental Commission.

APPOINTMENT OF PLANNING BOARD MEMBERS

In accordance with N.J.S.A. 40:55D-23 and Section 25.704 of the Bordentown Township Municipal Code which established the Planning Board, I, Stephen Benowitz, as Mayor, shall serve as the Class I member of the Planning Board. The Mayor is authorized to appoint Class II and Class IV members of the Planning Board; therefore, the Mayor hereby makes the following appointments to the Planning Board:

Class II Member – 3 Year Term Expiring 12/31/23:	William Grayson
Class IV Member – 4 Year Term Expiring 12/31/24:	George Chidley
Class IV Member – 4 Year Term Expiring 12/31/24:	Erica Bowyer
Class IV Member (Alt. #1) – 2 Year Term Expiring 12/31/22:	Linda Schiano

APPOINTMENT OF OFFICE OF EMERGENCY MANAGEMENT COORDINATOR

In accordance with N.J.S.A. Appendix A:9-40.1, the Mayor shall appoint a Municipal Emergency Management (“OEM”) Coordinator from among the residents of the community for a three-year term; therefore, the Mayor hereby appoints:

Peter Appelman

as the Office of Emergency Management Coordinator for a three-year term expiring December 31, 2023.

13. CONSENT AGENDA: The Mayor will ask someone to move Resolutions #2021-1 through Resolution #2021-27.

Resolution #2021-1
ADOPTING TEMPORARY BUDGET FOR 2021

Resolution #2021-2
ADOPTING TEMPORARY BUDGET FOR 2021 DEBT SERVICE

Resolution #2021-3
RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION

Resolution #2021-4
RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00)

Resolution #2021-5
ESTABLISHING A CHARGE FOR RETURNED CHECKS

Resolution #2021-6
RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES AND TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES

Resolution #2021-7
ADOPTING A CASH MANAGEMENT PLAN

Resolution #2021-8
RESOLUTION AUTHORIZING THE TAX ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLSBACKS

Resolution #2021-9
AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ALL BINGO AND RAFFLE GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT TO STATUTE FOR THE 2021 CALENDAR YEAR

Resolution #2021-10
ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE DEPARTMENT

Resolution #2021-11
DESIGNATING OFFICIAL NEWSPAPERS

Resolution #2021-12
RESOLUTION DESIGNATING DATES AND TIMES FOR THE REGULAR MEETINGS OF THE TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH FOR THE CALENDAR YEAR OF 2021

Resolution #2021-13
ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2021

Resolution #2021-14
ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS

Resolution #2021-15
ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT MEETINGS

Resolution #2021-16
RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING TOWNSHIP BUSINESS

Resolution #2021-17
RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING SEMINARS

Resolution #2021-18
APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER, COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND OTHER VARIOUS OFFICIALS

Resolution #2021-19
APPOINTING TOWNSHIP PROFESSIONALS FOR THE YEAR 2021

Resolution #2021-20
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Resolution #2021-21
RESOLUTION APPOINTING CBIZ BENEFITS & INSURANCE SERVICES, INC. AS THE BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE BENEFITS FUND

Resolution #2021-22
APPOINTING CLASS III MEMBER OF PLANNING BOARD

Resolution #2021-23
APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE

Resolution #2021-24
APPOINTING MEMBER TO THE BORDENTOWN SEWERAGE AUTHORITY

Resolution #2021-25

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND
COMMISSIONER OF THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Resolution #2021-26

RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE
TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Resolution #2021-27

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BORDENTOWN
TOWNSHIP FIRE DISTRICTS NO. 1 AND 2 FOR CERTIFICATE OF CONFORMITY
ENFORCEMENT FOR ALL RESIDENTIAL DWELLING UNITS

14. PUBLIC PARTICIPATION. (Motion, Second, Roll Call to open meeting for public comment)
15. Comments from members of the Township Committee
16. Comments from the Mayor
17. BENEDICTION by Deacon Thomas Shea of Mary, Mother of the Church in Bordentown City
18. ADJOURNMENT