

TOWNSHIP COMMITTEE MINUTES
REORGANIZATION MEETING
JANUARY 2, 2021

The Reorganization Meeting of the Township Committee of the Township of Bordentown was held remotely using the Zoom platform due to the ongoing public health emergency.

PRESENT: Mayor Stephen Benowitz
Deputy Mayor Eric Holliday
Committeeman Eugene Fuzy
Committeeman-Elect James Kostoplis
Committeewoman-Elect Aneka Miller

ABSENT: None

Township Clerk Carrington called the meeting to order at 11:00 a.m.

Deacon Thomas Shea of Mary, Mother of the Church Parish in Bordentown City gave the Invocation.

Township Clerk Carrington led a flag salute and asked that all remain standing to share a Moment of Silence.

Township Clerk Carrington took roll call and declared a quorum. She then read the Open Public Meeting Announcement:

This meeting is called pursuant to the provisions of the Open Public Meeting Act. This meeting was noticed via the publication of the 2021 meeting schedule. In addition, on December 10, 2020 a notice of this meeting was sent to the *Burlington County Times* and *The Times*, posted on the Township website and posted on the bulletin board in the lobby of the Municipal Building. The notices have remained continuously posted as required under the statute. A copy of this notice has been available to the public from the office of the Township Clerk. The proceedings of this meeting, which are open to the public, are being electronically recorded

The Burlington County Board of County Canvassers issued a Certificate of Election certified by the County Clerk stating that James H. Kostoplis has been duly elected to serve as a member of the Township Committee for a three-year term. Senator Troy Singleton administered the Oath of Office to Mr. Kostoplis as member of the Township Committee.

The Burlington County Board of County Canvassers issued a Certificate of Election certified by the County Clerk stating that Aneka Miller has been duly elected to serve as a member of the Township Committee for a three-year term. Senator Troy Singleton administered the Oath of Office to Ms. Miller as member of the Township Committee.

Township Clerk Carrington asked the Township Committee for a nomination and second for the office of Mayor for the year 2021. Committeeman Holliday nominated Stephen Benowitz for the Office of Mayor for the year 2021; seconded by Committeewoman Miller. There being no other nominations, a motion was made by Committeeman Holliday to close the nominations, seconded by Committeewoman Miller. A voice vote was taken which approved the motion. Township Clerk Carrington then took a Roll Call Vote for the nomination of Stephen Benowitz to serve as mayor for the year 2021:

AYE: Committeeman Benowitz, Committeeman Fuzy, Committeeman Holliday,
Committeeman Kostoplis, Committeewoman Miller
NAY: None

Senator Troy Singleton administered the Oath of Office to Stephen Benowitz as Mayor. Mrs. Benowitz passed the gavel to Mayor Benowitz.

Mayor Benowitz asked the Township Committee for a nomination and second for the office of Deputy Mayor for the year 2021.

Committeeman Fuzy nominated Eric Holliday for the Office of Deputy Mayor for the year 2021; seconded by Committeewoman Miller. There being no other nominations, a motion was made by Committeewoman Miller to close the nominations, seconded by Committeeman Fuzy. A voice vote was taken which approved the motion. Township Clerk Carrington then took a Roll Call Vote for the nomination of Eric Holliday to serve as deputy mayor for the year 2021:

AYE: Committeeman Fuzy, Committeeman Holliday, Committeeman Kostoplis,
Committeewoman Miller, Mayor Benowitz
NAY: None

Senator Troy Singleton administered the Oath of Office to Eric Holliday as Deputy Mayor of the Township Committee for the year 2021.

Committeeman Kostoplis nominated Eileen Fahey, Esquire as Township Attorney for the year 2021; seconded by Committeeman Fuzy. Roll Call Vote:

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeewoman Miller, Deputy
Mayor Holliday, Mayor Benowitz
NAY: None

Mayor Benowitz announced each Township Committee Members' assignment of departmental liaison responsibilities for 2021:

STEPHEN BENOWITZ

- Office of Township Administrator
- Office of Township Clerk
- Professional Staff
- Municipal Court
- Office of the Chief Financial Officer
 - Treasurer
 - Tax Collector
 - Tax Assessor
- Senior Citizens Affairs
- Class I Member of Planning Board

ERIC HOLLIDAY

- Police Department
- Office of Emergency Management
- Veterans Advisory Committee
- Class III Member of Planning Board
- Affordable Housing Committee
- Office of Community Development
- Parks and Recreation/Youth Sports Oversight

EUGENE FUZY

- Department of Public Works
- IT and Website Oversight/Social Media
- Environmental Commission
- Special Events
- United States Census Bureau

JAMES KOSTOPLIS

- Animal Control
- Fire Districts
- Emergency Medical Services
- Cable Television Oversight
- Construction Office/Code Enforcement

ANEKA MILLER

- County Open Space Committee
- Board of Education
- NJ Turnpike Authority
- Utilities: Bordentown Sewerage Authority/Bordentown City Water Department

In accordance with N.J.S.A. 40:56A-1 et seq. and Section 2.96.020 of the Bordentown Township Municipal Code, Stephen Benowitz, as Mayor, made the following appointments to the Environmental Commission:

3-year term through December 31, 2023
 Student Representative for 2021
 Student Representative for 2021

William Grayson
 Jessica Wilson
 Calvin Leung

and Roger Plew as Chairman to the Environmental Commission.

In accordance with N.J.S.A. 40:55D-23 and Section 25:704 of the Bordentown Township Municipal, Stephen Benowitz, as Mayor, announced that he will serve as the Class I member of the Planning Board. He then made the following appointments to the Planning Board:

Class II Member – 3 Year Term Expiring 12/31/23
 Class IV Member – 4 Year Term Expiring 12/31/24:
 Class IV Member – 4 Year Term Expiring 12/31/24
 Class IV Member (Alt. #1) – 2 Year Term Expiring 12/31/22:

William Grayson
 George Chidley
 Erica Bowyer
 Linda Schiano

In accordance with N.J.S.A. Appendix A:9-40.1, Stephen Benowitz, as Mayor, announced that he will that Peter Appelman will serve as the Coordinator of the Office of Emergency Management for a three-year term expiring December 31, 2023.

CONSENT AGENDA:

Resolution #2021-1

ADOPTING TEMPORARY BUDGET FOR 2021

Resolution #2021-2

ADOPTING TEMPORARY BUDGET FOR 2021 DEBT SERVICE

Resolution #2021-3

RESOLUTION FIXING INTEREST RATES AND PENALTIES ON DELINQUENT TAXES AND MUNICIPAL CHARGES AND FIXING ADDITIONAL SUMS TO BE PAID TO THE HOLDER OF A TAX TITLE UPON REDEMPTION

Resolution #2021-4

RESOLUTION AUTHORIZING TAX COLLECTOR TO PROCESS PROPERTY TAX REFUND AND CANCELLATION OF REFUND OR DELINQUENCY OF LESS THAN TEN DOLLARS (\$10.00)

Resolution #2021-5

ESTABLISHING A CHARGE FOR RETURNED CHECKS

Resolution #2021-6

RESOLUTION AUTHORIZING THE CHIEF FINANCIAL OFFICER TO WIRE TRANSFER FUNDS FOR INVESTMENT AND PAYMENT OF CAPITAL DEBT AND SCHOOL, COUNTY, AND SPECIAL DISTRICT TAXES AND TO DISBURSE FUNDS FOR THE PAYMENT OF STATUTORY EXPENSES

Resolution #2021-7

ADOPTING A CASH MANAGEMENT PLAN

Resolution #2021-8

RESOLUTION AUTHORIZING THE TAX ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT FOR APPEALS AND ROLLBACKS

Resolution #2021-9

AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE ALL BINGO AND RAFFLE GAMES OF CHANCE APPLICATIONS THAT MEET ALL PROVISIONS PURSUANT TO STATUTE FOR THE 2021 CALENDAR YEAR

Resolution #2021-10
ADOPTING RULES AND REGULATIONS GOVERNING MEMBERS OF THE POLICE
DEPARTMENT

Resolution #2021-11
DESIGNATING OFFICIAL NEWSPAPERS

Resolution #2021-12
RESOLUTION DESIGNATING DATES AND TIMES FOR THE REGULAR MEETINGS OF THE
TOWNSHIP COMMITTEE AND LOCAL BOARD OF HEALTH
FOR THE CALENDAR YEAR OF 2021

Resolution #2021-13
ESTABLISHING LEGAL HOLIDAYS FOR THE YEAR 2021

Resolution #2021-14
ESTABLISHING RULES OF PROCEDURE AND CONDUCT OF BUSINESS

Resolution #2021-15
ESTABLISHING REGULATIONS GOVERNING THE RECORDING OF PROCEEDINGS AT
MEETINGS

Resolution #2021-16
RESOLUTION ADOPTING POLICY GOVERNING THE USE OF ELECTRONIC
COMMUNICATIONS BETWEEN MEMBERS OF THE TOWNSHIP COMMITTEE DISCUSSING
TOWNSHIP BUSINESS

Resolution #2021-17
RESOLUTION SETTING POLICY FOR ELECTED OFFICIALS TO ATTEND CERTAIN TRAINING
SEMINARS

Resolution #2021-18
APPOINTING CERTIFYING OFFICER, AUTHORITY REPRESENTATIVE, TREASURER,
COLLECTOR OF LOCAL IMPROVEMENT ASSESSMENTS, PUBLIC AGENCY COMPLIANCE
OFFICER, AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE COORDINATOR AND
OTHER VARIOUS OFFICIALS

Resolution #2021-19
APPOINTING TOWNSHIP PROFESSIONALS FOR THE YEAR 2021

Resolution #2021-20
RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT, BURLINGTON COUNTY
MUNICIPAL JOINT INSURANCE FUND

Resolution #2021-21

RESOLUTION APPOINTING CBIZ BENEFITS & INSURANCE SERVICES, INC. AS THE
BROKER-OF-RECORD REGARDING SOUTHERN NEW JERSEY REGIONAL EMPLOYEE
BENEFITS FUND

Resolution #2021-22

APPOINTING CLASS III MEMBER OF PLANNING BOARD

Resolution #2021-23

APPOINTING MEMBERS TO THE VETERANS ADVISORY COMMITTEE

Resolution #2021-24

APPOINTING MEMBER TO THE BORDENTOWN SEWERAGE AUTHORITY

Resolution #2021-25

RESOLUTION APPOINTING FUND COMMISSIONER AND ALTERNATE FUND
COMMISSIONER OF THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

Resolution #2021-26

RESOLUTION AUTHORIZING THE EXTENSION OF THE CONTRACT BETWEEN THE
TOWNSHIP AND DM MEDICAL BILLINGS, INC.

Resolution #2021-27

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF BORDENTOWN
AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE BORDENTOWN
TOWNSHIP FIRE DISTRICTS NO. 1 AND 2 FOR CERTIFICATE OF CONFORMITY
ENFORCEMENT FOR ALL RESIDENTIAL DWELLING UNITS

Committeeman Fuzy made a motion to move Resolutions #2021-1 through #2021-27; seconded by
Committeeman Kostoplis. Roll Call Vote:

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeewoman Miller. Deputy
Mayor Holliday, Mayor Benowitz

NAY: None

PUBLIC PARTICIPATION: Committeeman Kostoplis made a motion to open the meeting for public
participation; seconded by Committeeman Fuzy. Roll Call Vote:

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeewoman Miller. Deputy
Mayor Holliday, Mayor Benowitz

NAY: None

Seeing no comments, Committeewoman Miller made a motion to close the public portion of the meeting;
seconded by Committeeman Kostoplis. Roll Call Vote:

AYE: Committeeman Fuzy, Committeeman Kostoplis, Committeewoman Miller. Deputy Mayor Holliday, Mayor Benowitz

NAY: None

Committeewoman Miller, Committeeman Kostoplis, Committeeman Fuzy, Deputy Mayor Holliday, and Mayor Benowitz each gave comments.

Deacon Thomas Shea of Mary, Mother of the Church Parish in Bordentown City gave the Benediction.

Committeeman Kostoplis made a motion to adjourn the meeting; seconded by Committeewoman Miller. The Reorganization Meeting of the Township Committee of the Township of Bordentown was adjourned at approximately 11:51 a.m.

Respectfully submitted,

MARIA CARRINGTON, TWP. CLERK